Florida Gulf Coast University Board of Trustees
June 17, 2014

SUBJECT: Minutes of April 15, 2014 Meeting

PROPOSED BOARD ACTION

Approve minutes

BACKGROUND INFORMATION

The Florida Gulf Coast University Board of Trustees met on April 15, 2014. Minutes of the meeting were kept as statutorily required.

Supporting Documentation Included: Minutes of April 15, 2014 Meeting

Prepared by: Executive Assistant to the President Barbara Krell

Legal Review: N/A

Submitted by: President Wilson G. Bradshaw
MINUTES
Florida Gulf Coast University
BOARD OF TRUSTEES MEETING
Tuesday, April 15, 2014 8:30 a.m. – 11:30 a.m.

COHEN CENTER BALLROOM, ROOM #203-B
Florida Gulf Coast University

1. Call to Order, and Roll Call – Chair Robbie Roepstorff

Chair Roepstorff welcomed Trustees and convened the meeting of the Florida Gulf Coast University Board of Trustees with the following members present:

Joe Catti
Blake Gable
Ann Hamilton
Dick Klaas
John Little
Russell Priddy
Robbie Roepstorff
Rob Wells
Shawn Felton
Domenic Volpi
Charles Winton, Chair, Foundation Board of Directors
Curtis Bullock, Executive Director, FGCU Financing Corporation BOD for Dick Ackert, Chair, FGCU Financing Corporation Board of Directors

President Wilson Bradshaw
Provost and Vice President for Academic Affairs Ron Toll
Vice President for Administrative Services and Finance Steve Magiera
Vice President for Student Affairs Mike Rollo
Vice President for Advancement Chris Simoneau
Vice President and General Counsel Vee Leonard
Vice President and Chief of Staff Susan Evans
Barbara Krell
Amber Pacheco
Carol Slade
Lillian Pagan
Gary Jackson
Marc Laviolette

2. Welcome to New Trustee Domenic Volpi – Chair Robbie Roepstorff

Chair Roepstorff introduced new Trustee Domenic Volpi and asked him to say a few words to the Board. Chair Roepstorff stated that she has spoken with President Bradshaw about Tab #7 which is the reactivation of the B.A. Degree in Liberal Studies. Chair
Roepstorff stated that the reason she has asked for the removal of the agenda item is that particular new degree program does not tie in to our State performance metrics and funding opportunities. She stated we should strive to do what is in the best interest of the University as a whole to meet our performance metrics in order to receive the maximum performance dollars. Chair Roepstorff recommended that we remove Tab #7 from the agenda and a motion was made by Trustee Wells to remove Tab #7 from the agenda. Motion was seconded by Trustee Priddy. Trustees discussed the merits and concerns related to the degree program. President Bradshaw stated the Administration does support pulling this agenda item based on the new funding metrics. Trustee Little asked for a time in the future to review the process adopted regarding degree programs. Motion carried with one no vote from Trustee Felton.

3. Consent Agenda – Chair Robbie Roepstorff
   - Minutes of Sub-Committee Meeting on January 14, 2014 (Addendum A)
   - Minutes of Meeting on January 21, 2014 (Addendum B)
   - Meeting Dates for 2014-2015 (Addendum C)
   - Resolution of Appreciation for Outgoing Trustee Juan Cubillo (Addendum D)

Motion was made by Trustee Klaas to approve the Consent Agenda. Motion was seconded by Trustee Felton. Motion carried.

4. Presentation of Resolution of Appreciation to Outgoing Trustee Juan Cubillo – Chair Robbie Roepstorff and President Wilson Bradshaw

In the absence of Mr. Cubillo, Ms. Evans read the Resolution of Appreciation for former Trustee Juan Cubillo.

5. Standing Report from FGCU Faculty Senate – President Shawn Felton

Trustee Felton outlined current faculty activities and accomplishments for this past semester.

6. Standing Report from FGCU Staff Advisory Council (SAC) – President Nicole Black

Ms. Black outlined the current staff activities and accomplishments for the past semester.

7. Standing Report from FGCU Student Government – President Domenic Volpi

Trustee Volpi stated he was looking forward to serving as Student Government President and Board of Trustees member.

