

1 **FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES**

2  
3 **Tuesday, June 5, 2018**

4  
5 **COHEN CENTER, ROOM # 213**  
6 **Florida Gulf Coast University**

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**Meeting Minutes**

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12 **Members:**

13 *Present:* Trustee Blake Gable – Chair (in person); Trustee Robbie Roepstorff – Vice  
14 Chair (in person); (Trustee Darleen Cors (by phone); Trustee Richard Eide, Jr. (by  
15 phone); Trustee Joe Fogg III (by phone); Trustee Mike McDonald (in person); Trustee  
16 Leo Montgomery (by phone); Trustee Kevin Price (in person); Trustee Russell Priddy (in  
17 person); Trustee Kenneth Smith (by phone); Trustee Stephen Smith (by phone);  
18 Trustee Christian Spilker (by phone); and Trustee Jalisa White (in person).

19  
20 **Others:**

21 *Staff:* President Mike Martin; Provost and Vice President for Academic Affairs James  
22 Llorens; Vice President for Administrative Services and Finance, and Executive Director  
23 of FGCU Financing Corporation Steve Magiera; Vice President for University  
24 Advancement, and Executive Director of FGCU Foundation Chris Simoneau; Vice  
25 President and Chief of Staff Susan Evans; Vice President and General Counsel Vee  
26 Leonard; Vice President for Student Success and Enrollment Management Mitchell  
27 Cordova; Chief Compliance and Ethics Officer Stacey Chados; Director of Internal Audit  
28 Bill Foster; Director of Operations Tiffany Reynolds; Assistant Director of Board  
29 Operations Tiffany Jackson; Project Manager Melissa Pind; and Executive Assistant to  
30 the Vice President and Chief of Staff Bruna Ugolotti.

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33 **Item 1: Call to Order, Opening Remarks, and Roll Call**

34 Chair Blake Gable called the meeting to order at 8:43 a.m. He requested Vice  
35 President and Chief of Staff Susan Evans call the roll and state for the record which  
36 trustees were participating by phone. Roll call was taken with all members participating,  
37 thus meeting quorum requirements. Those participating by phone are indicated above.

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39  
40 **Item 2: Consent Agenda (See Tabs #2-3)**

41 Chair Gable stated there were two items on the Consent Agenda: (1) Minutes of the  
42 FGCU Board of Trustees Meeting on April 10, 2018 and (2) Minutes of the FGCU Board  
43 of Trustees Conference Call Meeting on May 1, 2018. He called for a motion for  
44 approval.

46 Trustee Russell Priddy made a motion to approve the Consent Agenda. Trustee Mike  
47 McDonald seconded the motion. There was no public comment, or Board discussion.  
48 The vote was 13-0 in favor of the motion.

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50

51 **Item 3: Student Success and Enrollment Management Initiative (TAB #1)**

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52 Chair Gable asked Vice President for Student Success and Enrollment Management  
53 Mitch Cordova to present this information.

54

55 Dr. Cordova stated he would provide an overview of the following: the direction of the  
56 Initiative, a summary of the implementation of the design teams, information about other  
57 meetings with campus personnel, the new Student Success and Enrollment  
58 Management structure and organization, and the proposed timeline and process.

59

60 Dr. Cordova reported that the Student Success and Enrollment Management Action  
61 Task Force presented its final report on February 9, 2018; he was officially appointed as  
62 Vice President for Student Success and Enrollment Management on February 14, 2018;  
63 and the Initiative began when he started his new position on March 1, 2018.

64

65 Dr. Cordova explained creation of the design teams was a large part of the Enrollment  
66 Management Action Task Force's recommendation, as well as input from the  
67 consultant. He said the design teams were created to address important issues which  
68 needed to be dealt with immediately, and also to help build a strong foundation for  
69 student success and enrollment management moving forward. He stated that he would  
70 report on the activities of each design team and how its work would help the Initiative to  
71 move forward.

72

73 Dr. Cordova said each of the design teams had been broadly pathed with accomplishing  
74 three primary objectives, which were concurrent and performed simultaneously: (1) to  
75 create a new culture and mindset around student success on campus; (2) to institute  
76 change in critical areas which was guided by the recommendations of the Task Force  
77 report; and (3) to help determine the structure and organization of the Student Success  
78 and Enrollment Management area. Dr. Cordova reported that some of the design  
79 teams also were charged with helping to identify resources that each of the areas would  
80 need as the Initiative moved forward. Some of the design teams were working on  
81 positions of personnel as it related to new structure and organization as it had  
82 developed over the last few months. The design teams were: Acute Needs, Advising,  
83 Enrollment Management, Faculty Engagement, First-Year Experience, and Student  
84 Engagement.

85

86 Dr. Cordova stated the Acute Needs Design Team was charged with identifying issues  
87 and improving upon areas which could make an impact immediately on improving  
88 student success, including improving performance on the Metric for Four Year  
89 Graduation Rate, retention, and persistence. Some areas this team addressed included  
90 technology, student interventions, summer classes and space, the 4-Year Graduation

91 Rate Plan approved in May by the FGCU Board of Trustees (BOT), and financial  
92 interventions.

93

94 Dr. Cordova explained that he was going to walk through a summary of the teams and  
95 stressed that these were the things that the design teams have done since March 1 to  
96 make a difference in moving the needle forward and establishing a foundation for  
97 student success.

98

99 Dr. Cordova shared that the Technology Design Team had done a complete inventory  
100 of all technology on campus which directly or indirectly impacted student success and  
101 reviewed this technology to understand if improvement or additional technology was  
102 needed. He reported part of the issue being discussed was to develop and create a  
103 comprehensive campus-wide data analytics reporting structure with a group of  
104 individuals whose focus would be understanding what would be needed in terms of  
105 metrics and intervention. This would be the analytics, reporting and assessment side of  
106 the organization.

107

108 Dr. Cordova said with respect to student intervention, in the spring FGCU had done a  
109 series of interventions which affected freshmen, sophomores, and seniors. He said the  
110 focus was to implement an intervention which would endeavor to improve freshman to  
111 sophomore retention, improve persistence from sophomore to junior years, and  
112 determine steps which could be taken immediately to improve the four-year graduation  
113 rate.

114

115 Dr. Cordova stated first the team had focused on the fall 2017 first-time-in-college  
116 (FTIC) freshmen (a cohort which had been advised by the First Year Advising Office);  
117 the team also intervened on the fall 2016 FTIC cohort (sophomore); and graduating  
118 seniors (students who had applied for graduation for spring, summer or fall of 2018,  
119 regardless of cohort).

120

121 Dr. Cordova explained all FTIC freshmen who began in the 2017 class and who had not  
122 enrolled in fall 2018 classes were targeted, which would be a good indication of  
123 retention from first year to second year. Of the 1,559 students advised by the First Year  
124 Advising team, 1,193 had enrolled in a class for fall 2018 and 366 had not enrolled. Of  
125 the 366 students contacted, the First Year Advising Office connected with 210, or 57  
126 percent. Of those students contacted, 77 percent, or 162 students, did plan to enroll or  
127 were enrolled for the fall of 2018. This left 48 students, or 23 percent, who did not enroll  
128 and were not going to return in the fall. The biggest reasons why students elected not  
129 to return in the fall included missing home, finances, and poor grades. He said 28  
130 students chose not to provide a response. He noted that 156 students did not respond  
131 to phone calls or emails. Dr. Cordova pointed out that this group of students  
132 represented about half of the total freshman cohort and that about 1,000 students not  
133 included in this group were students who had either already transitioned into the  
134 Colleges or transitioned to Undergraduate Studies (UGS). This was seen as a positive  
135 outcome because the students were viewed as connected, enrolled, and on their way.

