Meeting Minutes
March 11, 2014

Safety and Facilities Committee

Location: AB-5 #210
Time: 3:00 – 4:30 p.m.

Present: Jim Hehl, Director, Physical Plant
Ruth Rodrigues, Director, Campus Reservations
William Blood, Assoc. Director, Athletics
Dr. Mike Rollo, V.P., Student Affairs
Dr. Richard Behr, Dean, College of Engineering
Tom Mayo, Director, Facilities Planning
Tamera Baughman, Facilities Planning
Betsy Dillingham, SAC Representative
Jena Padilla, Budgets & Mgmt. Services, Office of the Provost

1. Minutes from February Approved – Motion to approve by Dr. Behr, Second by Betsy Dillingham

2. Old Business:
   a. Provost’s Charge
      i. Improve vehicular traffic movement with change to the class schedule – Some measures have already been implemented, with additional scheduling options to be reviewed by Faculty Senate. This item remains on their agenda.
      ii. Maximize facility utilization – Building Surveys are in progress, and committee pledged to complete and submit all walkthroughs by SFC’s March meeting. A PDF package will be provided to committee members for review. SFC and Facilities Planning will evaluate submissions for feasibility.
   b. Space use restrictions Appeals Format – Approved and implementation is in process.
   c. Furniture Replacement PSCAC – Quotes are still being gathered, and a report is expected by the April SFC meeting.

3. New Business:
   a. No new business.
4. **Update list of active projects**
   a. Summary by Tom Mayo.
   b. ETI is expected to be complete January 2016. No decision yet on scheduling of classes at the location.
   c. Campus Master Plan will begin a mandatory 90 day public review on June 10th. It will be reviewed and potentially adopted by the Board of Trustees at their December 11th meeting.

5. **Next Meeting:** April 8, 2015, 3:00 to 4:30, **EH 210**