8. Standing Report from FGCU Foundation Board of Directors- Chair Charles Winton

Mr. Winton outlined the many accomplishments of the University Foundation Board of Directors.
9. Standing Report from FGCU Financing Corporation Board of Directors – Executive Director Curtis Bullock for Chair Dick Ackert

Mr. Bullock answered questions from Trustees regarding the Financing Corporation Board of Directors policies and decisions.

10. President’s Report – President Wilson Bradshaw

**FGCU Board of Trustees (BOT) Meeting**

*Tuesday, April 15, 2014*

President’s Report

I. Welcome to Trustee Domenic Volpi
   - Trustee Volpi, I, too, want to welcome you to the University’s Board. I look forward to working with you on behalf of the University’s more than 14,000 students.

II. 3 Presentations on Today’s Agenda:
   - Trustees, we are bringing 3 informative presentations to you today and encourage any discussion or questions you may have. The presentations are:
     - “Student Affairs: Completing the University Experience” – by Vice President for Student Affairs Mike Rollo
     - 2014-2015 Enrollment Update – by Director of Admissions Marc Laviolette
     - *FGCU and Regional Economic Development* – by Dr. Gary Jackson, Director of the Regional Economic Research Institute in the Lutgert College of Business

III. Lucas Gift, and Lucas Center for Faculty Development at FGCU:
   - We are so pleased to have received the $2 million gift from David and Linda Lucas to establish The Lucas Center for Faculty Development at FGCU.
   - As many of you know, David was a founding member of the FGCU Board of Trustees, and his family’s support of the University over the years has been very generous.
• You will find at your place a reprint of a recent article featuring Provost Ron Toll’s work in this area, and the support from the Lucas gift.

• While we expect to receive specific details on the stress test soon, I believe it will require, at least in part, a review of our degree programs to assess which are responsive to the employment needs of the region and the state. As you know and as we have reported to the BOG, in recent years FGCU has been the #1 state university when it comes to our graduates being employed or continuing their education in Florida. Of course we will continue to review our degree programs, in accordance with Board of Trustees’ Policy to determine which existing programs are to be expanded, suspended or discontinued and which new programs we need to develop in order to be even more responsive to the career goals of our students, and the educational, professional and workforce needs of our region and beyond.

IV. BOG Stress Test:

• Trustee Dudley Goodlette asked me to let you know we have not yet received information from the Board of Governors regarding the stress test for each university.

• Our Board’s special committee for the stress test stands ready to begin, and we will let you know as soon as information is available.

V. Cost Containment for 2014-2015 FGCU Budget:

• As you know, we will bring a recommended budget for the new fiscal year to you at your June meeting.

• State statute authorizes a Student Fee Committee for the purpose of recommending any increases in 3 fees: the (1) Activity and Service Fee; (2) Health Fee; and (3) Athletic Fee. The Committee must be comprised with its majority of members as students.

• The FGCU Student Fee Committee recently made the following recommendations for the new fiscal year:
  • No increase in the Activity and Service Fee;
  • A 20 cent increase in the Health Fee; and
  • A 60 cent increase in the Athletic Fee.

• Yesterday I informed the Student Fee Committee that we will not be proposing any increases for the new year; specifically, NO increases in:
  • Tuition
  • Activity and Service Fees
  • Health Fees
  • Athletic Fees

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• Parking Permits
• Student Housing Rental Rates

• This is in keeping with our goal of cost containment and keeping an FGCU education both affordable and accessible.

VI. Legislative Session Update:

• Trustees, as you know we are in the busiest time of the legislative session during these weeks leading up to adjournment. I’ve been back and forth to Tallahassee quite a few times, and Director of Government Relations Jennifer Goen remains in place in Tallahassee. Provost Ron Toll also has been in Tallahassee various times during the session.

• I want to thank the trustees and other FGCU supporters who have advocated on behalf of the University both in Tallahassee and from back home in Southwest Florida. This is so important, and we appreciate it very much.

• Although there may have been others, I’m aware of the following trustees who have been in Tallahassee this session advocating on the University’s behalf:
  1. Chair Robbie Roepstorff
  2. Trustee Shawn Felton
  3. Trustee Russell Priddy
  4. Trustee John Little
  5. Trustee Christian Spilker

• At the conclusion of my remarks on the legislative session, I’ll ask if trustees have any information or observations you’d like to share.