136

137 Next, Dr. Cordova transitioned to sophomore persistence. Dr. Cordova reported of the  
138 2,500 students who began in 2016 and would be juniors in the fall, 1,900 had enrolled in  
139 spring of 2018, and 20 had applied for graduation. In the fall, about 1,890 students  
140 were expected to enroll, and of those students, 1,534 did enroll in fall or summer. This  
141 left 352 students who did not enroll. As of April 20, 352 students who had not yet  
142 enrolled for fall 2018 were called or emailed five times; 80 of those students, or 20  
143 percent, were communicated with, and 34 of indicated they would enroll in the fall, 12  
144 were waiting on program admission decisions, and 6 graduated in the spring. Therefore,  
145 about 40 students, or 50 percent, had actually been successfully contacted and “saved.”  
146 There were 28 students who “stopped out,” which means that they left the University for  
147 various reasons.

148  
149 Dr. Cordova explained that with respect to the senior students, 123 had been contacted  
150 because they were performing below average in one or more courses as indicated by  
151 Canvas, a learning management system, which was data limited to faculty who were  
152 inputting grades through that system. These 123 students represented all students  
153 throughout all cohorts, which was 5 percent of the total students who applied for  
154 graduation, and 98 students were contacted with various outcomes. There were 39  
155 contacted who did not provide a response. Of those 39 students, 15 of them passed,  
156 and 24 of them received a “D,” an “F,” a “W” (withdrew), or an “I” (incomplete). This  
157 amounts to a 39 percent pass rate of those students. Overall, about 43 percent of the  
158 98 students contacted through email or by phone passed; and 72 percent of those not  
159 contacted passed.

160  
161 Dr. Cordova reported that the design teams are looking at different tracking systems to  
162 help better monitor students and identify where they are not being as successful. One  
163 system was Canvas, which gives the capability of identifying students at risk by virtue of  
164 how they were performing in classes, as long as faculty continue to use it and keep it up  
165 to date. Information could be extracted daily from Canvas on how students were  
166 performing. The follow-up for these identified students would include strong intervention  
167 advising and determination of what they would need to be successful. Another system  
168 they are looking to develop is a Milestone Tracking System where critical milestones or  
169 courses for each major would be in place. This would be a system where every student  
170 would have a milestone or critical course tracked every term to keep students on track  
171 to graduate within four years. Once the system is in place, advisors could then  
172 generate an automated list of all advisees who were not performing well, and could then  
173 intervene as needed. This system would start tracking freshmen as soon as they arrive.  
174 Currently, the University of Florida (UF) and Florida State University (FSU) are the only  
175 two schools in the State University System (SUS) that have such a system, and Dr.  
176 Cordova has been communicating with FSU about this in the process of developing a  
177 system that will work for Florida Gulf Coast University.

178  
179 Next, Dr. Cordova provided an update on summer classes and maximizing space on  
180 campus. He said some scheduling had been rearranged and reevaluated for summer  
181 orientation sessions so that more space could be made available and more classrooms  
182 could be opened up on campus. He reported the growth rate in Course Reference

183 Number (CRN) sections for summer 2018 was 16 percent; headcount went up 5.3  
184 percent, and the total number of seats increased by 12 percent. The tuition dollars  
185 (revenue) went up 12.7 percent. He added FGCU's focus would be to have students  
186 pass 30 credits a year, which could include summer classes.

187  
188 Dr. Cordova stated the comprehensive 4-Year Graduation Improvement Plan was  
189 approved in May by the FGCU Board of Trustees and developed in response to Senate  
190 Bill 4 (SB4). He said this Plan was created to speak to the academic, financial,  
191 curricular policy and financial incentives which were defined by legislation. He said this  
192 document was important to create because it would be the internal roadmap for the  
193 student success journey. He added there would be a workshop for the FGCU Board of  
194 Trustees in September to present more detail on this item.

195  
196 Dr. Cordova explained some of the financial interventions imposed as part of the Acute  
197 Needs Design Team were the addition of aid and scholarship programs for summer  
198 enrollment created to achieve four primary objectives: (1) improve summer school  
199 enrollment, (2) improve quality of FTIC cohort through scholarship programs, (3)  
200 improve quality of transfer students through scholarship programs, and (4) increase the  
201 probability of success in the Summer Bridge Program by providing six hours of credit.  
202 He reported the summer 2018 financial interventions included a summer grants  
203 program, which was a need-based grant for students enrolled in six credits; a Summer  
204 Bridge Scholarship fund for students enrolled in the Step Ahead program for six credits;  
205 the Florida Bright Futures Academic award, in which students were eligible for 100%  
206 tuition and fees if enrolled in at least six credits in the summer; and the Florida Bright  
207 Futures Medallion Award, in which students were eligible for funding for at least six  
208 credits at \$77 per credit. For the summer of 2019, the State of Florida would begin  
209 funding the \$77 per credit.

210  
211 Dr. Cordova reported financial interventions that were started for fall 2018 included a  
212 transfer student scholarship program funded by FGCU. The Eagle Transfer Gold  
213 Scholarship funded \$3,000 a year for up to two years for students with a GPA of 3.5 or  
214 higher; and the Eagle Transfer Strategic Major Incentive Program, which was an add-on  
215 to the Eagle Transfer Gold Program, focused on \$500 extra per semester for students  
216 who enrolled in programs of strategic emphasis, such as STEM, health, business and  
217 education.

218  
219 Dr. Cordova presented some ongoing financial intervention programs which included  
220 the President's Gold and Silver scholarships which were in-state and merit-based, and  
221 designed to attract high quality students. He said there were also scholarships for out-  
222 of-state students, which included the Blue & Green Scholars Award, and the Blue &  
223 Green Directors Award, also merit-based student scholarships.

224  
225 Dr. Cordova reported that an item the Advising Design Team addressed was creating a  
226 new University-wide advising model, which included reorganizing and reclassifying all  
227 advisors on campus, adding five new job descriptions, and creating a compensation  
228 analysis for all 47 advisors. The Team was working with Human Resources to

229 individually classify every advisor on campus, and a comparison of current  
230 compensation versus what it would become under the new classification.

231  
232 Dr. Cordova reported the Enrollment Management Design Team discussed a number of  
233 issues with respect to the creation of the new Enrollment Management unit. The  
234 Enrollment Management Design Team worked on the following items: undergraduate  
235 admissions, improving international student admissions, refining and redefining the  
236 Office of the Registrar into the Office of Records and Registration, and improving and  
237 optimizing the Office of Financial Aid and Scholarships. He said this Team also was  
238 examining how it could refocus the University's customer service approach. As it  
239 looked at realigning different offices on campus, the focus on creating a customer  
240 service environment would be higher than ever.

241  
242 Dr. Cordova explained the Faculty Engagement Design Team had been working on  
243 primarily the Faculty-Student Mentoring Program with emphasis on the students  
244 entering their sophomore year and making sure that the students stayed on track. Also,  
245 there would be a focus on utilization of Canvas by the faculty. Finally, an expansion of  
246 the First Year Resident Experience (FYRE) program, where faculty taught classes in the  
247 residence areas, was planned.

248  
249 Dr. Cordova said the First Year Experience Design Team was focusing on reconstituting  
250 existing programs and formalizing these activities in what would be called the *Take*  
251 *Flight Eagles in 22 Program* (#Eaglesin22) and would be launched this fall in the  
252 orientation for new students. He said this program would be critical to connecting  
253 students to campus through organized activities. He said the message of #Eaglesin22  
254 was designed to drive home the idea that if a student started at FGCU in the fall of  
255 2018, then they would graduate in 2022. He explained after the completion of the first-  
256 year program, these students could be tracked to see how likely they were to be  
257 retained the following year, to persist, and then graduate in four years. He commented  
258 the #Eaglesin22 program was part of the First Year Experience Office, which also would  
259 oversee Eagle View Orientation (EVO), the Immersion Program, and Eagles Read.  
260 Other programs and activities included family programs and living-learning  
261 communities. He emphasized these programs were critical to connecting students, and  
262 that the First Year Experience Design Team was excited to get the program started.

