

Staff Advisory Council

Regular Meeting Minutes

Date: 4/14/2017

Location: Cohen Center 213

Time: 12:30PM-2 PM

Call to Order – Vice President Strunk

Time: 12:45 pm

Record Attendance: 15 of 20

Secretary: C. Bright-Kerrigan

<u>Council Members:</u>	<u>Present</u>	<u>Excused</u>	<u>Absent</u>
President Catalfamo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Vice-President Strunk	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Bright-Kerrigan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Niarchos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Berkley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Antoinette Biffar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teri Bigos	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diane Bova	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lauren Cargo	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Chelsea Cicero	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelly Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sarah DiStefano	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keith Fernander	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Krupp	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alex Masse	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Darina Nikolov	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lisa Ray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tiffany Reynolds	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Natasha Ziegler	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Liaison: Dr. Michael Rollo

Faculty Senate Liaison: Dr. Shawn Felton

Student Government Liaison: TBA

Invited Speakers: Jessica Rhea, Director Community Engagement

Attachments:

One (1) page SAC Budget

One (1) page SAC roll call voting record for 4/14/2017

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
	Chair T. Reynolds	<p>Finest of the Flock (presented by T. Reynolds, Chair Employee Recognition Committee)</p> <p>March 2017 Nominees: Paul Brouillard (Business Technology Services); Kay Wingert (LCOB); Lynn See (WCE); Debbie Rego (HR); Sherrelle Thorpe (Housing); Jaclyn Christesen (Office of the Registrar); Jacklyn Chastain (Undergraduate Studies); Robert Zvolensky (Business Technology Services); Lisa Paige (Service Learning); JoAnn Horton (CAS)</p>		
Approval of Minutes	Secretary (Sec’y) C. Bright-Kerrigan	<p>D. Bova: I move that the Meeting Minutes of March 17, 2017, be approved.</p> <p>T. Reynolds seconded.</p> <p>Chair opened discussion.</p> <p>Chair closed discussion.</p>	<p>Motion to approve minutes.</p> <p>Minutes approved.</p> <p>(See attached voting record for roll call votes)</p>	<p>Final version of minutes will be posted to SAC site.</p>
Officer Reports	President (Prez.), N. Catalfamo	<ul style="list-style-type: none"> • SAC survey has been reviewed by the Officers and will be sent to the group for final overview. The only change from the 2015-2016 survey is the last question regarding initiatives. • Dr. Rollo and Faculty Senate have been sent a letter from SAC regarding our support for the Immigration and Diversity resolution. 		
	Vice President (VP), L. Strunk	<ul style="list-style-type: none"> • Kathleen Nagle- Roides from HR was unable to be with us today. We will invite her to the May meeting. • Update from the BOT meeting on Tuesday, April 11. <ul style="list-style-type: none"> ○ Workshop with academic Deans related to Degree Works and scheduling ○ Discussed task force committees ○ Dr. Martin has signed contract and is scheduled to start at FGCU on July 1 ○ Dr. Martin was invited to attend the May BOT meeting to provide input on next year’s work plan ○ Dr. Felton resigned from Vice Chair position, the new Vice Chair is Dr. Ken Smith ○ Reminded Trustees of the following important dates: <ul style="list-style-type: none"> ▪ Celebration of Excellence April 21st 2-4 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<ul style="list-style-type: none"> ▪ SAC Assembly April 26th 2:30-4:30 		
	Secretary (Sec'y) C. Bright-Kerrigan	<ul style="list-style-type: none"> • Reminder to send in Committee reports • May and June meeting will be in CC 214 		
	Treasurer (Treas.) B. Niarchos	<ul style="list-style-type: none"> • Budget attached 		
