SUBJECT: Minutes of December 10, 2014 Meeting

PROPOSED BOARD ACTION

Approve minutes

BACKGROUND INFORMATION

The Florida Gulf Coast University Board of Trustees met on December 10, 2014. Minutes of the meeting were kept as statutorily required.

Supporting Documentation Included: Minutes of December 10, 2014 Meeting

Prepared by: Executive Assistant to the Vice President and Chief of Staff Valerie Whitaker

Legal Review: N/A

Submitted by: Vice President and Chief of Staff Susan Evans
FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES

Wednesday, December 10, 2014               1 p.m. – 4:15 p.m.

COHEN CENTER, ROOM # 213
FLORIDA GULF COAST UNIVERSITY

Minutes

Members:
Present: Trustee Robbie Roepstorff – Chair; Trustee Dudley Goodlette – Vice Chair; Trustee Joe Catti; Trustee Shawn Felton; Trustee Blake Gable; Trustee Tom Grady (via conference call); Trustee Ann Hamilton; Trustee John Little; Trustee Russell Priddy; Trustee Christian Spilker; Trustee Domenic Volpi; and Trustee Rob Wells.

Not Present: Trustee Dick Klaas

Others:
Staff: President Wilson Bradshaw; Provost and Vice President for Academic Affairs Ron Toll; Vice President for Administrative Services and Finance Steve Magiera; Vice President for Student Affairs Mike Rollo; Vice President for University Advancement and Executive Director of FGCU Foundation Chris Simoneau; Vice President and Chief of Staff Susan Evans; Vice President and General Counsel Vee Leonard; Director of Internal Audit Carol Slade; Director of Board Operations, and Special Projects Amber Pacheco; Director of Media Relations Lillian Pagan; and Executive Assistant to the Vice President and Chief of Staff Valerie Whitaker.

Item 1: Call to Order, Roll Call, and Opening Remarks
Chair Roepstorff called the meeting to order at 1:04 p.m. President Bradshaw introduced to the Board the new Associate Vice President for Marketing and Communications Deborah Wiltrout of University Advancement.

Item 2: Consent Agenda: Minutes of Meeting on September 16, 2014 (See Tab #1)
Trustee Catti motioned to approve the meeting minutes from the September 16, 2014 FGCU BOT meeting. Trustee Felton seconded the motion. The vote was unanimous in favor of the motion.

Item 3: Academic/Student/Faculty Affairs Committee Meeting (See Tab #2)
Chair Roepstorff called to order the Academic/Student/Faculty Affairs Committee. Committee Chair Ann Hamilton asked Dr. Toll to present the FGCU 2013-2014 Annual Accountability Report for the Board of Governors.
Dr. Toll reviewed the format and information included in the 2013-2014 Accountability Report. First, he pointed out two corrections on Page 2: (1) The total listed for full-time faculty should be 429 instead of 1,172, and (2) the total for part-time faculty should be listed as 226. He said the numbers for full- and part-time Non-Tenured Faculty are correctly reflected on Page 15. He pointed out key items in the Report, including: Page 2: an increase of 6% for 6-year graduation rates; Page 3: first licensing agreement secured for intellectual property developed by FGCU faculty members; Page 4: increase of $2,400 in average wages earned by baccalaureate graduates; Page 21: increase in 2% of First Time in College (FTIC) students and a 2% increase in the same FTIC cohort retained with a GPA of 2.0 or better; Page 22: 4-year graduation rates remained the same; Page 31: Physical Therapy pass-rates improved from 85% to 92% over the reported period and Occupational Therapy pass-rates improved by 22%.

He spoke to performance-based funding metrics stating FGCU scored 30 points for the 2012-2013 year, and based on preliminary metric totals for 2013-2014, FGCU will score an estimated 36 points with one additional metric unknown at this time.

Trustee Catti motioned to approve the 2013-2014 Annual Accountability Report for the Board of Governors. Trustee Wells seconded the motion. Committee Chair Hamilton and Board Chair Roepstorff commended the administration, faculty and staff on the results of the 2013-2014 Annual Accountability Report for the Board of Governors. There was no public comment. The vote was unanimous in favor of the motion.

Due to technical difficulties with the conference call phone, Trustee Grady submitted his vote later in the meeting. He voted in favor of the motion at 2:04 p.m.

**Item 4: Special Committee for Review of Academic Degree Programs (See Tabs #3, #4, and #5)**

Committee Chair Trustee Dudley Goodlette called to order the meeting of the Special Committee for Review of Academic Degree Programs for the sole purpose of approving the minutes of the last Committee meeting. Trustee Priddy made the motion to approve the minutes from November 13, 2014. Trustee Spilker seconded the motion. There was no public comment. The Committee vote was unanimous in favor of the motion. The Committee meeting was adjourned, and the full Board meeting resumed.

Trustee Goodlette reviewed the materials provided in Tab #5 and asked Dr. Toll to present the Special Committee for Review of Academic Degree Programs’ recommendation of discontinuing 36 of the 39 suspended academic program majors.