263  
264 Dr. Cordova emphasized that the Student Engagement Design Team was critical in the  
265 area of student affairs and reestablishing a new culture and focus all around student  
266 success. He said this Team would continue to look at enhancing, revitalizing and  
267 improving campus life activities because Housing plays a huge role in student  
268 engagement. He said health and wellness would be more integrated and the Cohen  
269 Center would be better utilized as the Student Union. He said a student advocacy  
270 center would be built in the future to provide an area for students with special needs.  
271 This would continue to be developed and refined.

272  
273 Dr. Cordova then presented the organization of the Division of Student Success and  
274 Enrollment Management proposed as of May 14, 2018. He explained a chart of the

275 leadership positions and areas which included Academic Engagement, Student  
276 Engagement, and Enrollment Management. He stated there would be an Associate  
277 Vice President for each of these three areas: Associate Vice President of Student  
278 Engagement, Associate Vice President of Academic Engagement, and Associate Vice  
279 President of Enrollment Management. The areas falling under the Associate Vice  
280 President of Student Engagement were: Campus Life (led by an Assistant Vice  
281 President & Dean of Students), Housing & Residence Life (led by a Director), Health &  
282 Wellness (continuing to be developed and would be led by a Senior Director), Student  
283 Advocacy (will be established after roll-out and led by a Director) and the Student Union  
284 (still being established and will be led by a Director.) The Associate Vice President of  
285 Academic Engagement will oversee University Advising Services (which will be led by  
286 an Assistant Vice President), Professional & Career Development (which will be led by  
287 a Senior Director), Academic Support Programs & Services (which will be led by a  
288 Senior Director) and the First Year Experience Office (which will be led by a Director).  
289 The Associate Vice President of Enrollment Management would oversee University  
290 Admissions (which would be Undergraduate Admissions, the Welcome Center, and  
291 Community Outreach; overseen by a Senior Director), Records & Registration (which  
292 would be led by the University Registrar), and Financial Aid & Scholarships (which  
293 would be led by a Director).

294

295 He explained that these job descriptions currently were being created, and that he was  
296 working with Human Resources to ensure strong job descriptions for each position was  
297 developed. Once this was complete, each position would either be appointed or a  
298 search would be started for it. He said the budgets that exist for each area would be  
299 realigned under the new Student Success and Enrollment Management Division, along  
300 with some of the new funding that FGCU received from the legislative budget. Finally,  
301 he said the plan was to roll this out by July 2. Dr. Cordova stated there have been a lot  
302 of people involved in the process since last year when former President Wilson  
303 Bradshaw created the Task Force to look at student success, and who actively  
304 participated on the Design Teams. He thanked and acknowledged all of the individuals  
305 who had assisted in this Initiative.

306

307 Chair Gable called for questions.

308

309 Trustee Darleen Cors asked if new advisors had been engaged or would be engaged.  
310 Dr. Cordova responded new advisors in certain areas were definitely needed, but as of  
311 now the initial budget called for three new advisors, although more may be necessary.  
312 He said once the new Student Success and Enrollment Management Division was  
313 rolled out, the design teams would better assess the number of advisors, and FGCU  
314 would continue to add advisors to the Colleges and wherever else additional advising  
315 support was needed.

316

317 Trustee Richard Eide asked what percentage of the new administrative positions would  
318 be retitling individuals who were already employed by the University and what  
319 percentage would be new hires.

320

321 Dr. Cordova responded as of now, two positions most likely would be national searches  
322 and most of the other positions would be current employees being assigned new duties  
323 than what they previously performed.

324  
325 Trustee Eide asked for an explanation of the Canvas system.

326  
327 Dr. Cordova explained Canvas was a learning management system which also allowed  
328 faculty members to deliver lectures, didactic material, modules, and create a gradebook  
329 for students in their classes.

330  
331 Trustee Eide asked if there was a uniform system for assigning and entering grades at  
332 FGCU or if faculty could use different systems.

333  
334 Dr. Cordova responded faculty may keep grades the way they see fit and ultimately  
335 must report the grades to the Registrar. He said that by and large, faculty members use  
336 their own system or method for keeping their grades.

337  
338 Trustee Eide asked if there was any particular reason it was done this way rather than a  
339 uniform method for assigning and posting grades.

340  
341 Dr. Cordova responded the Faculty Engagement Design Team has been focusing on  
342 trying to entice faculty to better utilize Canvas for its gradebook utility, so students could  
343 be tracked better. He added this was a work in progress.

344  
345 With no further questions, Chair Gable thanked Dr. Cordova for his presentation.

346  
347

348 **Item 4: Standing Report from United Faculty of Florida (UFF)/ FGCU Chapter**

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349 Chair Gable introduced Dr. Win Everham and Mr. Morgan Paine, Co-Presidents of  
350 United Faculty of Florida (UFF)/FGCU Chapter, to give the report, which was being  
351 made in conjunction with the Collective Bargaining Agreement provision that provides  
352 an opportunity to speak to FGCU Board of Trustees agenda items which affect the  
353 wages, hours, and other terms and conditions of employment of employees.

354 “Employees” is defined as a member of the bargaining unit. As a reminder to the  
355 trustees, Chair Gable stated FGCU currently was engaged in negotiations with the  
356 UFF/FGCU Chapter, so it would be inappropriate to enter into any discussion with the  
357 co-presidents regarding bargaining items.

358  
359 Mr. Paine reported the 2017-2018 academic year had been a remarkable year and  
360 would be remembered as being the year in which the winds of change altered  
361 leadership, financial circumstances, and the outlook on the future. He expressed his  
362 gratitude to all the people who had contributed to the improved circumstances. He  
363 reported UFF dues-paying membership had grown by 12 percent the past year and now  
364 represented 52 percent of in-unit faculty. He said UFF/FGCU Chapter understood the  
365 making of a University was a complicated, honorable task. He said the job was not to



366 finish it, but rather to keep doing it. He said he was proud to say that FGCU was doing  
367 it.

368  
369 Mr. Paine said his purpose in attending the FGCU Board of Trustees meeting was to  
370 convey the temperament of the faculty, the status of the collective morale, and the  
371 growing sense of optimism. He reported the mood of the faculty had been better in the  
372 past year than he had ever experienced. He attributed this good attitude to better  
373 leadership and a forecast of better days ahead. He said faculty agreed they were  
374 currently part of an organization which responded to the insights and perspectives of  
375 those who were doing the central, crucial work of the University, namely providing an  
376 education to students that they deserve and need. He said the bargaining team over  
377 the last 18 months was being led by Mr. Patrick Niner, an instructor in the Department  
378 of Language and Literature, and Dr. Scott Michael, a professor in the Department of  
379 Biological Sciences, and supported by more than seven others who have rotated  
380 through the weekly meetings. He said in working with Associate Provost and Associate  
381 Vice President for Academic Affairs Tony Barringer, the Management Team's Chief  
382 Negotiator, since November significant improvement had been made in the language of  
383 the contract, and he expected that before the end of the summer to present a document  
384 to the faculty for a vote and then to the FGCU Board of Trustees for ultimate approval.

385  
386 Mr. Paine reported the Grievance Committee was continuing its work to resolve issues  
387 related to the Collective Bargaining Agreement at the lowest possible level, engaging in  
388 clarification of disputes and limiting the escalation process. He said the Labor  
389 Management Team had been reactivated in order to help resolve issues by  
390 investigating the backgrounds of areas which seemed to be institutionally broken.

391  
392 Mr. Paine reported President Martin in cooperation with both the Faculty Senate and  
393 UFF/FGCU Chapter had instituted the Professional Development Enhancement Award,  
394 which was a \$1,000 award available to all full-time faculty to support individual effort to  
395 invest in their own professional development. He stated these were concrete  
396 accomplishments assisted by UFF/FGCU Chapter which would continue to make FGCU  
397 a more vibrant and robust learning environment.