Public Comment		<p><u>Comments.</u> The following comments were sent in anonymously via the online SAC Comment Box. The anonymous comments are managed by the Planning & Staff Engagement Committee of SAC. Please note the responses:</p> <p><u>Comment:</u> The Faculty Parking lot outside Garage 4 between Lutgert Hall and Marieb Hall has become dangerous with cars/trucks racing in and out dropping people off and also with students not utilizing the sidewalks and walking out between the cars.</p> <p><u>Response:</u> This comment was forwarded to Chief Moore at UPD for review.</p> <p><u>Comment:</u> This statement hits home a good point: 'merit raises and promoting from within is unheard of. Some of us have been working at the college/tv station for 20yrs.' I believe that SAC should work with HR about possibly having a policy when a higher staff position is posted that it should only be an internal search. Staff have little to no opportunity for advancement, and when outside applicants are hired over the qualified internal applicants, this lowers morale. By providing opportunities for staff advancement, employees remain with the University. Staff retention should be something that the University strives for - they are the backbone of the Colleges, Departments, and programs.</p> <p><u>Response:</u> Comment was sent to HR for review and consideration.</p> <p><u>Comment:</u> It would be a great perk to give FGCU employees a discount at food service locations (Einstein's, Jamba Juice, etc) like they do at the bookstore.</p> <p><u>Response:</u> Per Emily Chaikin, Business Operations.....Good news! Campus Dining offers a discount to all Faculty and Staff on the door rate at SoVi Dining! Faculty and Staff can eat at SoVi Dining at any time of the day or night for only \$5.50, which is a 35% discount on the lunch door rate (42% discount on</p>		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>dinner!) and this deal includes an all you can eat buffet. (Don't forget your Faculty/Staff ID at time of entrance) Campus Dining also offers specialty Faculty and Staff Meal Memberships each year that guarantee a significant savings, as well as free meal coupons, to all the dining locations on campus. Stop by the Meal Membership office today to find out what specials are available to Faculty and Staff.</p> <p>Comment: The look of the minutes needs to be improved. The minutes are kept on file for posterity and need to look professional. There are typos, inconsistent paragraph spacing, and tabs need to be set properly which in turn the make the minutes appear shorter than they currently are. Take a look at how other universities handle minutes and you will understand. These minutes can be one of the many faces of FGCU and if they do not look professional what does that say about FGCU?</p> <p>Response: From the SAC Officers.....Thank you for your feedback. We will take it under advisement.</p>		
SAC Liaison Reports	Dr. Michael Rollo	<ul style="list-style-type: none"> • Absent 		
	Dr. Shawn Felton (Faculty Senate)	<ul style="list-style-type: none"> • Faculty Senate met today. New leadership was elected today. <ul style="list-style-type: none"> ○ Michael McDonald was elected President. Martha Rosenthal was elected Vice President. Jo Stecher was re-elected as Secretary and Patrick Niner was re-elected as Parliamentarian. • Dr. Felton expressed his happiness with the partnership and systems that have been formed between SAC and Faculty Senate during his presidency and even though his term ends this summer, he looks forward to continuing his connection with SAC 		
	TBA (Student Government)	<ul style="list-style-type: none"> • VP Strunk mentioned that Student Government is currently under a transition in leadership and has not yet appointed someone to SAC. She will continue to work with Student Government on finding that appointment. 		
		<ul style="list-style-type: none"> • Reminder to solicit participant nominations for SAC Committees • Handwritten note cards will be sent to people who we want to participate in Committee meetings and events. Officers and SAC Representatives will sign. • Representatives should come to each meeting with names of people they would like to include 		
New Business		<ul style="list-style-type: none"> • Presentation by Jessica Rhea, Director, Community Engagement. 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<ul style="list-style-type: none"> • Comcast Cares Day on April 21 from 8am-1pm <ul style="list-style-type: none"> ○ Similar to Make A Difference Day ○ Encourages SAC and staff participation, either as a unit or individually ○ A family event, so staff are also encouraged to bring their families ○ Participants will be designated a work spot, which may be off campus, but transportation and all other materials will be provided. • Jessica also promoted the upcoming Community Engagement Day on April 20th in Alico Arena <ul style="list-style-type: none"> ○ Students will showcase their service learning projects that they have completed over the current academic year. ○ Jessica encouraged SAC members to participate as judges for the day. Those who sign up will be notified by e-mail early that week with the information for the day. 		