Dr. Toll reviewed four primary reasons the 39 programs had been suspended over the years: (1) minor program title changes; (2) difficulty in hiring qualified...
faculty for a specific program; (3) low student enrollment; and (4) change in
professional requirements. He described the terminology the Special Committee
for Review of Academic Degree Programs used and reiterated that FGCU has
stopped enrolling students in programs classified as “suspended.” He said the 36
programs recommended for discontinuance would be permanently removed from
FGCU’s academic portfolio, but could be reinstated with approval from the FGCU
BOT. He listed the three programs recommended to remain in suspended status,
including: (1) M.A. in Environmental Studies, (2) M.S.N. in Nurse Education, and
(3) M.S.N. in Primary Health Care Nurse Practitioner.

Trustee Priddy motioned to discontinue 36 of the 39 degree programs with (1)
M.A. in Environmental Studies, (2) M.S.N. in Nurse Education, and (3) M.S.N. in
Primary Health Care Nurse Practitioner to remain on the suspended list. Trustee
Spilker seconded the motion.

Trustee Goodlette opened the floor for discussion. He asked Dr. Toll to confirm:
(1) programs moved to discontinuance can be reinstated by the FGCU BOT, and
(2) if a program is terminated, it must be reinstated by both the FGCU BOT and
the Board of Governors (BOG). Dr. Toll confirmed discontinued programs can be
reinstated by the FGCU BOT, and terminated programs must be reinstated by
the FGCU BOT and BOG. The Board discussed public confusion regarding
current suspended programs being moved to discontinuance; the Teach Out
policy; discontinuing programs would not affect projected graduation rates;
clarification of the motion that programs are being discontinued not terminated;
and about 40% of the programs were on the suspended list as a result of
nomenclatural changes.

Public comment on the motion to discontinue 36 of the 39 programs included Mr.
Donald Routh Cape Coral, Florida; Mr. Martin Gilderman, Fort Myers, Florida; Dr.
Nicola Foote, FGCU; Dr. Arie van Duijn, FGCU; and Dr. Halcyon St. Hill, FGCU.

The vote was unanimous in favor of the motion.

Trustee Goodlette asked Dr. Toll to review Phase 2 of the Special Committee for
Review of Academic Degree Programs. Dr. Toll stated some of the data sets
relative to the Committee can be gathered and provided to the Committee in a
timely fashion. Trustee Goodlette noted that the Committee will approach Phase
2 with a sensitivity to the students, faculty, public and University supporters and
also, the Committee will be precise in its goals. He mentioned the Committee
may not meet until March 2015 and suggested the Committee review data sets
gathered for the SACS reaccreditation that are relative to the Committee’s
program review process. Other discussion on Phase 2 included faculty,
administration, and the Trustees are constantly reviewing programs to ensure the
Southwest Florida area is properly served; programs are being reviewed as well
as possible program additions; and programs in the social sciences and other
disciplines are supporting the required general education coursework.
President Bradshaw restated to the Trustees that the Board’s action today to move 36 programs to discontinuance will not be reflected in the 2013-2014 Accountability Report, but the administration will notify the Board of Governors of the action in a timely manner.

**Item 5: Ad Hoc Committee on Presidential Evaluation (See Tabs #6, #7, #8, and #9)**

Committee Chair Rob Wells called to order the meeting of the Ad Hoc Committee on Presidential Evaluation for the sole purpose of approving the minutes of the Committee’s last meeting. Trustee Little motioned to approve the minutes from the November 13, 2014 meeting. Trustee Felton seconded the motion. There was no public comment. The Committee vote was unanimous in favor of the motion. The Committee meeting was adjourned, and the full Board meeting resumed.

Trustee Wells reviewed the items under Tab #8: (1) Committee’s recommended Tool for President’s Annual Performance Evaluation, and (2) Chronology and Various Documents considered by Committee.

Trustee Wells opened the floor for Board discussion regarding the Proposed Presidential Evaluation Tool.

Chair Roepstorff clarified the proposed tool will be used to evaluate the 2015-2016 presidential goals, and the current tool will be used to evaluate the 2014-2015 presidential goals. The Board concurred.

Trustee Wells described the purpose of the Ad Hoc Committee on Presidential Evaluation. He said Trustee Little and Trustee Grady submitted separately to the Committee proposed evaluation tools, and after Committee discussion it passed a blended evaluation tool using components of each proposed draft. Also, he mentioned the proposed evaluation tool places a lot of weight on the BOG performance-based funding metrics.

Trustee Wells clarified to the Trustees which item is the proposed evaluation tool the Board would be voting on, and that the items under Tab #8 are only background information.

Chair Roepstorff said she thought it would be a good idea to send the proposed tool back to the Committee for additional discussion including the specific mechanism by which to operationalize the evaluation tool. Trustee Wells agreed with Chair Roepstorff and said the proposed tool uses a rating system of 1 – 4, while many of the questions are written as pass or fail.