398  
399 Mr. Paine stated it was important to note UFF/FGCU Chapter and the Administration  
400 had been in animated discussions about the still developing Student Success and  
401 Enrollment Management plans. To be clear, he commented that UFF/FGCU Chapter  
402 supported the idea of student success. He said the crux of the disagreement on this  
403 point centered on the classification status of the academic advisors, who had been  
404 given too large of a workload and double the recommended number of advisees, and  
405 were woefully undercompensated. He added UFF/FGCU Chapter was eager to find a  
406 way forward to create an advising core which was capable of giving each student the  
407 support needed to advance the metrics. He said UFF/FGCU Chapter was committed to  
408 obtaining the wages, hours, terms and conditions of employment for the FGCU  
409 community which would attract and retain the best collective faculty.

410  
411

412 **Item 5: Standing Report from FGCU Foundation Board of Directors**

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413 Chair Gable called on Vice President for University Advancement, and Executive  
414 Director of FGCU Foundation Chris Simoneau to give this report on behalf of  
415 Foundation Board of Directors Chair David Holmes.

416  
417 Mr. Simoneau reported the Foundation Board had not met since the last FGCU Board of  
418 Trustees meeting, but several committees had met and he would provide this  
419 information. He said tomorrow morning the Foundation Board would meet to finalize the  
420 work of the committees.

421  
422 Mr. Simoneau stated the Foundation Board would finalize a Five-Year Strategic Plan for  
423 the Foundation, and the primary element of this plan was to generate the resources to  
424 support the University's Strategic Plan.

425  
426 Mr. Simoneau thanked the FGCU Board of Trustees again for approving all the  
427 members for the Foundation at the April 10 FGCU Board of Trustees Meeting. He said  
428 tomorrow this core of new members would be presented to the Foundation Board. He  
429 reported Kimberly Reese and Nancy Wickham as new members of the Foundation  
430 Board, and reappointing to a second term, Joe Gammons, Dean Fjelstul and Lee  
431 Seidler. He said the Foundation Board also would be asked to approve the nomination  
432 of three members as Foundation Fellows; they are David Lucas, Bernie Lester, and  
433 Dudley Goodlette. He said all of these individuals will need approval by the FGCU  
434 Board of Trustees at its September meeting.

435  
436 Mr. Simoneau reported after 15 years with the same audit firm, the Foundation had  
437 selected a new audit firm, Cherry Bekaert.

438  
439 Mr. Simoneau reported the Finance Committee would propose the FY 2019 Foundation  
440 Budget, which would include increases to the scholarship reserve as well as  
441 investments to further the strategic plan. He said the Development Committee would  
442 propose a fundraising goal for next year of \$25 million. He added the Real Estate  
443 Committee has created policies and procedures for the procurement and acceptance of  
444 real estate into the Foundation, which would need approval by the Foundation Board of  
445 Directors. Final reports for the year would be given by the Eagles Club Board of  
446 Advisors and the Alumni Association Chair. He said a new fundraising event will be a  
447 clay pigeon shooting tournament in Charlotte County.

448  
449 Mr. Simoneau stated FY 2018 had been a challenging year. He reported that Hurricane  
450 Irma understandably redirected philanthropy towards human service agencies. He said  
451 President Martin had been successfully introduced to the donor and alumni community.

452  
453 Mr. Simoneau added the Foundation also had suffered significant personnel losses.  
454 However, the Foundation would start FY 2019 with a full complement of staff, and it  
455 anticipated a successful fundraising year.

456  
457

458 **Item 6: Standing Report from FGCU Financing Corporation Board of Directors**

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459 Chair Gable called on Vice President for Administrative Services and Finance, and  
460 Executive Director of FGCU Financing Corporation Steve Magiera to present the report  
461 on behalf of FGCU Financing Corporation Board of Directors Chair Joe Catti.

462  
463 Mr. Magiera reported the Financing Corporation had not met since the last FGCU Board  
464 of Trustees meeting, and would be meeting tomorrow. He said Director of Housing  
465 Brian Fisher reported currently Housing was at 95.6 percent occupancy for fall 2018,  
466 and he projected that number to rise to 98 percent occupancy. He said Housing  
467 originally projected a lot lower occupancy due to concerns about competition, but they  
468 have added about 1,500 beds in the last two years and are staying competitive despite  
469 the addition of other housing in the area. He said the high occupancy was attributable  
470 to a larger FTIC class this year, the significant improvements made at North Lake  
471 Village (mainly the Boardwalk and the diner), and the plan put in place for full-sized  
472 beds at North Lake Village. He shared that 600 students had signed up for the full-  
473 sized beds. Mr. Magiera stated that Dr. Fisher expects this number to increase in  
474 January once other students see the full-sized beds. He said ultimately the key to  
475 success was largely due to the significant amount of money (\$2 million a year), time and  
476 effort spent in maintaining the buildings. He said thanks to these improvements, FGCU  
477 residence halls have a competitive edge.

478  
479

480 **Item 7: Chair's Report**

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481 Chair Gable stated in the interest of time, he would make some comments later. He  
482 congratulated Trustee Jalisa White on her appointment as Chair of the Florida Student  
483 Association, which meant she would be a voting member of the Florida Board of  
484 Governors (BOG).

485  
486

487 **Item 8: President's Report**

---

488 President Martin gave further congratulations to Trustee White. He also noted that the  
489 new Faculty Representative on the Board of Governors was former FGCU Faculty  
490 Senate President Shawn Felton. President Martin also thanked Teri Bigos for her  
491 service as President of the Staff Advisory Council (SAC).

492

493 President Martin reported he was anticipating approval from the Army Corps of  
494 Engineers for the permits for the Wellness Center. He said he was working on an MOU  
495 with Lee County Public Schools which focused on FGCU's commitment to work together  
496 long term in a lab school setting. He said this would not be a typical lab school in that  
497 FGCU was not asking for a charter nor for direct operational support from the State. He  
498 said if and when Lee County built a new school close to FGCU, the University would be  
499 a joint designer and participant in using the school to learn how better to make students  
500 in Southwest Florida learn. He said a version of this agreement would be before the  
501 FGCU Board of Trustees soon.

502

503 President Martin announced that Vice President for Student Affairs Mike Rollo, as part  
504 of the new organizational structure, had agreed to become the Senior Vice President for  
505 Strategy and Program Innovation. He said he had seven projects for him to work on,  
506 and one was a partnership with Arthrex, Inc. in Naples. He said we were going to see if  
507 we could flesh that out to prepare students to be engineers as well as operators in  
508 terms of finance and a variety of other things in a rapidly growing industry.

509  
510 President Martin stated the FGCU BOT would be given a budget update which was 96  
511 percent of the budget. He asked the FGCU BOT to understand he was holding a little  
512 bit of unallocated funds for the moment which later would be allocated, but there were a  
513 number of uncertainties, including two union negotiations, whether some additional  
514 funding was coming from performance funding, and funding to assist academic program  
515 development to support the Strategic Plan.

516  
517 President Martin announced the campus was being reorganized. He said the goal was  
518 to have all student services available in one place.

519  
520 He said it had been determined, without any State support, that we could build an  
521 additional permanent building near the Family Resource Center to house all of the  
522 counseling programs. He said this would free up space in the campus core and send a  
523 message that FGCU was committed to counseling and educating future counselors.

524  
525 President Martin emphasized a new approach was being created both physically and  
526 institutionally to all things student service.

527  
528 President Martin stated he wanted to explore a calendar which was a trimester. He said  
529 this would allow students to carry a full-load in a true semester system as well as a  
530 partial-load in mini semesters.

531

532

533 **Item 9: Academic/Student/Faculty Affairs Committee**

---

534 Chair Gable called on Academic/Student/ Faculty Affairs Committee Chair Christian  
535 Spilker to give this report.

536

537 Trustee Spilker stated there was one information item which would be presented by  
538 Provost and Vice President for Academic Affairs James Llorens.

539

540 Provost Llorens said he would be announcing the promotions of faculty. He said the  
541 process was an opportunity for all faculty members to present their credentials and  
542 achievements. He explained that the process covers advisors all of the way up to  
543 professors. He said the process involves the faculty putting together portfolios detailing  
544 their accomplishments over the past years in terms of teaching, research, and service.  
545 The criteria is set, and faculty have an opportunity to present and make their case to a  
546 peer review committee, followed by a determination from the Chair, then on to the  
547 Dean, and then to the Provost for final approval and recommendation to the President.