• Trustee Confirmations. This session we had 3 trustees up for confirmation by the Florida Senate, and we’re pleased the Senate has confirmed Trustees Blake Gable, Dick Klaas, and Christian Spilker.

• Substantive Legislation: There are a couple of bills of particular interest in the substantive – (i.e., non-budget) – category of legislation. They are the (1) Florida GI Bill, which provides in-state tuition rates to military veterans. This bill has been signed into law. (2) The other legislation you’ve read about would provide in-state tuition rates for undocumented students who graduate from Florida high schools. The House and Senate versions of the legislation are different, and they are making their way through the process.

• State University Performance Funding:

• Currently, the House and Senate have differing proposals to determine the final outcome of the State University System’s performance funding distribution. The House budget contains $75 million in recurring performance funding for distribution by the model approved by the Board of Governors in January, with no reduction to any institutions' base budget.

• The Senate proposal allocates $100 million of new, non-recurring funding as well as an additional allocation of $100 million of non-recurring funds from current
State University System base funding for a total of $200 million of non-recurring to be distributed as follows:

1. Universities must achieve a qualifying score per the Board of Governors' approved performance model;
2. Qualifying institutions will have their base funding restored from the base funding reduction, creating one of the $100 million non-recurring funding streams identified;
3. From the funds remaining, eligible institutions will receive additional funds based on their share of the proportional base funding;
4. Any remaining balance will be distributed to the highest scoring institutions per the approved Board of Governors' performance model.

- The details of each university’s performance funding will continue to be negotiated – and ultimately resolved – in the legislature’s Conference process.

**$2.25 Million Cut to Base Funding:**
- Currently, the Senate budget contains a reduction of $2.25 million to FGCU’s base funding. The House budget does not contain the reduction.
- As you will recall, this funding was provided to FGCU to avoid going below the required 5% reserve funding limit when the legislature utilized the state university system’s reserve funds to balance the FY 12-13 state budget.
- We are working to have this recurring funding restored on a permanent basis – and not cut from our base budget. You will remember we had this same challenge last session.

**Student Success $5.7 Million in Recurring Funding:**
- As the State continues to make its way out of the recession and with numerous competing budget priorities, recurring revenue requests are very difficult to accomplish, but we are working very hard for approval of this important recurring request.
- Our Southwest Florida legislative delegation is hard at work to have our student success request funded with $5.7 million in recurring funds.
- At this time the $5.7 million is not in the House or Senate budgets. This was the same situation last year going into Conference, and ultimately we were able to get the $6.5 million for student success funded.

**Emergent Technologies Institute $7.6 million in PECO Funding:**
- As you know, the Emergent Technologies Institute – formerly referred to as IHub – was fully funded in the Senate budget for $7.6 million, but is not funded in the current House budget.
- Public Educational Capital Outlay (PECO) revenues have dramatically declined over the past few years making the funding of projects very competitive.
- We need to encourage legislative leaders to match the Senate-funded amount for the Emergent Technologies Institute.
• **Trustee Discussion/Questions:**
  Trustees, let me stop there and as indicated earlier, ask if any of you have questions about the legislative session – or observations you would like to share.

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**VII. Deans Hudson Rogers and Aswani Volety:***

- It is always bittersweet to see members of the University’s faculty and staff receive promotions and move on to other institutions. We have two such individuals I want to recognize today and thank for their tremendous service to FGCU over many years.

**Dr. Hudson Rogers:**

1. Dr. Hudson Rogers has been named Provost and Vice President for Academic Affairs at Valdosta State University.
2. Dr. Rogers came to FGCU as a founding member of the Lutgert College of Business in 1997. His service includes as faculty member; Department Chair; Associate Dean; Associate Provost and Associate Vice President for Academic Affairs; and Dean of the Lutgert College of Business.
3. There are too many accomplishments to all name here but Dr. Rogers played an integral role in the College’s initial AACSB accreditation and subsequent reaffirmation, as well as a key role in collective bargaining on behalf of the University.
4. Dr. Rogers, you will be missed at FGCU, and we wish you all the best at Valdosta State. Please stand and be recognized.

