FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES

Tuesday, February 23, 2016

COHEN CENTER, ROOM # 213
FLORIDA GULF COAST UNIVERSITY

Special Meeting Minutes

Members:
Present: Trustee Dudley Goodlette– Chair; Trustee Shawn Felton – Vice Chair; Trustee Thieldens Elneus (arrived at 8:36 a.m.); Trustee Blake Gable (via conference call); Trustee Dick Klaas; Trustee Kevin Price; Trustee Russell Priddy; Trustee Robbie Roepstorff; Trustee Ken Smith; and Trustee Christian Spilker.

Not Present: Trustee Joe Catti; and Trustee Rob Wells.

Others:
Staff: President Wilson Bradshaw; Provost and Vice President for Academic Affairs Ron Toll; Vice President for Administrative Services and Finance Steve Magiera; Vice President for Student Affairs Mike Rollo; Vice President for University Advancement and Executive Director of FGCU Foundation Chris Simoneau; Vice President and Chief of Staff Susan Evans; Vice President and General Counsel Vee Leonard; Director of Board Operations, and Special Projects Amber Pacheco; Director of Media Relations Lillian Pagan; and Executive Assistant to the Vice President and Chief of Staff Tiffany Reynolds.

Item 1: Call to Order, and Roll Call
Chair Dudley Goodlette called the meeting to order at 8:30 a.m. Roll call was taken with 9 of 13 Trustees present, thus meeting quorum requirements. Chair Goodlette indicated the use of an agenda placeholder for Executive Session if needed. He stated that the times indicated on the agenda will appear in red when an Executive Session is held, and in blue when not. He said no Executive Session is needed for today. Chair Goodlette expressed his gratitude to Trustee Roepstorff for her service as Chair for the past four years.

Item 2: Consent Agenda (Tab #1)
Chair Goodlette noted the one item on the Consent Agenda as Minutes of January 12, 2016 Regular Meeting.

Trustee Smith motioned to approve the Consent Agenda. Trustee Spilker seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.
Item 3: Report from Special Committee on Delegations of Authority to University President (See Tabs #2-10)

Chair Goodlette called on Trustee Spilker, Chair of the Special Committee on Delegations of Authority to University President, to present the Report.

Trustee Spilker indicated there was 1 Information Item; 1 Committee Action Item; and 8 Board Action Items.

He stated the Information Item is a report on the February 11 meeting of the Special Committee on Delegations of Authority to University President, and its work to date. He said that the meeting was attended by all Committee members including Trustees Shawn Felton, Dudley Goodlette, Kevin Price, Ken Smith, and himself. He indicated that Trustees Robbie Roepstorff and Russell Priddy also were in attendance.

Trustee Spilker said that the Committee took up each of the delegations of authority as compiled by Vice President and General Counsel Vee Leonard. He indicated that for some of the delegations, a Committee vote was taken with respect to their recommendations to the full Board for action, and for others, additional information and work is needed. He confirmed that the Committee will meet again to discuss and develop recommendations on those delegations for which additional work is necessary.

Trustee Spilker listed the six recommendations of the Committee for today’s Board action including: (1) Commencement of Legal Proceedings or Appeal of Adverse Rulings; (2) Authorization to President or Designee regarding University Regulation Development; (3) Memorandum of Agreement with South Florida Water Management District; (4) Investing FGCU Funds with the State Board of Administration; (5) University Institutes and Centers; and (6) Signature Authority for Checks.

He stated there were two other items the Committee recommends for Board approval including: (1) Regulation FGCU-PR1.001 Statement of Agency Organization and Operation, which had been tabled at the January 12, 2016 meeting; and (2) Clarifying Language for the Board’s January 12 action regarding the President’s obtaining approval of the Board Chair for employment agreements.