548

549 Provost Llorens said he was proud to announce that he had approved 45  
550 recommendations for promotions this year including: 2 Advisors to the rank of Advisor II,  
551 15 Associate Professors to the rank of Professor, 17 Assistant Professors to the rank of  
552 Associate Professor, 7 Instructors to the rank of Instructor II, and 4 Instructor II to the  
553 rank of Instructor III. This represented 9 percent of the total faculty. He explained that  
554 the promotions carry with it a percentage of a salary increase: promotion to Associate  
555 Professor was a salary increase of 9 percent, promotion to full Professor was a salary  
556 increase of 12 percent, promotion of level I Instructor to level II Instructor and for level I  
557 Advisor to level II Advisor was 9 percent, and promotion from level II Instructor to level  
558 III Instructor and level II Advisor to level III Advisor was 12 percent. He said the total  
559 cost of the promotions was a little over \$400,000 for the academic year. He said that it  
560 was a process that he believed was fair, as it was his first time going through the  
561 process and reading through about 50 portfolios. He said that it provided great  
562 feedback to him regarding the quality of the faculty at FGCU and the effort that was put  
563 into their performance. He said that Academic Affairs did not approve all of the  
564 promotions, but did have discussions with those individuals who were denied promotion  
565 to explain the reasons why and prepare them for the next round of promotions.  
566

567 Trustee Roepstorff congratulated all of the faculty who worked so hard and diligently;  
568 and for wanting to grow with the University and in their own professional careers. She  
569 said that it benefits the students for faculty members to continually grow and further  
570 their own education. Trustee Roepstorff also thanked the leadership that inspired the  
571 faculty.  
572

573  
574 **Item 10: Audit and Compliance Committee (See Tabs #5-6)**

---

575 Chair Gable called on Audit and Compliance Committee Chair Joseph Fogg to present  
576 this report.  
577

578 Trustee Fogg updated the Board on the Audit and Compliance Committee's recent  
579 Executive Session on Security of Data and Information Technology on May 16. The  
580 Committee members met with President Martin and his team, including Chief  
581 Information Officer (CIO) Mary Banks, to discuss that important topic, which was  
582 included in the Committee's Charter. Specifically, the Charter called for the Committee  
583 to, "Consider the effectiveness of the University and its Direct Support Organizations'  
584 (DSOs') internal control environment, including information technology security and  
585 control." The Committee planned to hold a second Executive Session on Security of  
586 Data and Information Technology. It would be held on the same day as the FGCU  
587 Board of Trustees regular meeting on September 11, and all trustees were invited to  
588 attend.  
589

590 Trustee Fogg called on Director of Internal Audit Bill Foster to present the action items.  
591  
592  
593

594 **FGCU Audited Financial Statements for the Fiscal Year Ended June 30, 2017 (TAB**  
595 **#5)**

---

596 Mr. Foster reported the audit of FGCU's Financial Statements for Fiscal Year ending  
597 June 30, 2017 had been performed by the Auditor General every year in accordance  
598 with Section 11.45 of the Florida Statutes. He directed the Board to the summary page  
599 of the audit which contained the key points of the financial audit. He said the opinion  
600 showed the auditors had determined the financial statements present the financial  
601 position of the University fairly. He stated this was known as a clean opinion and was  
602 what the finance and accounting area strived for each year.

603  
604 He pointed out pages 4–15 contained the Management's Discussion and Analysis,  
605 where management described in reader friendly terms what had occurred in the last  
606 fiscal year. He added this section pointed out major transactions and presented  
607 comparative figures from the prior year. He said pages 16–17 were the statement of  
608 the position, and that years ago, this statement was known as the Balance Sheet. The  
609 first column was titled "University," and contained figures for the University and the  
610 FGCU Financing Corporation. The second column was titled "Component Unit" and  
611 represented the Foundation's information. He said at year end, there were total assets  
612 of \$647 million and \$127 million, total liabilities of \$306 million and \$3 million, with net  
613 position of \$368 million and \$124 million, respectively for the "University" and the  
614 "Component Unit" columns. He explained the figures on these pages, and on the  
615 following page 18, Statement of Revenues, Expenses and Changes in Net position. He  
616 said the statement was formerly known as an Income Statement. For the year, FGCU  
617 had \$120 million and \$14 million in operating revenue, \$225 million and \$17 million  
618 operating expenses, net non-operating revenue \$97 million and \$9 million. He said  
619 pages 20–21 were the Statement of Cash Flow, which showed the effects to cash from  
620 the financial transactions during the year. The net effect was a \$34,000 decrease in  
621 cash and cash equivalents for the year. Pages 22-52 contained Notes to the Financial  
622 Statements, which contained a significant amount of information to explain the various  
623 line items in the Financial 3 Statements. He said compared to Management's  
624 Discussion and Analysis, these notes were not necessarily as reader friendly. He  
625 added that pages 53-55 Supplementary Information was the information the State of  
626 Florida had used to determine pension and health insurance subsidy liabilities. He  
627 concluded by noting that pages 56-57 were the Auditor's Report on Internal Control and  
628 Compliance, and that this report related financial reporting and compliance with  
629 Government Auditing Standards. He said there were no deficiencies in the internal  
630 controls noted.

631  
632 Trustee Fogg stated the Audit and Compliance Committee had reviewed the document  
633 and was recommending its approval to the FGCU Board of Trustees.

634  
635 Trustee Cors made a motion to accept the FGCU Audited Financial Statements for the  
636 Fiscal Year Ended June 30, 2017. Trustee Leo Montgomery seconded the motion.  
637 There was no public comment, or Board discussion. The vote was 13-0 in favor of the  
638 motion.

639

640 **State of Florida Compliance and Internal Controls over Financial Reporting and**  
 641 **Federal Awards Audit (TAB #6)**

---

642 Mr. Foster reported this audit was conducted for the entire 12 state universities as a  
 643 whole. He explained as a condition of receiving federal funds, the U.S. Office of  
 644 Management and Budget required an audit of the State of Florida's financial statements  
 645 and major federal awards programs. This audit used to be known as the "Federal A  
 646 133." He said there were compliance requirements for federal awards programs  
 647 established in the *U.S. Office of Management and Budget (OMB) Compliance*  
 648 *Supplement* which included: activities allowed or unallowed, allowable costs/cost  
 649 principles, cash management, eligibility, matching, level of effort, earmarking, period of  
 650 performance, procurement, suspension and debarment, and reporting.

651  
 652 He reported this audit had one finding related to financial assistance for students,  
 653 referenced on page 183 of the agenda packet. This situation involved a student who  
 654 was due a refund; the refund check was issued, but the check was not cashed in a  
 655 timely manner as required by federal guidelines. He explained as a result of this  
 656 finding, enhanced procedures for handling unclaimed checks containing Title IV Higher  
 657 Education funds had been put in place. These included monthly reviews which would  
 658 be conducted to identify and check unclaimed checks starting at 60 days after they were  
 659 issued. He reported routine and systematic attempts would be made by letter, email  
 660 and phone from one contact point to notify a student or parent of an unclaimed check.  
 661 Should the check remain uncashed, sufficient time will be allocated to process the  
 662 return of the funds to the applicable program and additional attempts to contact the  
 663 student will cease. These procedures would provide for the return of all unclaimed  
 664 checks within the allowable time frame.

665  
 666 Trustee Montgomery made a motion to accept the State of Florida Compliance and  
 667 Internal Controls over Financial Reporting and Federal Awards Audit. Trustee Kevin  
 668 Price seconded the motion. There was no public comment, or Board discussion. The  
 669 vote was 13-0 in favor of the motion.

670

671

672 **Item 11: Finance, Facilities and Administration (See Tabs #7-16)**

---

673 Finance, Facilities, and Administration Committee Chair Ken Smith requested that Chair  
 674 Gable handle the Committee items since Trustee Smith was participating by phone in  
 675 the meeting.

