SENDING A FAX:

From the desktop, print any document that is to be faxed and at the print prompt, select the Avaya Aura Messaging Fax shown on the left below. Do not select the one shown on the right.

In the dialog window shown below, enter the telephone number of the far-end fax machine using the 10-digit format for domestic calls (Area Code-Number) or in the International format (011-Country-City-Number) for non-domestic calls. Do not insert a (9) or a (1) in front. The Display Fax Contents check-box is optional and causes the system to display the contents of what’s being sent prior to sending.
SENDING A FAX: (concluded)

The fax recipient will receive the fax with a header similar to the one below. Note that the header provides the telephone number of the sender in the From information as it is administered on the Subscriber User Preferences, General>Transmitting subscriber ID for outgoing fax messages.

If a subscriber does not administer this with their Fax-receipt Direct Dial Number, it will default to the format shown below which is their regular mailbox extension number and the main number of AAM.

For this reason, it is important that subscribers change this number to the proper number. An example of a default format on the receiver's end is shown below.

The AAM mailbox of the sender will receive and email showing the success or failure of the transmission.

-----Original Message-----
From: postmaster@avayamsi.und.edu [mailto:postmaster@avayamsi.und.edu]  
Sent: Friday, April 25, 2014 4:24 PM  
To: Fisk, Larry  
Subject: Outbound Fax 3 sent to 4046866419 was successful

Outbound Fax 3 sent to 4046866419 was successful.

Job Id: 3  
Title: Microsoft Word - Document1  
Destination: 4046866419  
Creation Date/Time: 4/25/14 4:23:02 PM  
Transmission Date/Time: 4/25/14 4:23:35 PM