Florida Gulf Coast University
Senate Planning and Budget Advisory Committee
Meeting Minutes: November 5, 2014  Time: 1:00PM – 2:00PM MAR 447
Approved 12/3/14
Attending: Elizabeth M. Elliot, Tom Felke, billY Gunnels, Halcyon St. Hill, Jo Stecher, Seige Thomas, Arie Van Dujin, and Ken Watanabe

Meeting began at 1:00PM.

1. Welcome - billY Gunnels welcomed members and stated the immediate charge was to elect a Chair to the Senate Planning & Budget Advisory Committee (SPBAC). The charge of the SPBAC was also reviewed; members were made aware of the availability of: (1) the SPBAC charge online on the FGCU Senate website under Senate Committees, and (2) the PBC committees’ availability on the Provost website.

   Action: Halcyon St. Hill was elected as chair.

2. Committee Updates
   a. Budget Committee – The Budget committee placed forms online.
   b. SPIEC discussed the Internal Scan. Vision and Mission Statement reviews are in progress about 200 responses have been made. Town Halls are upcoming. Faculty should be encouraged to attend. The External Scan is in Progress.
   c. The Planning and Budget Council (PBC) met on November 4, 2014. The PBC discussed the Internal Scan and feedback is being sort from the SPBAC. SPBAC discussion ensued about the Internal Scan. The following were identified as some items that need to be carefully reviewed:
      i. Revising the section on athletics to include a statement that addresses success among both women and men teams. Mention of the women basketball getting to the finals about 2 years ago – Exact year to be included.
      ii. Strengths and opportunities – including 4-6 year graduation rates and degree production and inclusion of the increase in the number of programs since the last scan.
      iii. Addressing advising, and particularly in light of positioning, to address 4-6 year graduation rate for super seniors.
      iv. Decentralization of courses and sections from university to college level and the need to address the checks and balances to speak to any potential issue of having sufficient course offerings based on students’ needs.
      v. Accreditation – making sure that no accredited programs are missing and the strengths are emphasized.
      vi. Addressing the last QEP and development of the new QEP – including how the QEP drives the future of FGCU in its efforts to meet its mission and vision.
      vii. Impact of external factors on the internal efforts and hence the internal scan; for instance, the impact of the 2year colleges offering 4 year degrees.
Action: Each member of the SPBAC is expected to review the draft Internal Scan in light of their specific PBC Committee (Budget, ERMC, ESC, SFC, SPIEC and IRC), which was sent out to all during today’s meeting. This will be re-sent by H. St. Hill today with request to consider the notes above and the second paragraph on the first page of the Draft Internal Scan as the review and provide suggested changes (to the draft Internal Scan). For convenience, here is the paragraph mentioned in the latter:

What is the underlying key to FGCU’s success? How will it position itself to continue its incredible momentum for the foreseeable future? How does the university leverage its current strengths to ensure future success? What obstacles must be overcome to realize the vision? As FGCU prepares for the next five years it is well to consider the current strengths, areas for enhancement, opportunities, and challenges that provide the context for its ambitious plans. (Draft Internal Scan, from 11/4/15 PBC Meeting).

Suggestions should be sent to Paul Snyder preferably by mid-next week because the PBC will meet again to address the revised Internal Scan on November 18, 2014.

Meeting Adjourned: 2:00PM

Next Meeting: Room & Date 12/3/14 to be confirmed