676

677 **President's Performance Evaluation for 2017-2018 (TAB #7)**

---

678 Chair Gable stated one of the most important statutory duties of the FGCU Board of  
 679 Trustees (BOT) was hiring, evaluating and compensating the University President. The  
 680 FGCU BOT had conducted annual performance evaluations of each FGCU President  
 681 since the Board's creation in 2001, and would evaluate President Mike Martin for 2017-  
 682 2018. As a reminder of the process used this year, he stated all trustees had completed  
 683 an evaluation form for the President's performance. Additionally, as required by Board  
 684 of Governors (BOG) Regulation, Chair Gable said he had consulted extensively with  
 685 BOG Chair Ned Lautenbach and Chancellor Marshall Criser to get their input on

686 President Martin's performance. He stated from the constituency in Tallahassee to the  
687 Chancellor to the BOG Chair, all had been extremely pleased with the President's  
688 performance over the course of the first year, and unanimously agreed FGCU was  
689 headed in the right direction. He added the BOG was behind FGCU and appreciated all  
690 the work faculty and staff had done with Dr. Cordova. The response to President  
691 Martin's first year at FGCU had been overwhelmingly positive.

692  
693 Chair Gable asked for comments from the Trustees.

694  
695 Trustee Priddy echoed Chair Gable's comments that FGCU was headed in the right  
696 direction, and has received positive feedback from the community regarding the  
697 changes that have been made on campus.

698  
699 Trustee White stated she had received great feedback from students who believed the  
700 President was transparent and innovative in leadership.

701  
702 Trustee Stephen Smith said as the newest trustee, the President and his team had  
703 done a great job helping him understand the University and better understand the role  
704 he might be able to play.

705  
706 Trustee Price also echoed the positive comments and the great movement in the first  
707 year.

708  
709 Trustee Robbie Roepstorff said it was equally important for community acceptance, and  
710 President Martin's transition into the community had been one of the best she had  
711 experienced through a business career. She added faculty had embraced him and  
712 wanted to go into the next chapter in a positive manner. The faculty appreciated  
713 President Martin's vast experience.

714  
715 President Martin thanked the FGCU Board of Trustees for all of the kind comments. He  
716 especially thanked Trustee White for polling students and getting their input as student  
717 opinion was very important. He said where FGCU was now was the result of the hard  
718 work which had been done for the last 20 years. He pointed out any accolades or  
719 criticism recognized the fact they were in this together as a team. He said he took pride  
720 in the fact he was able to get people to lead. He stated his mantra had always been to  
721 take opportunities which were interesting, rewarding and fun. He finished by saying that  
722 the comments of the FGCU BOT were important because it showed that the Board was  
723 taking the time to be engaged. He thanked the FGCU BOT, the faculty and staff on  
724 campus, everyone that he worked with every day, and lastly, the wonderful legacy that  
725 had already been established.

726  
727 Chair Gable said he would recommend a motion be made to the effect that President  
728 Martin had performed in an outstanding manner for the 2017-2018 year.

729



730 Trustee Priddy made a motion President Martin had performed in an outstanding  
731 manner for the 2017-2018 year. Trustee White seconded the motion. There was no  
732 public comment or further Board discussion. The vote was 13-0 in favor of the motion.  
733

734 Chair Gable stated that before he recommended the next motion, he wanted to make  
735 clear that any changes to the President's contract required Board of Governors'  
736 approval, and what he was recommending was within the construct of the contract  
737 which the President had signed and the Board had approved.  
738

739 Chair Gable said that he would recommend the following motion: that the Board award  
740 President Martin a \$100,000 performance bonus in accordance with his employment  
741 contract.  
742

743 Trustee Priddy made a motion to award President Martin a \$100,000 performance  
744 bonus in accordance with his employment contract. Trustee McDonald seconded the  
745 motion. There was no public comment or Board discussion. The vote was 13-0 in favor  
746 of the motion.  
747

748 Chair Gable stated the President did have a few items he would like to have addressed  
749 in his contract, and it was agreed these would be revisited at a future point in time.  
750

751 Trustee Fogg stated he had waited to this point to comment he had been on a number  
752 of boards and compensation committees, and for a decision of this magnitude, the  
753 process was very different in Florida due to the Sunshine Laws. He said he would like  
754 the FGCU BOT to have a discussion in the future about how it could better work as  
755 colleagues to talk about an issue like this in light of the Sunshine Laws.  
756

757 Chair Gable responded this issue would be discussed in the future.  
758

759 **Transcript of the Executive Session for Cody Childers vs. Florida Gulf Coast**  
760 **University Board of Trustees, Ronald B. Toll, Mitchell L. Cordova, Joan Glacken,**  
761 **Eric Shamus and Arie Van Duijn (TAB # 8)**

---

762 Chair Gable called on Vice President and General Counsel Vee Leonard to present  
763 these information items.  
764

765 Ms. Leonard said this matter had been concluded and the transcript was being provided  
766 for information only.  
767

768 **Transcript of the Executive Session for Kathy Norris vs. Florida Gulf Coast**  
769 **University (TAB #9)**

---

770 Ms. Leonard said this matter had been concluded and the transcript was being provided  
771 for information only.  
772

773 **Finance Budget Update (TAB #10)**

---

774 Chair Gable called on Mr. Magiera to present this item.  
775

776 Mr. Magiera stated there were two ways to handle budgets: One way was quarterly  
777 transfers; the other way was to leave the budget as original and then explain variances.  
778 The practice at FGCU has been the second approach. He said the update showed a  
779 projection to year end, and this was a projection for the month of June, FGCU's most  
780 volatile month. He said he would bring the FGCU Board of Trustees actual numbers in  
781 September when the year had closed. He pointed out there were more variances than  
782 in the past and provided an explanation for each of those variances in the agenda  
783 packet.

784  
785 Mr. Magiera asked if there were any questions.

786  
787 Trustee S. Smith asked if Mr. Magiera could explain the difference and the need to  
788 break out a Grand Summary and then a Subset of General Revenue.

789  
790 Mr. Magiera explained since this was a university, he was using fund accounting where  
791 money was put into "buckets." He said that the first page is the Grand Summary, which  
792 showed all of the funds at the university regardless of what "bucket" it was from. The  
793 second page showed the General Revenue. He said that was the biggest portion and  
794 consisted of the State appropriations, tuition and fees, and the lottery money. He said  
795 pages 3 and 4 discussed local funds, such as athletics and contracts and grants, which  
796 were different types of funds than the General Revenue money. General Revenue  
797 money goes away at the end of the year, but axillaries carry over from year to year.

798  
799 Trustee S. Smith commented on page 2 the expense categories were virtually identical  
800 with page 1, and he questioned if those expenses were associated with those revenue  
801 sources.

802  
803 Mr. Magiera responded that was correct.

804  
805 **Carryforward Funds FY 2017-2018 (TAB #11)**

806 Mr. Magiera stated this page showed the projected carryforward, and exact numbers  
807 would be provided in September. He stated that the carryforward balance was  
808 projected to be about \$15.2 million, of which \$7.6 million was required to be reserved as  
809 part of the State statutes (must maintain 5 percent of the budget). This was the General  
810 Education ledger. Several years ago after a substantial budget cut by the State of  
811 Florida, the FGCU Board of Trustees (BOT) required a reserve to be established. The  
812 goal of the reserve was to eventually match the State requirement. The FGCU BOT  
813 Reserve was at \$5 million at this time.

814  
815 Mr. Magiera said that the next two items were the Graduate Programs and the Talent  
816 Gap Programs, which was money left over from those programs that had not been  
817 spent yet. Graduate Program money was State restricted and could only be spent for  
818 graduate programs in the College of Business. The Talent Gap program money could  
819 only be spent on Construction Management, Supply Chain Management, and Data  
820 Analytics.

821

822 Mr. Magiera pointed out that the only real money that had flexibility to it was the  
823 \$88,000, which was allocated toward renovations as part of the Student Success and  
824 Enrollment Management Initiative.