SAC Standing Committee Reports	Chair: D. Bova	Planning & Staff Engagement – 2016-2017 (Members: S. DiStefano, B. Niarchos, L. Ray) <ul style="list-style-type: none"> • Rescheduled meeting to next week • Will be discussing the SAC Retreat with the Officers during this meeting 		
	Chair: L. Cargo	Special Events – 2016-2017 (Members: M. Berkley, C. Bright-Kerrigan, C. Cicero, K. Davis) <ul style="list-style-type: none"> • Working on updating the SAC share folder with Soar into Spring information for the next group. • Drinks and goodies have been ordered from Chartwells for the Staff Assembly 		
	Chair: T. Reynolds	Employee Recognition Program/Outstanding Staff Awards – 2016-2017 (Members: M. Berkley, A. Biffar, L. Cargo, P. Krupp) <ul style="list-style-type: none"> • Outstanding Staff Award winners will be recognized at the Celebration of Excellence • A representative from the Gabor Agency, who helps to fund the awards, will also be in attendance. 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
	Co-Chairs: P. Krupp and D. Nikolov	<p>Elections –2016-2017 (Members: N. Catalfamo, P.Krupp, D. Nikolov, T. Reynolds)</p> <ul style="list-style-type: none"> • SAC Annual Assembly will be April 26th at 2:30pm in Cohen Center Ballroom <ul style="list-style-type: none"> ○ A Save the Date e-mail will be sent to all staff to encourage attendance • Emails to solicit nominations have been going out periodically. • Nominations close on April 3rd. Confirmation of nominee’s acceptance or decline has been on rolling basis and will continue until we know the results of all nominees. The next step will be to verify nominees through HR. After HR verifies nominees, an email requesting pics and bios will go out. These will be included in the survey that will be emailed to all staff for voting the day after the assembly. <ul style="list-style-type: none"> ○ Currently 13 nominations have been accepted • Voting will be 4/27-5/12. They will also be incorporated into the slide show that will be presented the day of the assembly. • Donations are being collected for the raffle; there has been a positive response from the campus community and community at large for donations. To date we have received prizes from 27 community partners with more on the way. Many of these partners have donated more than one prize. • Members of SAC are asked to attend to meet with the nominees and assist with the program itself 		
	Chair: L. Strunk	<p>Personnel Policies – 2016-2017 (Members: T. Bigos, K. Fernander, P. Krupp, A. Masse, D. Nikolov)</p> <ul style="list-style-type: none"> • The topic of telework and flex time will be included in the SAC survey that will be sent out next month to all staff. <ul style="list-style-type: none"> ○ We want to make sure that if we present this to Administration that we have data to back it up. ○ Action on these topics is currently tab ○ If support is not visible via the SAC survey results, that does not mean that 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p style="text-align: center;">we will not pursue the topics, but we will likely move forward in a different</p> <ul style="list-style-type: none"> • Discussion ensued on why there was resistance on creating a policy, since there are some areas that allow it for their employees in specific circumstances. The thought is that a policy would provide protection for those given the option, while also allowing for unity amongst all employees. • VP Strunk stated that we have not yet received guidance on who would assist in getting a policy created, as SAC does not have the authority to create policy. She also stated that data is important and so participation in the SAC survey is crucial for moving forward. • It was also suggested that SAC enlist the help of Faculty Senate to encourage the staff in their areas to express their views on this topic. 		
SAC Special Committee Reports	Chair: TBA	<p>SAC Bylaws Review Team (Members: L. Babcock, N. Black, R. Rodrigues, C. Steinberg)</p> <ul style="list-style-type: none"> • VP Strunk stated that members from the By-Laws Review Team will be presenting at the May meeting. • T. Bigos stated that they will be focusing on sharing their conversations with us and what areas they debated on, as well as recommendations that they have for SAC moving forward. 		
