

**TEAM NAME: SENATE PLANNING AND BUDGET ADVISORY COMMITTEE      FACILITATOR: Megan McShane**

<b>Goal/Agenda/Task</b> To what end?	<b>Action Steps</b> How will we make it happen?	<b>Time</b> What is the timeline for implementation? What will be done by year-end?	<b>Committee Members Roles/ Responsibilities</b>	<b>End-of Year Progress/Status /Accomplishment Report</b>
Provide strategic leadership in communication of PBC related issues to Faculty through SLT and vice versa	Team provides reports for the minutes to be posted to Senate Website Chair attends Senate Leadership Team	Reports of SPBAC uploaded to Senate Website by time of next meeting of SPBAC, after approval	Secretary is a revolving duty among members McShane coordinates with Angela Baerwalde	
Provide guidance and direction to FGCU's 2015-2020 Strategic plan.	Coticone and McShane Solicited revisions as did entire SPIEC Team, administration, Faculty Senate Leadership and Faculty Senate Representatives.	By the internal PBC and SPIEC deadlines for adopting SP. Deadline extended for further Faculty feedback. Revisions and suggestions incorporated.	Coticone and McShane responded to faculty e-mails, disseminated draft Strategic Plan in all variants, and corresponded with Paul Snyder directly.	SP was edited, revised and included more Humanities, as per faculty requests. SP deadline extended for more input. QEP will detail individual programs and provide pathway for STEAM. Strategic Plan was revised according to faculty feedback.
Design regularized ways to communicate to entire faculty issues related to PBC and Senate Teams and receive appropriate feedback	SPBAC will discuss more efficient ways, if necessary, other than Senate existing pathways.	By end of Spring 2016, SPBAC will have decided whether to create more pathways or retain existing structure.	Team will vote and make decision by January 2016. Implementation of changes, if any, will be by May 2016.	
Review of SPBAC bylaws	Done October 2015. No revisions required.			No revisions.