He briefly summarized the current delegations, which require further work by the Committee. He said the general delegation of authority to the President, approved by the Board in January 2008, and amended in April of 2008, was the primary one. He indicated that Vice President and Chief of Staff Susan Evans and Vice President and General Counsel Vee Leonard had presented the Committee with numerous resources, and that the Committee looked at how other universities’ boards handle the various elements of the delegations. He said the Committee will look at the most restrictive, least restrictive, and somewhere-in-the-middle restrictive approaches. Trustee Spilker said the
Committee will also discuss the delegated (1) 5% budget amendment authority for the operating budget, and (2) the budget amendment authority for Sponsored Research, and Financial Aid, which are accepted annually at the time the Board approves the University’s Operating Budget.

Trustee Spilker stated that the Committee asked Ms. Leonard to present the information in different formats such as a University Regulation and a Board Resolution for consideration of the best format. He said the Committee will recommend the creation of a single document that contains the Board’s delegations of authority to the President, so that future boards, and presidents will have only one document at which to look.

He noted that the Committee needs additional information on whether it’s necessary to continue the delegation of State University Research Commercialization Grant Program within the 21st Century Technology, Research and Scholarship Enhancement Act (F.S. 1004.226).

Minutes of February 11, 2016 Committee Meeting (Tab #2)

Trustee Spilker presented the Minutes of February 11, 2016 Committee Meeting for Committee action.

Trustee Smith made a motion to approve the Minutes of February 11, 2016 Committee Meeting. Trustee Felton seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

Committee Recommendations on Delegations of Authority to University President

Trustee Spilker presented each recommendation separately.

Commencement of Legal Proceedings or Appeal of Adverse Rulings (Approved by FGCU Board of Trustees on April 20, 2004) (Tab #3)

Trustee Spilker presented Commencement of Legal Proceedings or Appeal of Adverse Rulings (Approved by FGCU Board of Trustees on April 20, 2004) and recommended to reauthorize delegation with an amendment to insert language requiring advance notification by the University President to the Board. He asked Vice President and General Counsel Vee Leonard for clarification of this delegation.

Ms. Leonard indicated that sometimes there is a need for the Board to act quickly on legal matters, and therefore this delegation was given to the President to have the authority to initiate a lawsuit or appeal an adverse action. She indicated that there is usually a 30-day window to appeal, and within that timeframe it would be possible to call a Board meeting to inform the Board of impending legal matters. She also stated that the previous Board gave the authority to the President to act
quickly but with the understanding that legal matters would be brought to the 
Chair first and then to the full Board. 
Trustee Spilker reiterated that the Committee recommends approving this 
delegation but with the caveat that ample time would be provided to the full 
Board for review of legal matters. 

Trustee Smith made a motion for approval. Trustee Price seconded the motion. 
There was no public comment. The vote was unanimous in favor of the motion. 

Authorization to President or Designee Regarding University Regulation 
Development (Approved by FGCU Board of Trustees on September 13, 
2005) (Tab #4) 
Trustee Spilker presented Authorization to President or Designee Regarding 
University Regulation Development (Approved by FGCU Board of Trustees on 
September 13, 2005). He stated that the Committee recommends approving this 
delegation in its current form. 

Trustee Goodlette made a motion for approval. Trustee Smith seconded the 
motion. There was no public comment. The vote was unanimous in favor of the 
motion. 

Memorandum of Agreement with South Florida Water Management District 
(Approved by FGCU Board of Trustees on April 18, 2006) (Tab #5) 
Trustee Spilker presented Memorandum of Agreement with South Florida Water 
Management District (Approved by FGCU Board of Trustees on April 18, 2006). 
He stated that the University must have the authority to negotiate with the South 
Florida Water Management District. He stated that the Committee recommends 
retaining this delegation with the inclusion of language stipulating both on- 
campus and off-campus properties. 

Trustee Felton made a motion for approval. Trustee Klaas seconded the motion. 
There was no public comment. The vote was unanimous in favor of the motion. 

Investing FGCU Funds with the State Board of Administration (Approved 
by FGCU Board of Trustees on September 12, 2006) (Tab #6) 
Trustee Spilker called on Vice President for Administrative Services and Finance 
Steve Magiera to present Investing FGCU Funds with the State Board of 
Administration (Approved by FGCU Board of Trustees on September 12, 2006). 