**Dr. Aswani Volety:**

1. Dr. Aswani Volety has been named Dean of the College of Arts and Sciences at the University of North Carolina at Wilmington.
2. Dr. Volety came to FGCU’s College of Arts and Sciences in 1999. His service includes as faculty member; Department Chair; Director of the Vester Marine Field Station, and Interim Dean of the College of Arts and Sciences.
3. Again, there are too many accomplishments to all name here but Dr. Volety has been a highly-recognized researcher and scholar, as well as one who forged partnerships between FGCU and many other entities.
4. Dr. Volety, you also will be missed at FGCU, and we wish you all the best at UNC – Wilmington. Please stand and be recognized.
5. I would like to congratulate Susan Evans and Barbara Krell for their 20 years of service to Florida Gulf Coast University. It is hard to describe how valuable they are to me and my office on a day-to-day basis. Approximately 80% of what these women do you would not know because they do it seamlessly and with great professionalism and make me look better.
6. We know about the Golden Apple Award—but this year, of the six recipients, four were FGCU graduates including one from the Teacher Immersion Program.

Madame Chair and Trustees, this concludes my report. I will be happy to answer any questions you may have.

There was a ten minute break at 10:00 a.m. and the meeting reconvened at 10:10 a.m.

11. Academic/Student/Faculty Affairs Committee Meeting – Chair Ann Hamilton
   - President: Student Affairs: Completing the University Experience – Vice President for Student Affairs Mike Rollo

12. Action Items
   - New Degree Program: B.S. Biochemistry – (Addendum E) – Provost and Vice President for Academic Affairs Ron Toll. Motion was made by Trustee Klaas to approve New Degree Program: B.S. Biochemistry. Motion was seconded by Trustee Catti. Motion carried.
   - New Degree Program: Doctor of Nursing Practice (Addendum F) – Provost and Vice President for Academic Affairs Ron Toll. Motion was made by Trustee Felton to approve New Degree Program: Doctor of Nursing Practice. Motion was seconded by Trustee Catti. Motion carried.
   - Florida Gulf Coast University 2013 Annual Accountability Report for the Board of Governors (Addendum G) – Provost and Vice President for Academic Affairs Ron Toll. Motion was made by Trustee Catti to approve Florida Gulf Coast University 2013 Annual Accountability Report for the Board of Governors. Motion was seconded by Trustee Priddy. Motion carried.

Presentation:
   - FGCU and Regional Economic Development – Dr. Gary Jackson, Director of Regional Institute in the Lutgert College of Business

13. Finance & Administration Committee Meeting – Chair Rob Wells

Presentation:
   - Update on 2014-2015 University Enrollment – Director of Admissions Marc Laviolette

Chair Wells requested that Mr. Magiera present Tab #9 and then Tab #14 in that order.

Information Only:
   - Finance/Budget Update (Addendum H) – Vice President for Administrative Services and Finance Steve Magiera
• Regulation: FGCU-PR7.009 Concession Funds (Addendum I) – Vice President for Administrative Services and Finance Steve Magiera. Mr. Magiera stated that under item one he would like to add number seven – “Sustainability” initiatives and the second word change is letter D, word “budgeted” prior to expenditure was left out. Motion was made by Trustee Priddy to approve Regulation: FGCU-PR7.009 Concession Funds with changes added. Motion was seconded by Trustee Hamilton. Motion carried.

• Transcript to the Executive Session regarding Stephanie Paule v. FGCU Board of Trustees (Addendum J) – Vice President and General Counsel Vee Leonard

• Transcripts to the Executive Sessions regarding Pamela Dong v. FGCU Board of Trustees (Addendum K) – Vice President and General Counsel Vee Leonard

• Regulation: FGCU-PR1.001 Statement of Agency Organization and Operation (Addendum L) – Vice President and General Counsel Vee Leonard. Motion was made to approve Regulation: FGCU-PR1.001 Statement of Agency Organization and Operation by Trustee Klaas. Motion was seconded by Trustee Felton. Motion carried.

• Regulation: FGCU-PR1.003 Non-Discrimination, Anti-Harassment and Sexual Misconduct. (Addendum M) Vice President and General Counsel Vee Leonard. Motion was made by Trustee Little to approve Regulation: FGCU-PR1.003 Non-Discrimination, Anti-Harassment and Sexual Misconduct. Motion was seconded by Trustee Hamilton. Motion carried.

