



Staff Advisory Council

Friday, November 17, 2017 12:30pm-2pm

CC 214

AGENDA

- 1. Call to Order**
- 2. Approval of Minutes from October 27, 2017.**
- 3. Officer Reports**
 - a. President Bigos
 - i. Strategic Plan
 - ii. Non-monetary Benefit(s) Survey
 - b. Vice President Bova
 - c. Secretary DiStefano
 - i. Reminder to make sure to email in your committee updates
 - d. Treasurer Ziegler
- 4. Public Comment**
- 5. SAC Liaison Reports**
 - a. SAC Liaison: Dr. J. Michael Rollo, absent
 - b. Faculty Senate Liaison: Dr. Michael McDonald
 - c. Student Government Liaison: Bradley Berry
- 6. Old Business**
- 7. New Business**
 - a. Code of Conduct Discussion
- 8. SAC Standing Committee Reports**
 - a. **Planning and Staff Engagement**; Chair, Sarah DiStefano
 - i. No report

- b. **Special Events; Chair, Chelsea Cicero**
 - i. Hot Cocoa and Cookies event updates
 - ii. Discuss Soar Into Spring
- c. **Elections; Chair, Roseanne Stabile**
 - i. No report until meeting in January
- d. **Employee Recognition; Chair, Lisa Ray, Ysatis Pinero**
- e. **Personnel Policies; Chair, Lauren Strunk**
 - i. Committee reviewed draft policies (Flextime, Telework) created by committee to prepare for next SAC meeting.
 - ii. Committee reviewed draft policy on Student Created Intellectual Property
 - iii. Committee reviewed draft regulation on Code of Ethics
- f. **Bylaws/Charter Review Team; Chair, Kirsten Thompson**
 - i. **Topic: Article 7**
 - ii. **Notes:** Discussed processes should there be a motion to dissolve SAC as well as timelines for each process to ensure adequate time for preparation, notification, and input from members.
 - iii. **Topic: Article 6**
 - iv. **Notes:** Processes for amendments are very similar to the process for dissolution. Language will be matched to ensure consistency.
 - v. **Topic: Next Meeting**
 - vi. **Notes:** The next meeting will begin by reviewing Article 2 as unfinished business, and Article 3.

9. University Committee Reports

- a. **PBC; Represented by Natasha Ziegler, Kirsten Thompson**
 - i. Meeting on Nov 7th cancelled. Next meeting Nov 21.
- b. **Budget; Represented by Natasha Ziegler**
 - i. Has not been called to meet.
- c. **Enrollment/Retention Management; Represented by Natasha Ziegler, Jason Ingraio**
 - i. General updates, no new business
- d. **Environmental Sustainability; Represented by Rafael Villamil, Sandy Smith**
- e. **Information Resources; Represented by Robert Rojas**
- f. **Safety and Facilities; Represented by Cori Bright-Kerrigan, Chad Trisler**
- g. **Strategic Planning and Institutional Effectiveness; Represented by Linda Amos, Tracie Beck**
 - i. Meeting not until November 15th.
- h. **ADA Advisory; Represented by Chelsea Cicero, Holly Bullock**

- i. **Campus Communicators;** Represented by Lisa Ray
- j. **Food Service Advisory;** Represented by Alex Masse, Julie Gleason, Kirsten Thompson, Ysatiz Pinero
 - i. No Report
- k. **Grant in Aid;** Represented by Lauren Cargo, Robert Rojas
- l. **Intercollegiate Athletic;** Represented by Missy Berkley, Ysatiz Pinero
 - i. Next meeting is scheduled for Nov 28.
 - ii. Topic: NCAA Board of Directors Request
 - 1. Notes: checking eligibility of all men's basketball players relative to FBI investigation
 - iii. Topic: NCAA Choices Grant Proposal
 - 1. Notes: educate students about the risks involved with the misuse of alcohol
 - iv. Topic: Life Skills Update
 - 1. Notes: sexual assault speaker & mandatory senior resume workshop
 - v. Topic: Director of Athletics Update
 - 1. Notes: reviewed NCAA Division 1 Academic progress rate institutional report, Thursday 11/2 ribbon cutting ceremony for Alico expansion
- m. **Parking Advisory;** Represented by Roseanne Stabile, Aimee Peebles
- n. **Parking Citations;** Represented by Carl Bleich, Deb Harper
 - i. Has not met.
- o. **One Book One Campus;** Represented by Diane Bova
- p. **Faculty Senate;** Represented by Teri Bigos, Lauren Strunk
- q. **Faculty Senate Institutional Affairs;** Represented by Linda Amos, Patty Krupp
 - i. No Report
- r. **Title IX;** Represented by Patty Krupp, Ashton Hartley
- s. **Diversity and Inclusion;** Represented by Diane Bova, Sarah DiStefano
 - i. Discussion of current incidents on campus. Reporting Form now located on every FGCU webpage. Next Meeting will be in January.
 - ii. Certificate Program: Events now counting towards Honors student requirements, should increase student participation. Looking to add other events to the calendar for the spring.
 - iii. Marketing/Technology: Going to come up with a marketing plan and focus on the certificate programs that have lower attendance as well as focus on how to report incidents of bias/discrimination.
 - iv. Student Retention/Inclusion: Student members of committee appointed and in attendance at this meeting.
 - v. Employee Retention/Inclusion: Submit proposal for what a bias response team could look like. Update current form to the EthicsPoint version to help triage reports as they come in

vi. Upcoming Events:

1. Meet Someone New, Nov 15
2. Into the Unknown, Nov 15
3. Fostering Inclusivity in your Dept, Nov 30
4. Everyday Microaggressions, Nov 30
5. HIV Awareness Soul Flower Fair, Nov 30
6. Race and Racism in the Trump era, Dec 4
7. Caribbean Culture Presentation, Dec 5
8. Dialogue on Race, Dec 8

t. **Sick Leave Pool**; Represented by Christal Niemeyer

u. **Eagle Family Weekend Committee**; Represented by Chelsea Cicero,
Lisa Ray

- i. Total of 41 people (Faculty and staff and family members) attended cook-out.
Thank you to everyone who volunteered at the cook-out

10. Adjournment

Next Meeting: Friday, December 15, 2017, 12:30pm in CC 214

Attachments: None