Mr. Magiera stated that the University invests its funds with the State Board of 
Administration which offer two options for investment including: (1) the State 
Board of Administration (SBA), and (2) the Special Purpose Investment Account 
(SPIA). He indicated that the SPIA was much more advantageous than the SBA 
account and therefore the University has moved all of its investments from the
SBA account into the SPIA. He indicated that continuing this delegation would allow the University the flexibility to move the funds back into the SBA account if it became more advantageous than the SPIA.

Trustee Spilker stated that the Committee recommends approval of this delegation in its current form.

Trustee Smith made a motion for approval. Trustee Goodlette seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

University Institutes and Centers (Approved by FGCU Board of Trustees January 20, 2009) (Tab #7)

Trustee Spilker presented University Institutes and Centers (Approved by FGCU Board of Trustees January 20, 2009). He stated the Committee recommends approval with an amendment to require the University President annually present to the Board as an information item the annual report required by the Board of Governors.

Trustee Roepstorff made a motion for approval. Trustee Priddy seconded the motion.

President Bradshaw said it would be informative for the Board to know the cycle of reports for University Institutes and Centers.

Provost and Vice President for Academic Affairs Ron Toll confirmed there is a cycle of reports provided to the Board of Governors (BOG) for each Center annually by the Office of Research and Graduate Studies.

Trustee Spilker asked for clarification on the date(s) these reports are made.

President Bradshaw indicated that the Board takes action on the University’s operating budget in June. He assured the Board that the reports would be ready for presentation in June.

Trustee Roepstorff asked Dr. Yih for a copy of the most recent report from September so that the Board could review it prior to the June meeting.

Dr. Yih indicated that the Centers report annually their scholarly, and financial activities from the previous year. He stated that the reports would be ready for the June meeting.

Trustee Roepstorff amended the motion to clarify that the reports would be presented at the June meeting. Trustee Priddy seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.
Signature Authority for Checks (Approved by FGCU Board of Trustees on June 21, 2011) (Tab #8)

Trustee Spilker presented Signature Authority for Checks (Approved by FGCU Board of Trustees on June 21, 2011). He stated that it was the Committee’s recommendation to approve this delegation in its current form.

Trustee Smith made a motion for approval. Trustee Elneus seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

Regulation: FGCU-PR1.001 Statement of Agency Organization and Operation (Tab #9)

Trustee Spilker presented Regulation: FGCU-PR1.001 Statement of Agency Organization and Operation. He reiterated that it had been a tabled motion from the January 2016 Board meeting. He stated that the Committee recommends approval.

Trustee Smith made a motion for approval. Trustee Roepstorff seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

Clarifying Language for January 12, 2016 Board Action Requiring the President to Obtain Approval of the Board Chair prior to Entering into an Employment Agreement, or the Renewal or Extension of any Employment Agreement, with any Individual whose Position is One that Reports Directly to the President (Tab #10)

Trustee Spilker presented Clarifying Language for January 12, 2016 Board Action Requiring the President to Obtain Approval of the Board Chair prior to Entering into an Employment Agreement, or the Renewal or Extension of any Employment Agreement, with any Individual whose Position is One that Reports Directly to the President. He stated that there are instances when the University President may delegate authority necessary to maintain the daily operations of the University; he said, however, that when it comes to employment agreements of direct reports, the University President may not re-delegate this authority. He indicated that the Committee recommends approval of this delegation.

Trustee Priddy made a motion for approval. Trustee Price seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

Trustee Spilker concluded the Committee Recommendations on Delegations of Authority to University President and stated that the Committee will reconvene to review the broader delegations and will come back to the full Board with recommendations.
Item 4: Finance, Facilities and Administration Committee Meeting (Tab #11)
Chair Goodlette chaired the Finance, Facilities, and Administration Committee Meeting for Trustee Rob Wells.