14. Audit Committee Meeting – Chair Robbie Roepstorff

Action Item:

• Environmental Health and Safety Laboratory Safety Procedures Audit (Addendum N) – Director of Internal Audit Carol Slade - Ms. Slade stated that the Trustees are asked to accept a clarification of the wording in the first sentence of the audit opinion that appears in the second sentence of the Executive Summary on page two. The first sentence should become two sentences now reading: “In our opinion the EH&S laboratory safety procedures are considered adequate. Notwithstanding as of the date of this report, management needs to insure that the oversight of the implementation and application of those procedures are observed.” Motion was made by Trustee Hamilton to approve Environmental health and Safety Laboratory Safety Procedures Audit. Motion was seconded by Trustee Wells. Motion carried.

• Office of Continuing Education and Off-Campus Programs Audit (Addendum O) Director of Internal Audit Carol Slade. Motion was made to approve Office of Continuing Education and Off-Campus Programs Audit by Trustee Little. Motion was seconded by Trustee Felton. Motion carried.

15. Old Business – Chair Robbie Roepstorff

There was no old business to come before the Board. Chair Roepstorff stated that if you have anything you would like the Board to discuss, please get it to President Bradshaw or Susan Evans, and they will place it on the agenda of the next meeting.
President’s Annual Performance Evaluation – Trustee John Little

Trustee Little stated that at our June meeting we will be conducting the President’s annual review. He stated the evaluation of the President’s performance is one of the most important roles if not the most important role of a governing board. Trustee Little stated that in the past he and some other trustees have expressed frustration with our grading tool for the annual review. He stated the tool is supposed to guide us through the process and he found it to be not only too lengthy but also unfocused. Trustee Little stated he would be very interested in the opinions of the new trustees this year with regard to the conduct of the evaluation. He stated that once we have completed the evaluation in June he would like us to consider improving the process including the grading tool. He stated that in that regard he hoped we would develop a more concise scorecard that focuses on the specific duties and responsibilities of the President together with appropriate metrics. Trustee Little stated this is a particularly opportune time for us to do this because, in his opinion, we have a very high-functioning executive team and President. He stated he would rather do this at a time when things are going well as opposed to doing it when things might not be going so well. He stated that after we complete the evaluation in June, he would like to have a discussion at the Board level regarding our future approach.

Chair Roepstorff asked for discussion and feedback regarding Trustee Little’s suggestions. Trustee Priddy stated that he felt this was an excellent idea. Trustee Wells asked if we had researched what other universities have used and whether their evaluation process is similar to ours. Trustee Little stated that we are essentially using the entire strategic goals of the University as we assess the President. He stated there are a number of very effective scorecards that he is sure we could develop, perhaps a page, that really focuses on the key responsibilities and perhaps even incorporate some of the metrics that we are using now to grade the University. He stated he was not aware of any scorecard used by any other universities, and sometimes it’s good to see what others are doing and what has been successful. Trustee Little stated he has shared the Moorings Park scorecard with President Bradshaw and does not believe we are talking about a highly complicated approach.

President Bradshaw stated that as staff to this Board, we would be very pleased to look at other universities and other not-for-profits to see what tools they use. He stated it would be helpful to hear from board members in June or September so that we can begin researching that and bringing examples to you of what is out there and have that inform this Board as to where it would like to be with that evaluation tool. Chair Roepstorff stated that for clarity purposes, there is a process of how we have done this since she has been a trustee and starting in June—going back to last June—the process was that we would evaluate Dr. Bradshaw on the goals that were set from the preceding year. For example, in
June of 2013, we approved the President’s Performance Goals July 1, 2013 through June 30, 2014, the goals are lined up as Academic Excellence, etc. Chair Roepstorff stated that is always what we have measured his performance by, so that is what we will be doing this year in the same format so as not to disrupt the process. She stated that at the end of that process we have always asked the President to give us at that same meeting in June, his performance goals for July 1, 2014 through June 30, 2015. She stated she might suggest that in preparation to go forward and look at this and make sure these are still the same things that we want to measure. Trustee Priddy suggested we ask the President to bring forth the same information as in the past, but then that becomes part of the overall evaluation, where we add whatever we find is appropriate from the information we uncover or however that evaluation gets put together. President Bradshaw stated that last year, based on the conversation at the June meeting, we went back and changed his goals and added or restated some things as a result of the discussion by the Board and certainly have always been open to doing that. He stated that he and Trustee Little talked more about was not so much the goals themselves, but how I report out on those goals in a very succinct way on whether I met, did not meet, or exceeded the goals. He stated there was also a conversation regarding weighting the goals—at this time we don’t weight the goals. Trustee Little agreed and stated it is important to get the input of all the Trustees to simplify the process and have some metrics which can be tricky but he feels we need to do better than we have in the past. President Bradshaw stated that he has heard this discussion and will not wait until June to get to this matter. He will ask for input from his Cabinet and will come forward with something that will be useful to the Board. Chair Roepstorff stated that the President will do this now and will provide that information prior to the June Board meeting. Trustee Felton stated this is a good idea to be proactive now instead of having something imposed later on in time.

