



Staff Advisory Council

Friday, April 14, 2017 12:30pm-2pm

Cohen Center 213

AGENDA

- 1. Finest of the Flock**
- 2. Call to Order**
- 3. Approval of Minutes from March 17, 2017**
- 4. Officer Reports**
 - a. President Catalfamo
 - b. Vice President Strunk
 - i. Introduction of Kathleen Nagle-Roides, HR
 - c. Secretary Bright-Kerrigan
 - i. Reminder to submit Committee reports
 - ii. May meeting is in CC 214
 - d. Treasurer Niarchos
 - i. Budget Attached
- 5. Public Comment**
- 6. SAC Liaison Reports**
 - a. SAC Liaison: Dr. J. Michael Rollo
 - b. Faculty Senate Liaison: Dr. Shawn Felton
 - c. Student Government Liaison: Wade Henry
- 7. Old Business**

- a. Information only: Reminder to solicit participant nominations for SAC Committees

8. New Business

- a. Presentation by Jessica Rhea, Director, Community Engagement

9. SAC Standing Committee Reports

- a. **Planning and Staff Engagement**; Chair, Diane Bova
- b. **Special Events**; Chair, Lauren Cargo
- c. **Elections**; Co-Chairs, Patty Krupp and Darina Nikolov
 - i. SAC Annual Assembly will be April 26th at 2:30pm in Cohen Center Ballroom
 - ii. Emails to solicit nominations have been going out periodically.
 - iii. Nominations close on April 3rd. Confirmation of nominee's acceptance or decline has been on rolling basis and will continue until we know the results of all nominees. The next step will be to verify nominees through HR. After HR verifies nominees, an email requesting pics and bios will go out. These will be included in the survey that will be emailed to all staff for voting the day after the assembly.
 - iv. Voting will be 4/27-5/12. They will also be incorporated into the slide show that will be presented the day of the assembly.
 - v. Donations are being collected for the raffle; there has been a positive response from the campus community and community at large for donations. To date we have received prizes from 27 community partners with more on the way. Many of these partners have donated more than one prize.
- d. **Employee Recognition**; Chair, Tiffany Reynolds
- e. **Personnel Policies**; Chair, Lauren Strunk
- f. **Bylaws Review Team**; Chair, TBA

10. University Committee Reports

- a. **PBC**; Represented by L. Strunk
- b. **Budget**; Represented by A. Biffar
- c. **Enrollment/Retention Management**; Represented by B. Niarchos
- d. **Environmental Sustainability**; Represented by T. Reynolds
- e. **Information Resources**; Represented by M. Berkley
- f. **Safety and Facilities**; Represented by S. DiStefano

- g. **Strategic Planning and Institutional Effectiveness;** Represented by D. Nikolov
- h. **ADA Advisory;** Represented by K. Davis
- i. **Campus Communicators;** Represented by P. Krupp
 - i. President's celebration will be on April 25
 - ii. Web update-They need to develop content for the new website rolling out this summer. They are looking for "Spotlight" students and faculty.
 - iii. If using Facebook live be aware of risks such as people yelling inappropriate things during your live cast.
- j. **Food Service Advisory;** Represented by A. Masse
 - i. Plans for summer renovations were discussed
 - ii. Einstein's will undergo a renovation that will be finished in July/August
 - iii. SoVi furniture will be updated and flooring on the back side redone to give a "less institutional" feel
 - iv. Feedback was asked on Chartwells after their first year of operations
 - v. New North lake dining facility has a new name and logo: will be called "The Boardwalk"; it will try to capture the feeling of beachside dining, will be mostly fast casual style, will also include pizza by design in brand new brick oven
 - vi. Meetings are adjourned until September 17th
- k. **Grant in Aid;** Represented by L. Cargo
- l. **Intercollegiate Athletic;** Represented by M. Berkley and K. Davis
- m. **Parking Advisory;** Represented by K. Fernander
- n. **Parking Citations;** Represented by K. Davis
- o. **One Book One Campus;** Represented by K. Davis and T. Reynolds
- p. **Faculty Senate;** Represented by T. Bigos and L. Strunk
 - i. Discussed parking committee proposals from the Parking Advisory Committee.
 - ii. Faculty did not seem to favor either option presented by the committee (also sent to SAC to review) but will continue to discuss options at the next meeting.
- q. **Faculty Senate Institutional Affairs;** Represented by C. Cicero