Fifth Amendment and Restatement of the FGCU Board of Trustees Bylaws (Tab #11)
Chair Goodlette called on Vice President and General Counsel Vee Leonard to present the Fifth Amendment and Restatement of the FGCU Board of Trustees Bylaws.

Ms. Leonard stated that the FGCU Board of Trustees Bylaws had two ex-officio members including: (1) the Chair of The Financing Corporation Board of Directors, and (2) the Chair of the Foundation Board of Directors. She indicated that the Bylaws are being amended to remove those two positions to be consistent with the Florida Constitution. According to the language of the Florida Constitution, Article 9, Section 7, it identifies the composition of the Board of Trustees and does not provide the Board with the authority to expand its membership.

Chair Goodlette stated the Chancellor, and General Counsel and Corporate Secretary to the Board of Governors Vikki Shirley recommended to remove the ex-officio members because it was not uniform protocol within the State University System. He said the Chair of the Financing Corporation Board and the Chair of the Foundation Board have been notified of the change, and that they will continue to provide reports to the BOT from the Board table at BOT meetings. Chair Goodlette stated he would like to add a seat at the table for the Staff Advisory Council (SAC) to allow its president to report to the Board in the same format as the Financing Corporation and Foundation Board.

Trustee Spilker made a motion for approval. Trustee Priddy seconded the motion. There was no public comment. The vote was unanimous in favor of the motion.

Item 5: Student/Academic/Faculty Affairs Committee (See Tabs #12-14)
Chair Goodlette called on Chair of the Academic/Student/Faculty Affairs Committee Trustee Spilker.

Trustee Spilker indicated that there were two information items including: (1) Tuition Rebate Program, and (2) Draft FGCU Strategic Plan 2016-2020. He also listed the one action item as: FGCU 2014-2015 Annual Accountability Report for Board of Governors.
Tuition Rebate Program (Tab #12)

Trustee Spilker called on President Bradshaw to present the Tuition Rebate Program.

President Bradshaw summarized the recent initiative in response to Governor Scott’s “Ready, Set, Work” challenge. He said the focus of the Governor’s challenge is to create programs to encourage students to graduate in four years and to obtain 100% job attainment in the top two majors, which at FGCU are Communication and Management. He stated that the focus of the FGCU initiative is to offer students who graduate in four years or less, obtain a job within six months of graduation, and participate in other programs through this initiative, a rebate of the tuition that they paid during their freshman year at Florida Gulf Coast University. He indicated there was a staff group working on the specifics of the program and that the details would be ready for approval at the April FGCU BOT meeting.

Trustee Priddy asked how many programs will be added to this initiative.

President Bradshaw replied that the plan is to add all degree programs to this initiative. He stated that it’s a University goal to have 100% job attainment for all majors within six months of graduation, and all degree programs will be eligible for the rebate.

Trustee Priddy asked for the costs associated with the program.

President Bradshaw stated that the estimate is about $1.5 million, but he said the work group may come up with a number less than that amount.

Trustee Smith thanked the Cabinet for their work and for thinking outside the box with regard to the development of this program. He then asked if students would sign a contract that outlines their responsibilities.

President Bradshaw said that students would sign-up for the program and will have a checklist as they complete the various requirements.

Trustee Smith suggested that students should sign a contract detailing their responsibilities within the program.

Trustee Smith asked if any funds were being raised in support of the $1.5 million needed for this program.

Vice President for University Advancement and Executive Director of FGCU Foundation Chris Simoneau stated that the donors to which he has presented this initiative are very interested and they see it as a novel and creative program. Mr. Simoneau stated that how it is manifested through gifts is yet to be determined, but that his staff and donors are excited about the program.
Trustee Roepstorff asked if the salary earned by graduates of this program was tied to the minimum threshold set forth by the Board of Governors (BOG).

President Bradshaw stated that the minimum salary threshold would be set at $25,000 as set by the BOG.