Trustee Priddy stated that based on comments that President Bradshaw made in his standing report regarding the review of current programs, and Trustee Felton has also weighed in with information from his constituents that recognize that we now have outside forces pushing on us like we have never had before, he feels this Board needs to weigh-in in a positive manner in support of the President’s initiatives to move through our existing programs and for us to publicly and formally support that. He added that it is just as important that the University have the flexibility to react to the need for additional programs at the same time we are perhaps looking at eliminating something. He stated we may need to react a lot quicker than we have in the past to things going on around us. Trustee Priddy asked that the President bring back to as early as the June meeting, the degree programs that have been suspended during his tenure as President and bring them back to us so that we can formally move them to elimination. He stated this was pointed out to him in Tallahassee in two different stops along the way. Trustee Priddy made a motion that this Board support efforts and activities of the President in this regard and also the Faculty Senate in their review of things. Motion was seconded by Trustee Little. Chair Roepstorff stated that she
was under the impression that we would have our stress test information by this time and her question is: When are we getting that information? She stated that time is running out and we have a University to run. Chair Roepstorff stated that information would help us understand what their expectation was and she is of the opinion that issue is plugged in there. Chair Roepstorff stated she would hate to send the administration down one road and then when the stress test information comes, they want things done in a different manner. Trustee Priddy stated that a lot of what they might start looking at would be preliminary and also he believes we have eyes looking at us maybe a little stronger than they are looking other places. President Bradshaw restated his comments regarding the stress test and degree programs. Chair Roepstorff asked General Counsel regarding the Policy from 2007; does the Policy still need to be followed? Ms. Leonard stated that yes; the Policy would still need to be followed. Trustee Priddy agreed but he said that what the Policy does not specifically state is a speed at which things get looked at. President Bradshaw stated we will do all of this in the context of BOT approved Policy. Motion carried.

17. Chair’s Closing Remarks, & Meeting Adjournment

Chair Roepstorff stated that the Board of Governors’ Innovation and Online Committee will hold its next meeting at FGCU on Thursday, May 8 from 8:30 a.m. to 4:00 p.m. and everyone is invited to attend. She stated that each of the universities will make a presentation on its online education program and Susan will send the trustees information on the meeting.

Chair Roepstorff stated the next regular Board meeting will be held Tuesday, June 17. Meeting adjourned at 12:12 p.m.

Addendums:

A. Minutes of Sub-Committee Meeting no January 14 2014
B. Minutes of Meeting on January 21, 2014
C. Meeting Dates for 2014-2015
D. Resolution of Appreciation for Outgoing Trustee Juan Cubillo
E. New Degree Program: B.S. Biochemistry
F. New Degree Program: Doctor of Nursing Practice
G. Florida Gulf Coast University 2013 Annual Accountability Report for the Board of Governors
H. Finance/Budget Update
I. Regulation: FGCU-PR7.009 Concession Funds
J. Transcript to the Executive Session regarding Stephanie Paule v. FGCU Board of Trustees
K. Transcripts to the Executive Sessions regarding Pamela Dong v. FGCU Board of Trustees
L. Regulation: FGCU-PR1.001 Statement of Agency Organization and Operation
M. Regulation: FGCU-PR1.003 Non-Discrimination, Anti-Harassment and Sexual Misconduct.
N. Environmental Health and Safety Laboratory Safety Procedures Audit
O. Office of Continuing Education and Off-Campus Programs Audit