- i. Last meeting of the year
- ii. Discussed the Fall withdrawal dates of the SUS Universities.
Topic was brought up by Faculty Senate. Committee decided to add to the work plan for next year
- iii. Reviewed 2016-2017 work plan
- r. **Title IX;** Represented by P. Krupp
 - i. Launch of new Instagram page-@FGCUTIX_DIVERSITY
 - ii. Tabling events-March 30th and April 19th
 - iii. Sexual Assault Awareness Speaker: Bonny Shade, FGCU Alumnus-April 10th, EH 112
 - iv. Ongoing Title IX events/trainings throughout the semester with various students groups, fraternities, sororities, etc.
 - v. Employee Training/Programs; New Employee Sexual Harassment Awareness and Prevention, Responsible Employee Reporting, NEO (30, 60, 90, 120 days), Diversity and Inclusion Certificate Program (Meet Someone New-March 23rd and Where Do We Stand: An Update on How Laws Protect or Affect the LGBTQ Community-April 5th, "Blurred Lines" Karen Michaels (Sexual harassment and workplace bullying) –June 5th (afternoon) and June 6th (morning) in CC 247
- s. **Diversity and Inclusion;** Represented by D. Bova
- t. **Sick Leave Pool;** Represented by C. Bright-Kerrigan, K. Fernander and D. Nikolov
- u. **20th Anniversary Celebration Planning;** Represented by N. Catalfamo
- v. **Advising Work Group;** Represented by D. Bova
- w. **Student Progress Work Group;** Represented by N. Taylor
- x. **Faculty Involvement Task Force;** Represented by L. Strunk
- y. **Eagle Family Weekend Committee;** Represented by C. Cicero

11. Adjournment

Next Meeting: Friday, May 19, 2017, 12:30pm

Attachments: One (1) page SAC budget

Staff Advisory Council

LEGEND

SE = Special Events
 PSE = Planning & Staff Engagement
 ER = Employee Recognition
 EL = Elections
 MS = Miscellaneous
 PY = Previous Year

CURRENT BALANCE

\$8,587.43

Other Accounts

Qabor Employee Award Fund \$4,427.00
 SAC Scholarship Fund \$2,483.77

CHECK/CODE	DATE	TRANSACTION	DESCRIPTION	WITHDRAWAL	DEPOSIT	BALANCE	Column1
	7/1/2016	15-16 Rollover	Opening Balance		\$5,242.17	\$5,242.17	Cleared
	7/1/2016	16-17 Allocated Budget	deposit		\$14,400.00	\$19,642.17	Cleared
PY	7/11/2016	Diane Peguese	15-16 PDP award winner	\$125.00		\$19,517.17	Cleared
Pending	7/1/2016	Mike Forbes	15-16 PDP award winner	\$500.00		\$19,017.17	
MS	8/17/2016	Pride Enterprises	Name badges	\$60.75		\$18,956.42	Cleared
MS	8/26/2017	Brooke Niarchos	Flowers - Nick Garcia	\$158.69		\$18,797.73	Cleared
ER	8/26/2017	Tiffany Reynolds	2 giftcards - FOF	\$40.00		\$18,757.73	cleared
MS	9/15/2016	Nike	Polos	\$358.04		\$18,399.69	Cleared
PY	10/21/2017	Transfer to Admin Svcs	End of Year luncheon 15-16	\$1,000.00		\$17,399.69	cleared
MS	10/14/2016	Nike	Additional polos/credit	\$128.18		\$17,271.51	cleared
PSE	11/14/2017	Diane Bova	Coffee/Donuts	\$57.09		\$17,214.42	Cleared
SE	11/14/2017	Chartwells	Drinks provided at Benefits Fair	\$184.86		\$17,029.56	Cleared
ER	11/21/2017	Tiffany Reynolds	\$20 GC to First Watch (FOF)	\$20.00		\$17,009.56	Cleared
MS	12/5/2016	Nike	Additional polos	\$103.55		\$16,906.01	Cleared
ER	1/3/2017	Tiffany Reynolds	\$20 GC to Starbucks (FOF)	\$20.00		\$16,886.01	Cleared
SE	1/6/2017	Chartwells	Hot Cocoa and Cookies Event	\$171.95		\$16,714.06	Cleared
PSE	1/13/2017	Brooke Niarchos	Coffee for Coffee Break	\$33.90		\$16,680.16	Cleared
ER	1/19/2017	Tiffany Reynolds	\$20 GC to Panera Bread	\$20.00		\$16,660.16	Cleared
PSE	2/1/2017	Diane Bova	Munchkins for PRC/GC	\$25.03		\$16,635.13	Cleared
ER	2/23/2017	Tiffany Reynolds	\$20 GC for FOF	\$20.00		\$16,615.13	Cleared
PSE	2/28/2017	Chartwells	SAC Coffee Break	\$71.96		\$16,543.17	Cleared
SE	3/16/2017	FGCU	IOG session	\$1,500.00		\$15,043.17	Cleared
SE	3/24/2017	Lauren Cargo	Mints/centerpieces - SIS	\$52.60		\$14,990.57	Cleared
PSE	3/24/2017	Diane Bova	Basket/giftcard - winner of picture c	\$20.57		\$14,970.00	Cleared
MS	3/28/2017	Nike	Adidt polos	\$92.57		\$14,877.43	Cleared
ER	3/28/2017	Tiffany Reynolds	\$20 GC for FOF	\$20.00		\$14,857.43	cleared
SE	3/30/2017	Mission BBQ	Catering Soar into Spring	\$6,270.00		\$8,587.43	Cleared
						\$8,587.43	
Totals:		Transaction count: 27		\$11,054.74	\$19,642.17	\$8,587.43	