Trustee Elneus emphasized that students were excited about this initiative and stated that it offers the University a competitive edge. He asked when the program would be launched and if current students would be eligible to participate.

President Bradshaw replied that students who started at FGCU in summer 2015, fall 2015, and future students would be eligible for this program.

Trustee Felton echoed the previous sentiments made by Trustee Smith. He also suggested that the work group examine the aspects related to a graduate education.

President Bradshaw stated that during the initial planning stages of the program, the work group had discussed providing tuition for the first year of a graduate program; however four-year graduation rates are important to the funding metrics as provided by the Board of Governors. He indicated that the work group will continue to look at graduate school options for the future of the program.

Draft FGCU Strategic Plan 2016-2020 (Tab #13)

Trustee Spilker called on Provost and Vice President for Academic Affairs Ron Toll to present Draft FGCU Strategic Plan 2016-2020.

President Bradshaw stated that a considerable amount of time was put into drafting the Strategic Plan. He said that input from the Board, and presentations by the College Deans to the Board were used to inform the current iteration of the Strategic Plan. He stated that the Plan should be considered a framework for how the University is moving forward and that the Work Plan will provide the details as to how each goal will be accomplished.

Dr. Toll welcomed questions and feedback from the Board.

President Bradshaw confirmed that the word “regional” as a modifier in the context of a comprehensive University had been removed from the Vision and Mission Statements, and the word “promotes” in the context of environmental sustainability had been added.

Trustee Roepstorff asked if there will be a focus on Instructional Technology (IT) and Cybersecurity and if it could be considered FGCU’s brightest line. She also asked if IT and Cybersecurity would fall within the Science, Technology, Engineering, and Math (STEM) Centers of Distinction.
Dr. Toll responded that Instructional Technology (IT) and Cybersecurity would fall within the (STEM) Centers of Distinction. He stated that the University of South Florida (USF) has an already established Center for Cybersecurity. He said that in Software Engineering programs with the move toward Business Analytics and Informatics (BAI), Cybersecurity is always on the mind.

Trustee Roepstorff asked how long USF has had its Center for Cybersecurity.

Dr. Toll replied that it was established for two years. He indicated, though, that IT and Cybersecurity are possibilities that would be looked into further.

Trustee Price suggested looking at the intersection of technology with the identified centers of distinction, and to consider technology as a thread running through our programs.

Dr. Toll confirmed that the College Deans have been working together to bridge technology programs across the colleges.

Trustee Priddy discussed the Construction Management program as a response to the needs of the area.

Trustee Roepstorff also suggested IT and Cybersecurity as a response to the needs of the area.

President Bradshaw stated that they would be taken into consideration.

Trustee Felton suggested that water resource management should include more than just Marine Science; he stated that it could connect multiple Colleges. He discussed the impact of globalization as talked about by Dean Gregerson at the January 12, 2016 BOT meeting. He also suggested that the “Quality Enhancement Plan (QEP): Think/Write/Discover” should be incorporated through various pieces within the Strategic Plan. He cautioned that the word “center” in the term “Center of Distinction” may be causing confusion as relates to BOG-approved centers. He suggested to consider using “Area of Distinction” or “Area of Excellence.”

Trustee Smith stated that there is nothing in the plan that gives a sense of where the University is heading. He echoed Trustee Felton’s sentiment on water management stating that fresh water is an important piece. He stated that we have the opportunity to make an impact regionally on fresh water and we have the opportunity to be a leader within the State. He suggested looking at more involvement with Hertz through Executive MBA, and a possible health clinic located there. He stated that the Strategic Plan needs more detail, and should also include projected costs and timelines. He said the Executive Summary should be a high level document with more information. Trustee Smith indicated that he does not understand why we would look at football at this time; rather, the focus should be on program development. He expressed concern that he still

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does not know when the Construction Management, and BAI programs are
supposed to start.

Trustee Spilker stated that the Strategic Plan is where the rubber meets the road.
He said it needs a bold vision with enough detail to say how the University will
get there. He stated that the Executive Summary should not be longer than the
actual Plan. He indicated that the Strategic Plan should identify what FGCU is
going to be the best at in the state, how it’s going to happen, a timeline, and what
it will cost.