University Planning & Budget Council (UPBC)		<p>PBC – Represented by L. Strunk</p> <ul style="list-style-type: none"> • Next meeting is scheduled for May 2 at 1:30. • Still no decision on the performance metrics or how much money we will be losing • Discussion ensued on current ways to recoup the funds, which includes using reserves and a hiring freeze. <ul style="list-style-type: none"> ○ It was stated that some Directors have been told to start cutting E&G funds for next year. ○ It was also stated that while some departments are already being told they cannot fill vacant positions, there are other departments that are still hiring and promoting staff and faculty. <ul style="list-style-type: none"> ▪ A. Biffar noted that money is held back for faculty positions, so that is why faculty are still being hired for next year. 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>Budget Committee (BC) – Represented by A. Biffar; Back-up: TBA</p> <ul style="list-style-type: none"> • A. Biffar mentioned that the Committee has not met and is not scheduled to meet until a decision has been made regarding the funding loss from the performance metrics. • She also mentioned that previous discussions talked about using money from a reserve account. <p>Enrollment/Retention Management Committee (ERMC) – Represented by B. Niarchos; Back-up; TBA</p> <ul style="list-style-type: none"> • No Report <p>Environmental Sustainability Committee (ESC) – Represented by T. Reynolds; Back-up: M. Berkley</p> <ul style="list-style-type: none"> • No Report <p>Information Resources Committee (IRC) – Represented by M. Berkley; Back-up S. DiStefano</p> <ul style="list-style-type: none"> • No Report <p>Safety & Facilities Committee (SFC) – Represented by S. DiStefano</p> <ul style="list-style-type: none"> • Discussion regarding the parking proposal • VP Strunk asked if there was discussion on making the garages one way. S. DiStefano stated that was not part of the discussion at this meeting. <p>Strategic Planning & Institutional Effectiveness Committee (SPIEC) – Represented by D. Nikolov; Back-up: S. DiStefano</p> <ul style="list-style-type: none"> • No Report 		
University Committee Reports		<p>ADA – Represented by K. Davis; Back-up: C. Cicero</p> <ul style="list-style-type: none"> • No Report 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>Campus Communicators – Represented by P. Krupp; Back-up: TBA</p> <ul style="list-style-type: none"> • President’s celebration will be on April 25 • Web update-They need to develop content for the new website rolling out this summer. They are looking for “Spotlight” students and faculty. • If using Facebook live be aware of risks such as people yelling inappropriate things during your livecast. <p>Food Service Advisory Committee – Represented by A. Masse; Back-up: B. Niarchos</p> <ul style="list-style-type: none"> • Plans for summer renovations were discussed • Einstein’s will undergo a renovation that will be finished in July/August • SoVi furniture will be updated and flooring on the back side redone to give a “less institutional” feel • Feedback was asked on Chartwells after their first year of operations • New North lake dining facility has a new name and logo: will be called “The Boardwalk”; it will try to capture the feeling of beachside dining, will be mostly fast casual style, will also include pizza by design in brand new brick oven • Meetings are adjourned until September 17th <p>Grant-In-Aid - Represented by L. Cargo; Back-up D. Nikolov</p> <ul style="list-style-type: none"> • Award recipient has been notified and will be recognized at the Celebration of Excellence. <p>Intercollegiate Athletic Committee (IAC) – Represented by M. Berkley and K. Davis</p> <ul style="list-style-type: none"> • No Report <p>Parking Advisory – Represented by K. Fernander; Back-up: M. Berkley</p> <ul style="list-style-type: none"> • VP Strunk mentioned that the recent parking proposal is a very hot topic and hopes that 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>everyone had a chance to look at it and provide recommendations.</p> <ul style="list-style-type: none"> • K. Fernander shared questions/responses that have already been submitted. He is not sure when a decision will be made on which option will be chosen, if any. Below are the questions and responses: <ul style="list-style-type: none"> ○ How would the rear of parking garage 4 be opened up? Where exactly would traffic be directed once you exit the rear of the garage? <ul style="list-style-type: none"> ▪ Response: The garage was designed doe the rear opening. Car would leave, go through the lot and out by WGPU. ○ How do we know that numerous handicap spaces on the top floor of garage 4 (as stated in the option) are not being used? Is this simply speculation or have the spaces been monitored and there is usage data to support the claim? <ul style="list-style-type: none"> ▪ Response: We have done handicap studies before. The upper floors are NEVER used. We are allowed to move them, we just have to create memo documenting it and we would work with Adaptive Services. ○ If handicap spaces are moved from garage 4 will any remain so handicap have covered space parking? <ul style="list-style-type: none"> ▪ Response: Bottom floor would remain as is. ○ How many people who have paid money to have reserved parking in lot 2 will lose or be moved if the currently reserved spaces in the gated lot are moved to parking lot 2. <ul style="list-style-type: none"> ▪ Response: No exact number known at this time. Those who have paid would be honored until it expires, then could be relocated if necessary. ○ C. Cicero asked if current visitor spots will be staying in Lot 5. K. Fernander stated he did not know the answer to that question. ○ T. Ziegler asked if staff can still park in student parking? Members of SAC mentioned that this was never allowed. It was noted that Lot 5 will become general parking if the proposal is approved. 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<ul style="list-style-type: none"> • Faculty Senate discussed the options and while they do not seem to be happy with either option, the safety of the campus community takes priority. • VP Strunk stated that it is important to get feedback from Staff regarding these options, so she encouraged SAC to reach out to their respective areas for feedback. <p>Parking Citations Appeals Board – Represented by K. Davis</p> <ul style="list-style-type: none"> • Recent meeting involved reviewing approx.70 citations <p>One Book One Campus (OBOC) – Represented K. Davis and T. Reynolds</p> <ul style="list-style-type: none"> • No Report <p>Faculty Senate – Represented by T. Bigos and L. Strunk</p> <ul style="list-style-type: none"> • Discussed parking committee proposals from the Parking Advisory Committee. • Faculty did not seem to favor either option presented by the committee (also sent to SAC to review) but will continue to discuss options at the next meeting. • SAC discussion ensued. T. Bigos clarified that Faculty Senate did not think that there was enough actual data for them to review, which is why they are not making a decision at this time on whether or not to support it. The Faculty did send out a survey to their constituents for feedback. <ul style="list-style-type: none"> ○ D. Bova stated that at some point, even though feedback is given, the Committee will need to make a decision. What is out there right now is not working. She received feedback from her area in Undergraduate Studies and the consensus was they support having the back of Garage 4 becoming an exit route and for Faculty/Staff to have their own space in Lot 2. ○ T. Bigos asked if having the garages go one way was a topic to be discussed. K. Fernander stated that it was mentioned in previous meetings, but in order for that to happen, the spaces would need to be reconfigured and slanted, and that 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>would mean losing spaces, so the idea was not moved forward.</p> <ul style="list-style-type: none"> ○ It was also suggested that a member from UPD be present during high traffic times to help direct traffic, but it was stated that they do not have the resources to commit to this plan. <p>Faculty Senate Institutional Affairs – Represented by C. Cicero; Back-up: T. Bigos</p> <ul style="list-style-type: none"> ● Last meeting of the year ● Discussed the Fall withdrawal dates of the SUS Universities. Topic was brought up by Faculty Senate. Committee decided to add to the work plan for next year ● Reviewed 2016-2017 work plan <p>Title IX – Represented by P. Krupp</p> <ul style="list-style-type: none"> ● Launch of new Instagram page- @FGCUTIX_DIVERSITY ● Tabling events-March 30th and April 19th ● Sexual Assault Awareness Speaker: Bonny Shade, FGCU Alumnus-April 10th, EH 112 ● Ongoing Title IX events/trainings throughout the semester with various students groups, fraternities, sororities, etc. ● Employee Training/Programs; New Employee Sexual Harassment Awareness and Prevention, Responsible Employee Reporting, NEO (30, 60, 90, 120 days), Diversity and Inclusion Certificate Program (Meet Someone New-March 23rd and Where Do We Stand: An Update on How Laws Protect or Affect the LGBTQ Community-April 5th, “Blurred Lines” Karen Michaels (Sexual harassment and workplace bullying) –June 5th (afternoon) and June 6th (morning) in CC 247 <p>Diversity and Inclusion Committee – Represented by D. Bova</p> <ul style="list-style-type: none"> ● Reports from sub-committees and focused discussion was on the certificate program <ul style="list-style-type: none"> ○ 100 people completed it. ○ Adding more diverse programming for next year, as well as a student track ● Also discussed getting a committee logo, but will likely not happen due to current branding regulations. 		