Trustee Catti motioned to defer the vote on the proposed evaluation tool and reconvene the Ad Hoc Committee on Presidential Evaluation. Trustee Hamilton seconded the motion.
Discussion on the motion included: Trustees who are not members of the Committee are encouraged to provide any feedback on the proposed evaluation tool to the Committee; concerns about the loose language in the proposed evaluation tool regarding a rating agency, which could make the tool vulnerable to gaming by participants; being able to objectively evaluate the President with adoption of the BOG metrics in the evaluation tool; all Trustees are encouraged to attend the Committee meetings; the proposed evaluation tool being used for future presidents and the value of President Bradshaw’s input to the process of developing an evaluation tool; and the timing to reevaluate the current evaluation approach is opportune due to a high performing President and Administration.

There was no public comment. The vote was unanimous in favor of the motion.

President Bradshaw stated he is pleased the Committee will proceed thoughtfully and thoroughly to develop the Presidential Evaluation Tool and stated he will continue to be an active participant in the process.

Trustee Wells brought before the Board the second recommendation from the Ad Hoc Committee on Presidential Evaluation, which is to change the timing of the annual performance evaluation of the President from June to September. This will provide the time needed to obtain end-of-year results on metrics prior to the evaluation.

Chair Roepstorff motioned to change the annual timing of the annual performance evaluation of the President from June to September. Trustee Gable seconded the motion.

There was no public comment. The vote was unanimous in favor of the vote.

Item 6: FGCU Board of Trustees’ Separate Committee Meetings (See Tab #10)

Chair Roepstorff stated the BOT historically has operated as a Committee of the Whole. Chair Roepstorff said the Board of Governors (BOG) has encouraged her to lead a Board discussion about adding separate committee meetings to the BOT structure.

Chair Roepstorff provided her recommendation of extending the current BOT meeting day to include separate committee meetings in the morning, followed by lunch, and the full Board meeting in the afternoon. She recommended keeping the three current committees and meetings of each: (1) Academic/Student/Faculty Affairs Committee; (2) Finance & Administration Committee; and (3) Audit Committee, while keeping a fourth time slot available for a workshop or executive session as needed. She encouraged each Trustee to attend each committee meeting.

Discussion included: Trustees committing to extend the length of Board meetings; how the current Board size is manageable and operating as the
Committee of the Whole could be maintained for each committee meeting; ensuring efficient and effective BOT meetings; feasibility of committee meetings being held within an hour; Trustees having the opportunity to attend each committee meeting; the current Committee of the Whole meeting structure working well; the BOG encouraging separate committees to develop leadership within the BOT; Trustees are able to add items to the agenda by submitting items in writing to the President, and the President will confer with the Board Chair; Trustees would not be required to be a part of each committee; some committees might not meet at each full BOT meeting; committee chairs responsible for committee meeting agenda items; and utilizing workshops.

Chair Roepstorff said she felt utilizing separate committee meetings had merit in order to thoroughly vet items before a recommendation for the full Board’s action, which then should be a consistently conveyed message by the Trustees and Board.

Trustee Priddy suggested not having Trustee briefings to encourage greater discussion at BOT meetings, and suggested adding additional University presentations at the meetings.

Trustee Goodlette motioned to table the vote on separate committee meetings until the January 2015 BOT meeting. Trustee Grady seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

President Bradshaw stated to Trustees that currently they are members of each BOT committee. He said if the Board moved to separate committees, it should consider how many members would be on each committee and that the bylaws may need to be updated to reflect those changes. Also, he commented on discussion by Trustees at Board meetings is only limited by the willingness of Trustees to engage in open, productive discussion. He stated that due to the Board’s size, Trustees likely would serve on multiple committees; however, the Committee of the Whole gives all Trustees the ability to discuss each agenda item in depth.

**Item 7: Old Business**
Chair Roepstorff updated the Board on the independent auditing firm selected to complete the BOG Data Integrity Audit, which will come before the BOT for approval at the January 2015 meeting. The process is on schedule, and the negotiated cost of the Audit will not exceed $24,500.

**Item 8: New Business**
There was no new business.
Item 9: Chair’s Closing Remarks, & Meeting Adjournment

Chair Roepstorff made closing remarks and stated the next BOT meeting is scheduled for January 20, 2015 and the next BOG meeting will be January 21-22, 2015. She wished the Trustees happy holidays, and adjourned the meeting at 3:04 p.m.

Minutes submitted by Secretary Valerie Whitaker

Agenda Items:

A. Tab #1
   a. [Link]

B. Tab #2
   a. [Link]

C. Tab #3
   a. [Link]

D. Tab #4
   a. [Link]

E. Tab #5
   a. [Link]

F. Tab #6
   a. [Link]

G. Tab #7
   a. [Link]

H. Tab #8
   a. [Link]

I. Tab #9
   a. [Link]

J. Tab #10
   a. [Link]