Trustee Smith challenged Administration to think outside the box like it did on the
tuition rebate initiative.

Trustee Roepstorff echoed Trustee Smith’s sentiments.

FGCU 2014-2015 Annual Accountability Report for Board of Governors (Tab
#14)

Trustee Spilker called on Provost and Vice President for Academic Affairs Ron
Toll to present FGCU 2014-2015 Annual Accountability Report for Board of
Governors.

Dr. Toll stated the format for the Annual Accountability Report is determined by
the BOG and has remained the same. He reminded the Board of the error in the
BOG formula used to produce the Academic Progress Rate metric, and this error
affected all the universities.

He summarized that on page 5 of the report relating to Performance Based
Funding metrics, FGCU improved on 2 out of 10 metrics; stayed flat on 5 metrics;
and scored lower on 3 metrics. He stated that FGCU struggled the most with
Metric #4, which is the Six-Year Graduation Rate for First-time-in-College (FTIC)
Students, as there was a 5.8% decrease in the Rate. He indicated that the uptick
in the transfer-out rate, which went from 11% to 12%, contributed greatly to the
loss on Metric #4. He stated that as a result of the data, all factors were looked at
to determine a possible correlation. He also indicated that as a result, advisors
have received additional training in high-impact advising practices, two “super
senior” advisors have been hired, and they have increased the use of software
tracking programs to predict the graduation rates at 4-year and 6-year levels. He
stated that these predictions have shown an increase of about 2% each year. He
reiterated that every metric is being considered, and efforts are being doubled to
address each one. He then welcomed questions and feedback from the Board.

Trustee Priddy asked if the System is looking at giving credit to the donor
institutions.

Dr. Toll indicated that there has been some discussion about that, and that he
has tried to press it since FGCU has one of the highest export rates in the state.
He indicated that the data shows there is a linear correlation to the number of degree programs offered and the export rate.

Trustee Price asked if the reason why students are leaving is being tracked and if the results could be tied to the Strategic Plan.

Dr. Toll stated that the data analysis shows there are multiple reasons for why students transfer out, but mainly it is due to the number of degree programs offered.

Dr. Rollo agreed that there are multiple reasons for why students transfer out of the University including financial challenges, proximity to home, available majors offered, and college readiness.

Trustee Roepstorff said that she’s not understanding the correlation between the retention rate going up – while the Six-Year Graduation Rate is going down. She indicated that STEM degrees going down now, which is in an area of strategic interest. She asked if there was any indication this was going to happen and said that the BOG does not want to address exports.

President Bradshaw stated that the Six-Year Graduation Rate was a cause for concern but that it is not a trend. He stated that the strategies implemented since the data analysis are working and are predicting increases. He assured that the University will continue implementing these strategies and will work hard to further give academic support to students.

Trustee Smith indicated that he would have liked to have known the results sooner. He requested a written plan on what the University is going to do on (1) items that were flat, and (2) items that showed decreases. He said the written plan should include: What are the reasons students are leaving; What is the University going to do moving forward; and What will the University do materially to effectuate the changes.

Trustee Roepstorff requested an accountability report with a breakdown of the 2009 FTIC group, including how many dropped out, how many transferred, how many are employed today, and how they were reached out to.

Dr. Toll said a report would be provided.

Trustee Felton indicated a need to look at the FGCU Work Plan last approved by the BOT – and whether some of those related goals are attainable.

Trustee Klaas suggested an index, or measurement, of why students are leaving. He stated that the University should consider not providing a student his/her transcript until they respond to survey questions along these lines.
Dr. Toll said that there is a questionnaire provided to students but cautioned that some reasons are chosen simply as a catch-all statement to other reasons that might not be listed. He indicated that the questionnaires would be revisited.

Chair Goodlette reiterated the need for a plan in writing and an action plan to move forward. He also stated that people need to be held accountable.