Agenda Item	Responsible	Discussion	Action/Vote	Follow-up
		<p>Sick Leave Pool Committee – Represented by C. Bright-Kerrigan and K. Fernander</p> <ul style="list-style-type: none"> • Discussed 3 requests and all were approved. <p>20th Anniversary Committee – Represented by N. Catalfamo</p> <ul style="list-style-type: none"> • No Report <p>Advising Work Group—Represented by D. Bova</p> <ul style="list-style-type: none"> • No Report <p>Student Progress Work Group—Represented by N. Taylor</p> <ul style="list-style-type: none"> • No Report <p>Faculty Involvement Task Force---Represented by L. Strunk</p> <ul style="list-style-type: none"> • No Report <p>Eagle Family Weekend Committee---Represented by C. Cicero</p> <ul style="list-style-type: none"> • No Report 		

1. **Next Meeting:** Friday, May 19, 2017, 12:30pm.-2:00p.m., in Cohen Center 214.

Vice President Strunk adjourned the meeting at 1:46 p.m.

Minutes approved 5-19-2017 (date)

Cori Bright-Kerrigan (not final unless signed by Secretary)

Staff Advisory Council

LEGEND

SE = Special Events
 PSE = Planning & Staff Engagement
 ER = Employee Recognition
 EL = Elections
 MS = Miscellaneous
 PY = Previous Year