825  
826 Chair Gable called on Mr. Magiera to present the action items.

827  
828 **Regulation: FGCU-PR7.001 Tuition and Fees (TAB #12)**

---

829 Mr. Magiera said that every year the FGCU Board of Trustees was required to approve  
830 the tuition and fees for the upcoming fiscal year. He reported there were no increases  
831 in fees and tuition. He said there was one change on page 2 of the document, which  
832 was that the Board of Governors (BOG) had authorized an increase in the Repeat  
833 Course Fee. It would be changing from \$181.12 to \$190.84.

834  
835 Trustee K. Smith made a motion to approve Regulation: FGCU-PR7.001 Tuition and  
836 Fees. Trustee Price seconded the motion. There was no public comment or Board  
837 discussion. The vote was 13-0 in favor of the motion.

838  
839 **2018-2019 Operating Budget (TAB #13)**

---

840 Mr. Magiera directed the FGCU Board of Trustees (BOT) to the agenda packet for a  
841 copy of this document. He said the first page of the four pages talked about where the  
842 money came from. He highlighted these sources for the FGCU BOT. He concluded  
843 new money in total, if given the proposed money, would amount to \$17.5 million.

844  
845 Mr. Magiera said the next page showed expenses. He highlighted that \$5 million was  
846 the academic portion, and non-academic staff and promotions were about \$950,000.

847  
848 Mr. Magiera highlighted additional items on each of the pages. On the last page, the  
849 expense page, he stated the budget had been built with a 2 percent employee pay  
850 increase, or \$1,200 (whichever was greater). Anyone making over \$200,000 would get  
851 a 1 percent increase, and there will be no increase for anyone earning more than  
852 \$300,000 per year. He pointed out negotiations with campus police and faculty had not  
853 been concluded, and so this figure was uncertain.

854  
855 Mr. Magiera noted the \$12 million increase in salaries and benefits. He explained total  
856 raises across all fronts would be about \$3 million. He said budget projections for  
857 salaries and benefits had been missed last year, which was primarily due to the  
858 increase in summer classes and for advertising for new positions.

859  
860 Mr. Magiera explained as the unallocated money was spent he would inform the FGCU  
861 BOT at each quarterly meeting on how it was spent.

862  
863 Trustee Priddy thanked Mr. Magiera and said that in the few years FGCU has had  
864 money available to allocate for pay raises, Trustee Priddy had been an advocate for the  
865 ceiling approach.

866

867 Trustee McDonald asked Mr. Magiera to give some details about the transfers to the  
868 Financing Corporation.

869  
870 Mr. Magiera responded this had to do with Housing, which was run as an auxiliary  
871 function of the University, but the debt was held in the Financing Corporation, which  
872 made the bond and interest payments. He said at the end of the year, money was  
873 transferred from the Housing operation auxiliary to the Financing Corporation.

874  
875 Trustee Cors said she understood there was nothing in the budget for raises for those  
876 who had salaries of \$300,000 or more. She asked how many individuals were in this  
877 category and what their reaction was.

878  
879 Mr. Magiera responded there were four people in that category. He said he only knew  
880 one personally, and that they did not have an issue with it. Trustee Cors stated she felt  
881 that those individuals worked as hard as anyone else.

882  
883 Trustee Roepstorff asked how many new positions for faculty and staff would be added  
884 over the next year.

885  
886 Mr. Magiera responded, as President Martin had indicated, this was not certain yet, and  
887 FGCU was waiting for the rest of the money to be distributed.

888  
889 Trustee Roepstorff asked if it was estimated there would be a net gain. Mr. Magiera  
890 responded affirmatively.

891  
892 President Martin stated FGCU was sending a message to the Legislature that it was  
893 doing what it said it would do with the money it had received by allocating the first chunk  
894 of money to the Student Success & Enrollment Management Initiative.

895  
896 Trustee Roepstorff asked about the status of Block Tuition that was previously  
897 discussed.

898  
899 Mr. Magiera responded as of this point, he had not heard it was moving forward.

900  
901 Trustee Priddy said the University charged the Finance Corporation 8 percent of this  
902 money for providing housing and parking, and he said there had been some offsets to  
903 this with the University assuming some expenses which used to be paid by the Finance  
904 Corporation, and he asked if this would continue. Mr. Magiera responded affirmatively.

905  
906 Trustee Priddy made a motion to approve the 2018-2019 Operating Budget. Trustee  
907 Price seconded the motion. There was no public comment or further Board discussion.  
908 The vote was 13-0 in favor of the motion.

909  
910 **Building for Student and Community Counseling Center (TAB #14)**  
911 President Martin said this action came from the Student Success and Enrollment  
912 Management Initiative recognizing the need to provide an appropriate home for

913 counseling and counseling education and a way to create a “downtown” mall for student  
914 services. He reported the building was 18,000 gross square feet, 14,000 net square  
915 feet, two stories, on a site next to the Family Resource Center, and would cost close to  
916 the same as additional modular space.

917  
918 Mr. Magiera said if the FGCU Board of Trustees (BOT) approved this building moving  
919 forward, it would go to the Financing Corporation for its approval. He said the Financing  
920 Corporation would finance the building which would be \$5 million maximum, and  
921 repayment would be \$1 million a year out of auxiliary funds.

922  
923 Trustee Priddy said he was supportive of the concept of the building, but he suggested  
924 making it larger at three stories because the University was running out of land, and  
925 there would be more needs in the future.

926  
927 Mr. Magiera responded there were issues to be considered. One was the amount of  
928 money available, but even more so was perception because the Integrated Watershed  
929 and Coastal Studies building (AB9) was the number one funding priority with the State.

930  
931 Trustee Priddy asked if there was a way to design the building so a third floor could be  
932 added in the future, if needed.

933  
934 President Martin responded that they would find out more information regarding those  
935 questions.

936  
937 Trustee Cors also agreed with exploring the possibility of a third story.

938  
939 Chair Gable asked what it would do to the timeline to explore the possibility of a third  
940 floor.

941  
942 Mr. Magiera responded it would add two or three weeks.

943  
944 President Martin said that was not a bad outcome in order to explore the option of a  
945 third floor more completely. Chair Gable said that he understood the sense of urgency,  
946 but also wanted to make sure that they were thinking about the building long term.

947  
948 Trustee McDonald asked if parking had been considered for this building.

949  
950 Mr. Magiera responded there was some parking there, but not enough. He believed that  
951 the plans for the building included about 65 additional spaces.

952  
953 Trustee McDonald asked how this would impact the Family Resource Center parking.

954  
955 Mr. Magiera responded that the building for the Student and Community Counseling  
956 Center is further down from the site for the new building, so the parking for the Family  
957 Resource Center would not be affected.

958

959 President Martin said this would be explored to find out two things: Should there be  
960 three stories now or could there be in the future; and, to emphasize to everyone this  
961 was in no way a substitute for AB9, but in response to the Board of Governors (BOG)  
962 desire for there to be a high visibility mental health and counseling system on at the  
963 universities.

964  
965 Trustee Cors said she supported a third story and also would like to know the cost.

966  
967 Trustee Priddy made a motion to approve the Building for the Student and Community  
968 Counseling Center. Trustee White seconded the motion. There was no public  
969 comment or further Board discussion. The vote was 13-0 in favor of the motion.

970  
971 **2019-2020 Fixed Capital Outlay Budget Request (TAB #15)**

---

972 Mr. Magiera stated that the Capital Improvement Plan (CIP) was required each year.  
973 He said there were a few minor changes to the document. He said because of the  
974 delay in building AB9, the cost by the BOG's estimate had increased \$3.6 million and so  
975 this was added to the project cost. He said the Health Sciences building also was  
976 increased by 7 percent. He said the Student Health and Life Fitness Center, for which  
977 the BOG had no standard measure of cost per foot for recreation buildings, was also  
978 increased 7 percent. He explained the last change was the Student and Community  
979 Counseling Center, which would be added to the Master Plan next year.