Trustee Spilker stated that there are some metrics that the University cannot control, but there are some that it can. He stated that the BOT is under pressure in terms of having to approve the report for BOG submission. He asked why the “Cost Per Bachelor’s Degree” increased when the metric on wages decreased.

Dr. Toll said that state funds allocated as a result of performance funding is impacted. He stated that the BOG has expressed concerns about this metric, and is looking at it.

Trustee Goodlette made a motion for approval. Trustee Klaas seconded the motion.

Trustee Roepstorff asked if the numbers have been calculated manually to determine accuracy.

Dr. Toll indicated that the numbers have been looked at in depth, and that there were some errors previously found and corrected.

Trustee Spilker stated that the BOG has been very responsive when the Trustees have taken things to them. He requested a list of where the metrics/criteria are flawed, in order for the Trustees to advocate for FGCU and to be empowered to help fight for the University.

Dr. Toll expressed his appreciation for that support.

Trustee Felton suggested that it may be helpful when the Accountability Report is submitted to the BOG to include a cover letter that shows the BOT’s expressed concerns, and also what the BOT has asked staff to provide.

Trustee Spilker suggested that Chair Goodlette and he as Chair of the Academic/Student/Faculty Affairs Committee in consultation with the President, prepare a letter that will go to the FGCU BOT as a draft.

Chair Goodlette stated that what he’s heard is a consensus of disappointment by this Board. He asked procedurally what posture is the University in with respect to sending the report to the BOG.

Dr. Bradshaw answered that usually the BOTs have the opportunity to discuss their respective Accountability Report at the BOG meeting where the universities’
reports are on the agenda. He said that typically the BOT Chair and the University President make remarks to the BOG about that year’s Report.

Trustee Spilker called the vote. There was no public comment. The motion carried with one “no” vote from Trustee Priddy.

**Item 6: Old Business**
There was no old business.

**Item 7: New Business**
Trustee Goodlette indicated there was one item under New Business, which was regarding the search for the next University President. He stated that the selection of the University President is one of the most important roles held by members of the FGCU Board of Trustees. He said that the Board accepted President Bradshaw’s letter of retirement during the December 2015 meeting. He expressed his appreciation to President Bradshaw for giving the Board the time it will need to thoroughly search for and select FGCU’s next President. He announced that Trustee Ken Smith has accepted his request to serve as Chair of the FGCU Presidential Search Advisory Committee, and that Trustee Robbie Roepstorff has accepted his request to serve as Vice Chair. He thanked them for agreeing to serve.

He indicated that the Committee will work in an advisory capacity to the FGCU Board of Trustees. He said the Board makes the selection of the new President, which will be subject to confirmation by the Board of Governors.

Chair Goodlette said he spoke with Chancellor Marshall Criser and Board of Governors General Counsel Vikki Shirley about the upcoming search. He said their advice and support has been very helpful, and that the Board can count on their continued assistance as needed.

He said the Board of Governors has appointed as its representative Governor Ed Morton to serve on the Presidential Search Advisory Committee.

He indicated that he has shared with Trustee Smith, as Chair of the Presidential Search Advisory Committee, a couple of thoughts including: (1) The composition of the Presidential Search Advisory Committee, and (2) The identification of an outside consultant on the contract and compensation for the new President.

Chair Goodlette provided the following framework for the composition of the Presidential Search Advisory Committee:

- 2 Trustees: Committee Chair Ken Smith and Vice Chair Robbie Roepstorff.
- 1 Board of Governors Representative: Governor Ed Morton.
• 2 Faculty Members. He said he will make these appointments in consultation with the Faculty Senate, and will ask for 4 recommended faculty members.
• 1 Student. He said he will make this appointment in consultation with the Student Government, and will ask for 2 recommended students.
• 1 Academic Dean.
• 1 Staff Member. He said he will make this appointment in consultation with the Staff Advisory Council (SAC) and will ask for 2 recommended staff members.
• 1 Member of the FGCU Foundation Board of Directors.
• 1 Member of the FGCU Financing Corporation Board of Directors.
• 1 Member of the FGCU Alumni Association.
He said he will make each of these appointments in consultation with the respective chair from each group.
• 3 Community Leaders: He said he will identify these community leaders and welcomed recommendations from the Board.