CURRENT BALANCE

\$8,587.43

Other Accounts

Gabor Employee Award Fund \$4,427.00
 SAC Scholarship Fund \$2,483.77

CHECK/CODE	DATE	TRANSACTION	DESCRIPTION	WITHDRAWAL	DEPOSIT	BALANCE	Column1
	7/1/2016	15-16 Rollover	Opening Balance		\$5,242.17	\$5,242.17	Cleared
	7/1/2016	16-17 Allocated Budget	deposit		\$14,400.00	\$19,642.17	Cleared
PY	7/11/2016	Diane Peguese	15-16 PDP award winner	\$125.00		\$19,517.17	Cleared
Pending	7/11/2016	Mike Forbes	15-16 PDP award winner	\$500.00		\$19,017.17	
MS	8/17/2016	Pride Enterprises	Name badges	\$60.75		\$18,956.42	Cleared
MS	8/26/2017	Brooke Niarchos	Flowers - Nick Garcia	\$158.69		\$18,797.73	Cleared
ER	8/26/2017	Tiffany Reynolds	2 giftcards - FOF	\$40.00		\$18,757.73	cleared
MS	9/15/2016	Nike	Polos	\$358.04		\$18,399.69	Cleared
PY	10/21/2017	Transfer to Admin Svcs	End of Year luncheon 15-16	\$1,000.00		\$17,399.69	cleared
MS	10/14/2016	Nike	Additional polos/credit	\$128.18		\$17,271.51	cleared
PSE	11/14/2017	Diane Bova	Coffee/Donuts	\$57.09		\$17,214.42	Cleared
SE	11/14/2017	Chartwells	Drinks provided at Benefits Fair	\$184.86		\$17,029.56	Cleared
ER	11/21/2017	Tiffany Reynolds	\$20 GC to First Watch (FOF)	\$20.00		\$17,009.56	Cleared
MS	12/5/2016	Nike	Additional polos	\$103.55		\$16,906.01	Cleared
ER	1/3/2017	Tiffany Reynolds	\$20 GC to Starbucks (FOF)	\$20.00		\$16,886.01	Cleared
SE	1/6/2017	Chartwells	Hot Cocoa and Cookies Event	\$171.95		\$16,714.06	Cleared
PSE	1/13/2017	Brooke Niarchos	Coffee for Coffee Break	\$33.90		\$16,680.16	Cleared
ER	1/19/2017	Tiffany Reynolds	\$20 GC to Panera Bread	\$20.00		\$16,660.16	Cleared
PSE	2/1/2017	Diane Bova	Munchkins for FRC/GC	\$25.03		\$16,635.13	Cleared
ER	2/23/2017	Tiffany Reynolds	\$20 GC for FOF	\$20.00		\$16,615.13	Cleared
PSE	2/28/2017	Chartwells	SAC Coffee Break	\$71.96		\$16,543.17	Cleared
SE	3/16/2017	FOCU	IOG session	\$1,500.00		\$15,043.17	Cleared
SE	3/24/2017	Lauren Cargo	Mints/centerpieces - SIS	\$52.60		\$14,990.57	Cleared
PSE	3/24/2017	Diane Bova	Basket/giftcard - winner of picture	\$20.57		\$14,970.00	Cleared
MS	3/28/2017	Nike	Adtl polos	\$92.57		\$14,877.43	Cleared
ER	3/28/2017	Tiffany Reynolds	\$20 GC for FOF	\$20.00		\$14,857.43	cleared
SE	3/30/2017	Mission BBQ	Catering Soar into Spring	\$6,270.00		\$8,587.43	Cleared
						\$8,587.43	
Totals		Transaction count: 27		\$11,054.74	\$19,642.17	\$8,587.43	

4/14/17 Motion

D. Bova : I move that the meeting minutes of 3-17-17 be approved

T. Reynolds seconded.

No objections.

Minutes approved.

Motion

Yes: 14

No: 0

Abstain: 5

Absent at the time of vote: 4

<u>Council Members:</u>	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Berkley, Melissa	X	<input type="checkbox"/>	<input type="checkbox"/>
Biffar, Antoinette	X	<input type="checkbox"/>	<input type="checkbox"/>
Bigos, Teri	X	<input type="checkbox"/>	<input type="checkbox"/>
Bova, Diane	X	<input type="checkbox"/>	<input type="checkbox"/>
Secretary Bright-Kerrigan, Cori	X	<input type="checkbox"/>	<input type="checkbox"/>
Cargo, Lauren	<input type="checkbox"/>	<input type="checkbox"/>	X
President Catalfamo, Nicole	<input type="checkbox"/>	<input type="checkbox"/>	X
Cicero, Chelsea	X	<input type="checkbox"/>	<input type="checkbox"/>
Davis, Kelly	X	<input type="checkbox"/>	<input type="checkbox"/>
DiStefano, Sarah	X	<input type="checkbox"/>	<input type="checkbox"/>
Fernander, Keith	X	<input type="checkbox"/>	<input type="checkbox"/>
Krupp, Patricia	<input type="checkbox"/>	<input type="checkbox"/>	X
Masse, Alex	<input type="checkbox"/>	<input type="checkbox"/>	X
Treasurer Niarchos, Brooke	X	<input type="checkbox"/>	<input type="checkbox"/>
Nikolov, Darina	X	<input type="checkbox"/>	<input type="checkbox"/>
Ray, Lisa	X	<input type="checkbox"/>	<input type="checkbox"/>
Reynolds, Tiffany	X	<input type="checkbox"/>	<input type="checkbox"/>
Vice-President Strunk, Lauren	<input type="checkbox"/>	<input type="checkbox"/>	X
Ziegler, Natasha	X	<input type="checkbox"/>	<input type="checkbox"/>

