Chairman Lutgert convened the special meeting of the University Board of Trustees via conference call from the Student Union Ballroom at 10:00 a.m., July 16, 2003, with the following members present:

- Scott Lutgert
- Linda Taylor
- Brian Cobb
- Jeff Faramo
- Peg Gray-Vickrey
- Larry Hart
- Renee Lee
- Bernie Lester
- David Lucas
- Ed Morton
- Jerry Starkey
- Michael Villalobos
- Ex-Officio Trustee Charles Idelson

Members of the staff present were:

- William Merwin, President
- Brad Bartel, Provost
- Curtis Bullock, Vice President for Administrative Services
- Steve Magiera, Interim Vice President for Advancement
- Wendy Morris, General Counsel
- Joe Shepard, Dean of Students
- Susan Evans, Special Assistant to the President
- Mary Reed, Sr. Administrative Assistant to the President
- Kathy Bottoms, Administrative Assistant

1. Call to Order & Roll Call – Chair Scott Lutgert

Chairman Lutgert greeted the trustees and thanked audience members for attending. He welcomed the new chairman of the Florida Gulf Coast University Foundation Board, Mr. Charles Idelson.
will serve as an Ex-Officio member of the Board of Trustees. Chairman Lutgert asked Ms Evans to take roll call, which is reflected above. Chairman Lutgert turned the meeting over to President Merwin for the “President’s Report”.

2. **President’s Report – President Bill Merwin**

   The President joined Chairman Lutgert in welcoming Mr. Idelson as the ex-officio member of the board. He stated that most of the board members are aware that Dr. Bob Quatroche was forced to retire due to health reasons. In Dr. Quatroche’s absence, he has appointed Mr. Steve Magiera as Interim Vice President for Advancement. Mr. Magiera has extensive experience with the university. President Merwin also welcomed Dr. Joe Shepard as the new Vice President for Administrative Services. He stated that a national search was held and Dr. Shepard came out clearly as the most outstanding candidate. Mr. Bullock has been appointed to head our new direct support organization called the Florida Gulf Coast University Finance Corporation and Mr. Bullock will have the title of Assistant to the President. President Merwin announced that Dr. Vincent June, who was Associate Dean of Students, has been appointed as Dean of Students. He stated that most of the board members are aware that the NCAA approved our request for a waiver of two years of provisional membership. President Merwin announced that the Public Employee Relations Commission (PERC) notified us this week that a special election will be conducted August 5th through August 26th for the purpose of certifying AFSME (Association of Federal, State, County and Municipal Employees). This is a mail ballot and impacts approximately 130 of our employees.

3. **Consent Agenda – Chair Scott Lutgert**

   Chairman Lutgert asked if there was a motion for approval of the Consent Agenda. A motion was made Trustee Taylor to approve the minutes as amended. Motion was seconded by Trustee Lee. Motion carried unanimously.

4. **Finance & Administration Committee – Chair Bernie Lester**

   Chairman Lutgert turned the Committee Meeting over to Chair Lester. Chairman Lester brought the committee to order and asked Mr. Bullock to review the following action items:

   - **Tuition & Fee Rules (Appendix A)** Mr. Bullock reviewed and answered board members questions regarding the request to approve amendments to Rule 6C107.001, Tuition Fees, and Rule 6C10-7.003, Special Fees, to establish the
2003-04 tuition and fee schedule. President Merwin suggested the board hold a special conference call meeting in November to handle a request by student government to consolidate parking decal and transportation fees into one fee. A motion was made by Trustee Lee to approve the permanent rule. Motion was seconded by Trustee Starkey. Motion carried with Trustee Faramo opposed.

- **Emergency Tuition & Fee Rules** (Appendix B) – A motion was made by Trustee Taylor to approve the emergency rules. Motion was seconded by Trustee Gray-Vickrey. Motion carried with Trustee Faramo opposed.

- **State Matching Gifts Funding Priorities** (Appendix C) – Chairman Lester introduced Mr. Mageria who reviewed the State Matching Gifts Funding Priorities with board members. Chairman Lutgert stated that because one of the gifts is from his company he would abstain from discussion and voting on this issue. Trustee Lester asked that the record show that he would also abstain from any discussion or voting on this matter. Trustee Taylor stated that she would also abstain from discussion or voting as she is involved in one of the gifts under discussion. A motion was made by Trustee Gray-Vickrey to approve the recommended order of the distribution of funds appropriated for the Major Gifts Trust Fund and the Alec P. Courtelis University Facility Enhancement Challenge Grant Program for 2003/2004. Motion was seconded by Trustee Hart. Motion carried unanimously.

- **Financing & Construction of Student Housing Phase VI** (Appendix D)– Mr. Bullock introduced the resolution requesting the University Board of Trustees approve the Florida Gulf Coast University Financing Corporation to issue bonds in an amount not to exceed $50,000,000 to refinance outstanding student housing debt and to finance additional costs for the construction of Phase VI student housing. A motion was made by Chairman Lutgert to adopt the resolution. Motion was seconded by Trustee Taylor. Motion carried unanimously.

- **2003-04 Fixed Capital Outlay Budget Request** (Appendix E)– Mr. Bullock reviewed the Fixed Capital Outlay Budget Request with board members. This list must be submitted to the Florida Board of Education by August 1, 2003. A motion was made to approve the list by Trustee Taylor. Motion was seconded by Trustee Gray-Vickrey. Motion carried unanimously.

- **Authority to Bond** – Mr. Bullock stated that the university is required to request permission from the Legislature to
bond for Phase VII Housing in the amount of $25 million, a parking garage in the amount of $6 million, and possibly a building in the future research park in the amount of $5 million. This is permission only to bond. Once we meet the requirements of debt service, we will request approval of a resolution for specific projects. A motion was made to approve this request by Trustee Lucas. Motion was seconded by Trustee Starkey. Motion carried unanimously.

- **Operating Funds for Olympic Pool** – Mr. Bullock explained to Board members that Lee County gave the university money for the Olympic pool currently under construction. We had requested four times previously that the Legislature provide operating funds for this pool and we wish to ask one more time for those funds. A motion was made by Trustee Hart to approve the request for funds from the Legislature. Motion was seconded by Chairman Lutgert. Motion carried unanimously.

- **Holiday Observances (Appendix F)** – Mr. Bullock presented a revised list of University Holidays to include an additional four business days between Christmas Day and New Years Day. This list was recommended by the Staff Advisory Committee and a staff climate survey. A motion was made to approve the University Holiday Observances by Trustee Taylor. Motion was seconded by Trustee Gray-Vickrey. Motion carried unanimously.

- **Report of Expenditures & Budget (Appendix G)** – Chairman Lester stated this item is submitted for information only to board members. Mr. Bullock stated he has discussed this report with each member and hopes that the board’s questions are being answered sufficiently regarding the university’s expenditures and budget. Trustee Taylor and Trustee Lester suggested that the university summary be placed at the front of the report rather than the back.

  Trustee Taylor commented that Mr. Bullock should be commended for his many years of service in developing a new university. President Merwin concurred and stated an appropriate celebration of his service would be forthcoming.

5. **Chair’s Closing Remarks – Chair Scott Lutgert**

Chairman Lutgert thanked the trustees, President Merwin and staff. He announced the next meeting would be Tuesday, September 16th. Meeting adjourned at 10:45 a.m.
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