He stated that since the decision of the composition of the search advisory committee is his as Chair of the Board, the Sunshine Law would not be violated in his receiving recommendations of community leaders from the Board.

Chair Goodlette asked that the groups' recommendations will be due to him by March 15, 2016, and he will then make all of the Committee appointments prior to the next regular Board meeting on April 19, 2016.

He said that the other thought he had shared with Trustee Smith was about the contract and compensation for the new President. He stated that he asked Trustee Smith to work with an outside firm to determine industry best practices and recommendations – which will come to the full Board for decision.

Chair Goodlette said Trustee Smith and he agree that Vice President and Chief of Staff Susan Evans will serve as staff to the Presidential Search Advisory Committee. He mentioned that Ms. Evans had previously served in this capacity for the Board, and stated that her experience and skills will be valuable to the process. He thanked Ms. Evans for providing historical resources relating to the previous Presidential Search.

He indicated that the Presidential Search Advisory Committee will have key foundational work to accomplish starting in April, after he appoints the Committee members, including establishing a timeline; developing the process for selecting an executive search firm; drafting the position announcement; being educated on the Sunshine Law on public meetings and records as it relates to a presidential search; and crafting a presidential search process that will be thorough, and inclusive for both internal and external constituents.
He stated that it will ultimately be the FGCU Board of Trustees that will select the University’s next President. He said he looks forward to working with the Board on this very important job.

Chair Goodlette stated that the Board of Governors (BOG) has appointed a committee to look into developing uniform processes related to University Presidential searches within the State University System. He said that there are currently best practices from the Association of Governing Boards (AGB) but none specific to the State. He indicated that the BOG appointed a member from each University Board to serve on the committee and that Trustee Smith is representing the FGCU BOT. Chair Goodlette called on Trustee Smith to report on this committee.

Trustee Smith stated that the BOG Committee held its first meeting the day before. He indicated that previous attempts by the BOG to determine best practices of selecting University Presidents within the State had been met with resistance as it was perceived as the BOG attempting to take control of the presidential selection process. He said that the BOG confirmed that the responsibility of selecting a University President lies with the respective University Boards of Trustees. He stated that the BOG is to serve as a resource during the process. Trustee Smith indicated there likely would only be two meetings of this committee and the final meeting would be on March 16, 2016 where they would present their report on best practices. He said that he felt that FGCU would be the test school in regards to the best practices as prescribed by the BOG. He stated that based on the directions made by Chair Goodlette, FGCU is already following best practices.

Trustee Priddy stated concern regarding the presidential compensation structure. He asked if a complete package would be presented to the potential candidate ahead of their actual hire.

Chair Goodlette stated that the AGB suggests as a best practice to have the details of a compensation package worked out prior to the search process.

Trustee Smith confirmed that the BOG also suggests having the details of a compensation package prior to the search, and that he will work with an outside consulting firm to recommend a compensation for approval by the full Board. He indicated he intends to form a sub-committee to review information related to the contract of the new president.

Trustee Klaas suggested leaving some elasticity in the salary for moving related expenses.

Chair Goodlette invited all Board members to attend search meetings. He indicated that the Presidential Search Advisory Committee will be charged with forwarding a minimum of 3 unranked candidates to the full BOT for action. He
thanked Trustees Smith and Roepstorff for agreeing to serve as Chair and Vice Chair respectively.

**Item 8: Chair’s Closing Remarks, & Meeting Adjournment**

The meeting was adjourned at 11:01 a.m.

*Minutes submitted by Tiffany Reynolds, Executive Assistant to the Vice President and Chief of Staff*

**Agenda Items:**

A. See Tabs # 1 – 14