980  
981 Trustee White asked for an explanation of the addition of Parking Garage 5.

982  
983 Mr. Magiera responded many things were put on the list which may not be completed,  
984 but if they were not on the list, they could become problematic if decided in the future.  
985 He was not sure yet what will be done with that parking garage in the future.

986  
987 Trustee Roepstorff asked to see a floorplan for what would be put in the Student Health  
988 and Life Fitness Center in the future, as she believed this would create excitement for  
989 the project. She also asked if any of the new buildings had meeting space available.  
990 She said that she kept hearing that with the additions of new fraternities and sororities,  
991 meeting space was limited and students often had to go off campus to meet because of  
992 the lack of rooms available.

993  
994 Mr. Magiera responded the new buildings did not have meeting space, and although he  
995 recognized this need, classroom space and labs took higher priority.

996  
997 Trustee Roepstorff asked if the Cohen Center ballroom in the Student Union was the  
998 largest room on campus. Mr. Magiera responded it was.

999  
1000 Trustee Roepstorff asked if the University had control over the number of sororities and  
1001 fraternities which were allowed on campus.

1002  
1003 Mr. Magiera responded he did not know, but he would find out.

1004

1005 Trustee White made a motion to approve the 2019-2020 Fixed Capital Outlay Budget  
1006 Request. Trustee Priddy seconded the motion. There was no public comment or  
1007 further Board discussion. The vote was 13-0 in favor of the motion.  
1008

1009 **2019 Legislative Budget Request Submission for Board of Governors (TAB #16)**

1010 Chair Gable thanked Charlie Dudley of Floridian Partners, and Director of Government  
1011 Relations Jennifer Goen for their tremendous efforts in Tallahassee. He asked Ms.  
1012 Goen to present this item.  
1013

1014 Ms. Goen said with the three-year plan developed by President Martin to secure \$32  
1015 million to address operational funding needs at FGCU, and with President Martin's  
1016 leadership and the hard work by the Southwest Florida delegation and approval by  
1017 Governor Scott, FGCU had secured \$13.7 of that \$32 million. She said Phase 2 of the  
1018 three-year plan would be a \$12.3 million operational request in recurring funds, as  
1019 indicated in the agenda materials. The funding would provide the necessary recurring  
1020 resources to improve the 4-year graduation rate, improve the retention rate, continue  
1021 the implementation of the FGCU Student Success & Enrollment Management Initiative,  
1022 target programs and workforce development, provide further applied research and  
1023 scholarship offerings, and provide adequate infrastructure for the University. Ms. Goen  
1024 stated that all of those components would promote student success at FGCU.  
1025

1026 Trustee White made a motion to approve the 2019 Legislative Budget Request  
1027 Submission to the Board of Governors (BOG). Trustee Cors seconded the motion.  
1028 There was no public comment or further Board discussion. The vote was 13-0 in favor  
1029 of the motion.  
1030

1031 Chair Gable called on Vice President and Chief of Staff Susan Evans to make her  
1032 suggestion regarding the new building and the addition of a third floor.  
1033

1034 Ms. Evans suggested Chair Gable, working with President Martin, be authorized by the  
1035 FGCU Board of Trustees (BOT) to make any changes which would come about as a  
1036 result of the new information received.  
1037

1038 Trustee McDonald asked if a third floor would make the building large enough to come  
1039 back under a review process by the Board of Governors.  
1040

1041 Mr. Magiera said he would check, but he was pretty sure it would not.  
1042

1043 Trustee Cors made a motion to authorize Chair Gable to act on behalf of the FGCU  
1044 Board of Trustees regarding any needed changes to the building for the Student and  
1045 Community Counseling Center. Trustee Roepstorff seconded the motion. There was  
1046 no public comment or further Board discussion. The vote was 13-0 in favor of the  
1047 motion.  
1048

1049 Chair Gable commented that once the building information is received he would  
1050 communicate back to the FGCU BOT.

1051 **Item 12: Old Business**

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1052 There was no old business for discussion.

1053

1054

1055 **Item 13: New Business**

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1056 There was no new business for discussion.

1057

1058

1059 **Item 14: Chair's Closing Remarks & Meeting Adjournment**

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1060 Chair Gable announced the next scheduled meetings to include a voluntary workshop  
1061 on the Four-Year Graduation Rate Improvement Plan on Monday, September 10 at 9  
1062 a.m., and on September 11, the Audit and Compliance Committee at 8:30 a.m.,  
1063 followed by the FGCU Board of Trustees regular meeting. He said at the conclusion of  
1064 the FGCU BOT meeting, the Audit and Compliance Executive Session on Security of  
1065 Data and Information Technology would take place, and all trustees were invited to  
1066 attend.

1067

1068 President Martin said his tradition had been to participate in freshman move-in day. He  
1069 said he would hand out water to the students and assist them. He invited the trustees  
1070 to join him and said that he would send them the dates.

1071

1072 Chair Gable adjourned the meeting at 11:18 a.m.

1073

1074

1075

1076

1077

1078 Minutes prepared by Transcription Experts, and reviewed by Tiffany Jackson, FGCU  
1079 Assistant Director of Board Operations.

1080

1081 Agenda Items:

1082 A. See Tabs #1 – 16

1083 a. [https://www2.fgcu.edu/Trustees/AgendaFile/2018/06-05-  
1084 2018/REVISEDV2FGCUBOTMTG%20-%20AGENDAPACKET%20\\_06-  
1085 05-18.pdf](https://www2.fgcu.edu/Trustees/AgendaFile/2018/06-05-2018/REVISEDV2FGCUBOTMTG%20-%20AGENDAPACKET%20_06-05-18.pdf)

1086

1087 B. Handouts

1088 a. [https://www2.fgcu.edu/Trustees/AgendaFile/2018/06-05-  
1089 2018/FGCUBOTMTG-HANDOUTS\\_6-5-2018.pdf](https://www2.fgcu.edu/Trustees/AgendaFile/2018/06-05-2018/FGCUBOTMTG-HANDOUTS_6-5-2018.pdf)

1090

1091

1092 Attachment:

1093 A. Record of Votes



<b>Record of Votes</b> <b>FGCU Board of Trustees</b> <b>DATE: <u>6/5/2018</u></b>												
		Consent Agenda (Tab #1) 1- Priddy 2- McDonald	FGCU Audited Financial Statements for the Fiscal Year Ended June 30, 2017 (Tab #5) 1- Cors 2- Montgomery	State of Florida Compliance and Internal Controls over Financial Reporting and Federal Awards Audit (Tab #6) 1- Montgomery 2- Price	Motion 1: Performance Evaluation of Outstanding for President Martin for 2017-2018 (Tab #7) 1- Priddy 2- White	Motion 2: \$100,000 Performance Bonus for President Martin for 2017-2018 (Tab #7) 1- Priddy 2- McDonald	Regulation: FGCU-PR7.001 Tuition and Fees (Tab #12) 1- K. Smith 2- Price	2018-2019 Operating Budget (Tab #13) 1- Priddy 2- Price	Building for Student and Community Counseling Center (Tab #14) 1- Priddy 2- White	2019-2020 Fixed Capital Outlay Budget Request (Tab #15) 1- White 2- Priddy	2019 Legislative Budget Request Submission for Board of Governors (Tab #16) 1- White 2- Cors	Authorize Chair Gable to make any changes to the Building for Student and Community Counseling Center approved today under Tab #14 1- Cors 2- Roepstorff
	<b>TRUSTEES</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>	<b>Yes/No</b>
1	Trustee Darleen Cors	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
2	Trustee Richard Eide	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
3	Trustee Joseph Fogg	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
4	Trustee Mike McDonald	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
5	Trustee Leo Montgomery	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
6	Trustee Kevin Price	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
7	Trustee Russell Priddy	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
8	Trustee Robbie Roepstorff	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
9	Trustee Kenneth Smith	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
10	Trustee Stephen Smith	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
11	Trustee Christian Spilker	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
12	Trustee Jalisa White	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
13	Trustee Blake Gable	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes