FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES

CONFERENCE CALL MEETING

Tuesday, June 9, 2020

Florida Gulf Coast University

Meeting Minutes

Members:

Present (by phone): Trustee Blake Gable – Chair; Trustee Stephen Smith – Vice Chair; Trustee Ashley Coone; Trustee Darleen Cors; Trustee Richard Eide, Jr.; Trustee Joseph Fogg III; Trustee Jacob Goldman; Trustee James MacDonald; Trustee Leo Montgomery; Trustee Edward Morton; Trustee Kevin Price; Trustee Jaye Semrod; and Trustee Kenneth Smith.

Staff (by phone): President Mike Martin; Provost and Vice President for Academic Affairs James Llorens; Vice President for Administrative Services and Finance, and Executive Director of FGCU Financing Corporation Steve Magiera; Vice President and Chief of Staff Susan Evans; Vice President and General Counsel Vee Leonard; Vice President for Student Success & Enrollment Management Mitchell Cordova; Vice President for University Advancement, and Executive Director of FGCU Foundation Kitty Green; Director of Internal Audit Bill Foster; Director of Equity, Ethics and Compliance, and Title IX Coordinator Precious Gunter; Director of Operations Tiffany Reynolds; Assistant Director of Board Operations Tiffany Tramontozzi; Project Manager Melissa Pind; Executive Assistant to the Vice President and Chief of Staff Bruna Ugolotti.

Item 1: Call to Order, Roll Call, and Opening Remarks

Chair Blake Gable called the meeting to order at 9 a.m. He welcomed all Trustees and noted due to COVID-19 and social distancing requirements, the following for the record:

- The meeting was duly noticed in accordance with the Board’s Bylaws.
- All participants were calling in to the meeting.
- Public access was provided through a noticed web link for audio access; and
- The meeting notice directed any public comment on an agenda item to be emailed to Vice President and Chief of Staff Susan Evans by 5 p.m. on Monday, June 8. Public comment will be read into the record prior to the vote, and the three-minute time limit on public speaking will apply.

Chair Gable asked Ms. Evans to call the roll. Roll call was taken with all Trustees participating, thus meeting quorum requirements. Ms. Evans noted that no public
comments had been submitted for the meeting, and this would be spread upon the meeting minutes for each action item.

Regarding current events, Chair Gable stated he felt it was impossible to have a truly meaningful discussion in a conference call forum; therefore, a full discussion would be held at the next FGCU Board of Trustees (BOT) meeting when the Trustees could meet in person. He noted the Board of Governors (BOG) was creating a task force to address diversity and inclusion, and it being chaired by BOG Vice Chair Brian Lamb. He noted he contacted Vice Chair Lamb and expressed his willingness to serve on the task force. He asked President Mike Martin to comment on this in addition to his COVID-19 presentation.

Item 2: COVID-19 and FGCU – President’s Report

President Martin indicated he would comment on the issues raised as a result of a tragic incident in his home state in a neighborhood he used to live in, and where FGCU stood in regard to these issues. He noted he would then ask for performance and fundraising reports from Vice President for Student Success & Enrollment Management Mitch Cordova and Vice President for University Advancement and Executive Director of FGCU Foundation Kitty Green, and would discuss the COVID-19 Fall Plan.

President Martin stated FGCU continued to emphasize its commitment to and embracement of diversity in all its forms. He stated the University was committed to sending the message that all who joined the FGCU community were valued and protected. He stated FGCU was engaging with others around the community to ensure everyone felt protected and that there was a policing system which respected the rights of and valued individuals. He indicated FGCU was fortunate to have expertise from an FGCU faculty member who had been quoted in the national news. He said Dr. David Thomas was a professor in the Department of Justice Studies and was a retired decorated police officer. He stated Dr. Thomas was African-American and a real leader on campus and in the community. He said FGCU Associate Professor Ted Thornhill had spent a great deal of his career as a sociologist exploring the dimensions of racism, bigotry and intolerance. He noted several others across campus had a great deal of expertise in addressing these issues. He stated he invited a group of these experts to get together through Zoom to have a conversation about how to take up these issues and ensure the values FGCU embraced remained intact.

President Martin stated FGCU was remarkably close to being designated as a Hispanic-Serving Institution (HSI) and it was important for students and faculty to know this was important. He stated there had been a few incidents this spring in which Asian faculty received hate-filled, accusatory emails, and this was being addressed. He stated he was pleased Chair Gable, among others at FGCU, were likely to participate in the BOG’s new task force. He stated more information would be obtained regarding the task force next week from the Office of the Chancellor. He said FGCU would participate in this initiative which was started by BOG Chair Syd Kitson, and embraced by the Board of Governors. He stated he had been involved with other community leaders
such as the Lee County Sheriff to see how FGCU could work with the Lee County Sherriff’s Office (LCSO) and how LCSO could work with FGCU. He indicated he would keep the FGCU BOT updated.

Turning to performance funding, President Martin said FGCU had a good year in many ways. He congratulated a group of individuals led by Dr. Cordova and his team who fundamentally had turned around FGCU’s metrics with respect to performance. He stated he believed next year the metrics for performance would likely be suspended for all the universities for a year in light of fact that metrics might be adversely affected as a result of COVID-19. He stated he believed this year FGCU had a stellar metric outcome with 88 out of 100 possible points; this was an improvement of well-over 20 points in a two-year period of time. He said this was a testament to many people’s hard work.

Item 3: Student Success and Enrollment Management Report (TAB #1)

Vice President for Student Success & Enrollment Management Mitch Cordova agreed the improvement in performance metrics was the result of a huge team effort. He stated the biggest change was the continued improvement in four-year graduation rates for which FGCU earned the maximum of 10 points. He stated FGCU improved on the Academic Progress Rate (APR) metric, which was the freshman and sophomore retention metric, scoring 5 points where no points had been earned the year before. He noted the average cost to the student went down which improved performance on the metric. He noted these were the three critical metrics and FGCU was doing well in these metrics.

Regarding COVID-19 and projections, Dr. Cordova stated at this time the total enrollment for summer was at 8,275 students, which was an 8.4 percent increase over last summer. He stated when evaluating student credit hour production (a key tuition driver for FGCU) there was a 12.6 percent increase this year. He noted there were still students registering for the summer B term. He said at this time the fall enrollment head count was 10,349 students, which was a 1.5 percent increase over last year at this time. He stated the final fall head count for 2019 was 14,998 students.

Dr. Cordova stated one year ago, FGCU began the process of switching to a completely different approach and business cycle for admitting undergraduate students. He noted the last piece of the Student Success and Enrollment Management reorganization was completed by bringing on the Associate Vice President for Enrollment Management in September, and recently the Assistant Vice President for University Admissions was brought on in April. He explained FGCU went from a rolling admissions process (students admitted soon after application completion) to an early action decision approach with deadlines (a completely different practice). He stated FGCU was now on the Common Application system where students could apply to FGCU, as well as other schools, simultaneously. He stated with this new approach, students were admitted in batches based on strategy. He noted the FGCU website application was open for those who elected to apply to FGCU directly. He explained the admissions department worked with the academic colleges to admit students into specific majors based on
student demand and program capacity; essentially, for the first time, FGCU was able to shape its freshman class based on program offerings, strengths and capacity.

Dr. Cordova said for summer first-time-in-college (FTIC) freshman enrollment, FGCU set a target of 400 students, and as of yesterday there were 2,435 applications, which represented an 8.5 percent increase over last year. He stated FGCU admitted 1,490 students of those applications, which represented a 5 percent decrease from last year, and there were 386 students registered for Eagle View Orientation (EVO) which was close to the target number of 400 students. He stated an enrollment target of 125 students was set for transfers. He said there were 680 transfer applications this summer, which represented a 15 percent increase over last year, 500 students were admitted which represented a 16.5 percent increase over last year, and currently there were 238 students signed up for EVO registration, which represented a 20 percent increase over last year. He stated a target of 2,400 freshman students was set for the fall term, as of yesterday there were 15,453 applications, which represented a 27 percent increase over last year. He stated 10,491 students were admitted, which represented a 36.5 percent increase over last year. He stated at this point there were 2,376 deposits collected, and 1,978 students were registered through EVO registration. He explained his department was working to register the students who had placed deposits for the orientation, increase the number of deposits, and increase EVO registration to ensure a freshman enrollment of 2,400 FTICs this fall.

Dr. Cordova said as of Friday, June 5, housing assignments for new applicants were completed and sent to students. He indicated total FGCU residential capacity was 4,748 beds. He stated as of last Friday, there were 4,095 residents assigned to housing space; 86 percent of capacity had been assigned. He stated since last Friday, he believed 54 returning students and 262 new students had been added to the 4,095 housing assignments. He said occupancy projections were now as follows: returning students 2,278, new students 2,133, for a total assignment of 4,411 students. He noted with these projections FGCU should have a 93 percent occupancy for the fall. He stated 55 single rooms were being taken offline this fall to make accommodations for health needs related to COVID-19. He explained all FGCU rooms were single bedrooms, except for 40 rooms in North Lake Village which were two-bedroom quads, but these rooms were being converted into single rooms, which would reduce the total available beds by 80 to help with COVID-19. He noted the housing budget would be adjusted to reflect a 93 percent occupancy rate and as numbers changed, so would the budget.

President Martin stated FGCU had an excellent fundraising year. He stated FGCU was able to completely privately fund a building for entrepreneurship. Vice President for University Advancement and Executive Director of FGCU Foundation Kitty Green said it has been a wonderful year for fundraising. She stated in total, this fiscal year FGCU raised $6.4 million for the Entrepreneurship Building including what had been raised last year; construction was fully covered and there was money for programming as well. She said in total, this fundraising year was just shy of being the highest fundraising year ever; however, it was important to remember fundraising was “lumpy” and often large
gifts were received in one year and then none the next year. She explained approximately $10.5 million of the commitments received this year were deferred gifts, including the one from Frank Daveler for whom the Trustees would be asked to name the School of Entrepreneurship later in the agenda. She stated there was $1.9 million for endowments and $3.7 million for scholarships. She noted the development officers were able to keep in touch with FGCU donors even with COVID-19, and virtual discussions had begun with faculty regarding informing and entertaining donors at home and highlighting FGCU faculty. She stated a new initiative had begun called Restart SWFL which positioned the Lutgert College of Business and the Marieb College of Health & Human Services as catalysts for economic recovery, and this helped to raise visibility in the community and help local businesses reopen. She noted she did not expect next year to be equally as lucrative, but she would do her best to exceed next year’s fundraising goals as well.

President Martin stated Restart SWFL was a wonderful initiative. Also, he said the Collier County Commission voted a few weeks ago to engage FGCU through a contract to effectively operate the Naples Accelerator, a project under the FGCU Institute for Entrepreneurship to bring programs through the initiative into Collier County. And, he stated last week the Bonita Springs City Council voted to support a water quality person to be assigned to FGCU to help Bonita Springs monitor and maintain strong water quality. He noted the Mayor of Sanibel and the Chair of the Water Management District came to speak on behalf of FGCU’s expertise in water, which was gratifying.

President Martin stated hopefully there would be a fall sports season and that he was working with the Atlantic Sun (ASUN) Conference. He noted he was the current chair of the ASUN Presidents Council, and he was working through the Conference to find a way to compete this fall in such a way that no airplane travel was necessary. He stated the objective was to work with several other Conferences which geographically overlapped the ASUN and develop a hybrid arrangement which would share some schools and keep all sports teams within a bus ride of all competitions. He stated there were three other ASUN institutions in Florida and a couple in Georgia. He explained the goal was to keep students as safe as possible. He noted the student-athletes he had communicated with looked forward to competing, but understood the constraints FGCU faced and the concern about health and well-being. He stated it looked as though the NBA Toronto Raptors would utilize Alico Arena to “tune-up” for about four weeks and this would be organized consistent with CDC guidelines. He stated he hoped to have the opportunity to allow small groups to watch the Raptors practice. He stated allowing the NBA to use FGCU facilities would bring in some revenue, provide visibility, and allow student-athletes to possibly interact with professional athletes.

**Item 4: Florida Gulf Coast University COVID-19 Fall 2020 Semester Plan for Board of Governors (TAB #2)**

President Martin commended Director of Emergency Management Ruth Rodrigues for leading the effort in managing FGCU’s emergency response efforts. He noted Ms. Rodrigues would be available to answer questions. He stated the emergency response
reopening Plan was consistent with the blueprint provided by the BOG. He noted it was important to understand anything decided today would most likely be a little different in August; the Plan was intended to be adaptable and able to be implemented in relationship to the unique issues faced at FGCU. He indicated input regarding the Plan had been gathered and would continue to be gathered from students, faculty and staff. He stated FGCU was maintaining maximum fiscal flexibility by being prudent in allocating funds so that the University should not be stressed financially this fall.

Trustee Jamie MacDonald stated Ms. Rodrigues spent an hour of her time yesterday to discuss the Plan. He noted he was pleased with the Plan and pleased with his conversation with Ms. Rodrigues. He indicated he served on the academic team which contributed to the Plan, which as outlined was excellent and allowed flexibility.

Trustee Darleen Cors asked for an example of how FGCU differed from other universities as related to this Plan. President Martin explained FGCU was in an area with some of the most vulnerable populations in the state. He said Charlotte County may be the oldest county in Florida in terms of median age of the population. FGCU needed to be cognizant in its Plan regarding how it interacted with the community. He indicated well over half of FGCU's students had to work. He said the Plan needed to be flexible enough for students to work and carry a full course load, and FGCU needed to be cognizant of its students' interactions within the community. He stated it was important to not put the community at risk.

Trustee Edward Morton made a motion to approve the Florida Gulf Coast University - Fall 2020 COVID-19 Plan for the Board of Governors. Trustee Leo Montgomery seconded the motion. There was no public comment, or further Board discussion. The vote was 13-0 in favor of the motion.

Item 5: Consent Agenda (See Tabs #3-4)
Chair Gable indicated there were two items on the Consent Agenda: (1) Minutes of the May 5, 2020 Conference Call Meeting and (2) Florida Postsecondary Comprehensive Transition Program (FPCTP) Grant.

Trustee MacDonald made a motion to approve the Consent Agenda. Trustee Cors seconded the motion. There was no public comment, or Board discussion. The vote was 13-0 in favor of the motion.

Item 6: Academic/Student/Faculty Affairs Committee (See Tabs #5-6)
Committee Chair Edward Morton stated there was one information item and one action item on the agenda. He said prior to calling on Provost Llorens, he wanted to take a moment to discuss performance-based funding scores that were announced by the Board of Governors and published after development of today's agenda. He noted he
was a member of the Board of Governors for seven years and recently retired when his
term ended. He indicated he had been involved with FGCU as a graduate and in the
formative stage of the University, and he took satisfaction in the progress President
Martin had made over the past couple of years in FGCU's performance-based metrics.

He stated FGCU had risen from low in the rankings to the upper third over the past
couple of years thanks to the work done by President Martin and his ability to marshal
the resources necessary to make significant changes which manifested through real
leadership dedicated to achieving tangible results. He noted the improved metrics
reflected improvement in graduating students in a shorter period of time, reducing debt,
degrees which led to employment with good salaries, etc. He commended FGCU's
management team and President Martin.

President Martin thanked Committee Chair Morton. He stated the improvements were
the result of a team effort. He also wanted to note that the local Legislative Delegation
recognized the success FGCU was having, and continued to invest in the University.

**Faculty Promotions (TAB #5)**

Provost Llorens said the information item on faculty promotions reflected the annual
requests for promotions. He explained the applications for promotion went before a
peer review committee in the college, then to a department chair, then to a dean, and
then to the Office of the Provost for final approval and review. He stated of the 45
applications, 8 withdrew, 5 were rejected, and 32 were approved. The promotions were
equally divided between associate professor, instructor, and professor. He indicated
the total value of promotions was $283,417. He noted the Collective Bargaining
Agreement (CBA) allowed for a 13 percent increase on promotions, and that these were
in line on a percentage basis with previous years.

Trustee MacDonald congratulated all who received promotions.

**Regulation: FGCU-PR4.007 Administrative Withdrawal (TAB #6)**

Dr. Cordova stated this item was to approve amendments to Regulation: FGCU-
PR4.007 Administrative Withdrawal.

He explained Regulation: FGCU-PR4.007 Administrative Withdrawal was being
amended to be compliant with federal regulations regarding the involuntary withdrawal
of students who were presenting a risk of harm to themselves or others within the
FGCU community. He stated the Regulation required an individualized assessment
based on reasonable medical judgement, current medical information, or best available
non-medical evidence prior to an involuntary withdrawal. He explained this Regulation
was independent of other processes FGCU used for students being withdrawn for
academic misconduct, and along with the Regulation a policy was developed which
provided the operational substance behind the implementation of this Regulation.

Trustee MacDonald asked if this Regulation had an appeals process. Dr. Cordova
responded in the affirmative by saying the appeals process was contained within the
policy developed to go with the Regulation.
Trustee Cors made a motion to approve the Regulation: FGCU-PR4.007 Administrative Withdrawal. Trustee Joseph Fogg seconded the motion. There was no public comment, or further Board discussion. The vote was 13-0 in favor of the motion.

Item 7: Finance, Facilities and Administration Committee (See Tabs #7-15)
Committee Chair Ken Smith stated there were two information items and seven action items on the agenda today. He first called on Chair Gable to present Tab #7 for President Martin’s performance evaluation for 2019-2020.

President’s Performance Evaluation for 2019-2020 (TAB #7)
Chair Gable apologized for having to present this via conference call as he believed a conference call did not allow the attention and consideration deserved for the President’s Performance Evaluation. However, he said it was important to stay on schedule. Further, he stated if any Trustees had the desire for further conversation regarding this item when the Board was finally able to meet in person, he was more than happy to accommodate that request. He noted the president’s annual performance evaluation was something the Board had done since its creation in 2001, and was one of the Board’s most important responsibilities. He said the process used this year consisted of rating forms completed by the Trustees. He reviewed the results of the rating forms and had lengthy conversations with Board of Governors (BOG) Chair Syd Kitson and Chancellor Marshall Criser to get their perspective. He noted the FGCU performance-based funding ratings had just been released, and all were pleased. Chair Gable commented he has had more interaction with the BOG over the last few months dealing with COVID-19 than he had in his previous two years as Chair. He indicated the BOG was excited about the future of FGCU, which was a testament to the work done by President Martin. He indicated the Chancellor and BOG Chair were effusive in their praise for President Martin and FGCU.

Trustee Morton concurred with Chair Gable’s remarks. He said he thought it was inappropriate as a recent/former member of the Board of Governors to offer any specific comments other than general observations. He noted one of the general observations he made, using his own experience and in evaluating people, was that he would use both subjective and very objective metrics. He said he would be looking for progress made on specific items on performance.

Trustee Morton stated one of the fundamental responsibilities of the FGCU Board of Trustees was hiring the right CEO and holding that CEO accountable to specific goals and objectives. He stated he looked forward to further discussion in a more receptive environment as Chair Gable suggested.

Chair Gable asked if there were any additional comments or questions from the Trustees; hearing none he asked if President Martin had a few words.
President Martin stated it was an honor to serve FGCU. He indicated he has had a genuinely enjoyable experience working at FGCU. He stated the Provost search would resume in the fall with interviews in late September, which would allow Provost Llorens to return to a less hectic life back home. He stated he appreciated Provost Llorens’ willingness to serve in this capacity as he has been doing. He indicated there were too many individuals to thank for the past year’s results; he had a stellar team. He noted he would continue to have conversations with the Board about longer-term transitions and succession plans, and thanked the members of the FGCU Board of Trustees.

Trustee K. Smith made a motion: President Martin has performed in an outstanding manner for the 2019-2020 year. Trustee Kevin Price seconded the motion.

Trustee Fogg asked if this motion would “seal the deal” regarding the President’s performance bonus, or would the bonus be discussed at the next meeting.

Chair Gable responded this motion was to recognize the President had been evaluated. He stated his recommendation after discussion with President Martin and the Board of Governors was that any discussion concerning a bonus would be deferred until further notice.

There was no public comment, or further Board discussion. The vote was 13-0 in favor of the motion.

**Finance/Budget Update (TAB #8)**

Vice President for Administrative Services and Finance, and Executive Director of FGCU Financing Corporation Steve Magiera said the next item contained the Finance/Budget Update for projects for the close of June 2020. He apologized for the length of the memos which were longer than normal in an effort to assure understanding. He commented that throughout all of the financial items were common themes: (1) to generate cash; and (2) to remain flexible with the budgets. He noted a couple of months ago President Martin instituted a hiring freeze except for needed faculty, and only essential purchases were allowed, with the goal of generating as much cash as possible.

Mr. Magiera stated these were the projected year-end numbers for June 2020; the actual year-end numbers would come before the September 15, 2020 BOT meeting. He noted the Federal CARES Act funding was not anticipated, and it “messed up” a lot of the variables, providing an additional $11 million and more Revenues and Expenditures. He noted he provided variances with and without the CARES Act. He said FGCU received two phases of the CARES Act; there was approximately $5.5 million in each. He explained the first phase was to be issued to students; Dr. Cordova indicated approximately $3.8 million of the $5.5 million had been issued to date. Mr. Magiera stated the second phase was to assist the University for housing reimbursements, meal reimbursements, classroom needs, preparation purposes, supplies, etc. He stated only approximately $14,000 of the $5.5 million remained unspent. He stated he anticipated having all of the CARES Act funds spent by June 30;
however, if the student side was not completely spent, in September a new amended budget would be brought in and the unspent portion of the CARES Act would be included in the September amended budget.

Transcript of Executive Session for Linda Johnson Pinckney vs. Florida Gulf Coast University Board of Trustees (TAB #9)

Vice President and General Counsel Vee Leonard stated the Board had the transcript of the Executive Session regarding the litigation in the matter of Linda Johnson Pinckney vs. Florida Gulf Coast University Board of Trustees. She said as the aforementioned litigation was concluded and as was required by law, these transcripts were being presented to be made a part of the public record for informational purposes only. She asked if there were any questions.

Trustee Fogg asked Ms. Leonard to briefly review the case.

Ms. Leonard explained Linda Pinckney was an employee of FGCU’s food service provider who tripped in the workplace over an outlet in the wall and sustained an injury to the kneecap which required surgery. She stated this matter was resolved with the Division of Risk Management through a settlement.

Carryforward Funds for Fiscal Year ended June 30, 2020 (TAB #10)

Mr. Magiera explained carryforward funds were the cash left in the Educational and General (E&G) funds of the University. He explained a spending plan was brought to the FGCU Board of Trustees for approval, following which the spending plan was submitted to the Board of Governors. He stated these were projected numbers as the fiscal year has not yet ended. He said just over $22 million was projected in carryforward, and he explained that there was a statutory requirement to set aside approximately 7 percent of the carryforward budget ($12 million). He said the Operating Budget had $9.6 million, and the World Class Faculty Budget was $337,000 (this had to stay as a separate item as it was for a specific appropriation). He explained that in September the Carryforward Fund budget would indicate the final numbers.

Trustee MacDonald asked if there had been any discussion at the state level regarding allowing universities to use some of the 7 percent of the carryforward budget to help with budget adjustments needed moving forward. Mr. Magiera responded in the affirmative; there were several requests submitted to the Board of Governors and one was to permit universities to utilize some of the 7 percent if the local board of trustees requested. He noted he had not received confirmation regarding this request as of yet.

Trustee Stephen Smith made a motion to approve the Carryforward Funds for Fiscal Year Ended June 30, 2020. Trustee MacDonald seconded the motion. There was no public comment, or Board discussion. The vote was 13-0 in favor of the motion.

Regulation: FGCU-PR7.001 Tuition and Fees (TAB #11)

Mr. Magiera said Florida Statutes and Board of Governors (BOG) Regulations required the FGCU Board of Trustees to establish tuition and fees for the University for the fall.
He stated there had been no changes to tuition and fees for a number of years; the only change this year was the requirement from the Board of Governors to change the repeat course fee from $192.85 to $193.86. He explained a repeat course fee was charged when a student enrolled into the same undergraduate course more than twice; otherwise, there were no other changes to the fees or tuition.

Trustee Richard Eide asked when the last time FGCU’s tuition and fees were changed. Mr. Magiera responded he was unsure, but he believed it was five or six years ago. Trustee Eide asked if tuition went up or down with the last change. Mr. Magiera responded tuition was raised with the last change.

Trustee S. Smith asked about tuition and fee reimbursement rates for in-person courses vs. remote delivery. Mr. Magiera responded the cost was the same for an in-person or an online course at FGCU; other universities had a distance learning fee which FGCU did not employ. He noted there was a suit filed against the Board of Governors about tuition and fees, but he had no details regarding this suit.

Trustee MacDonald stated the effort for a faculty member to teach an online class, in many instances, was greater than the effort of teaching a face-to-face class because of technology challenges and the inconsistent and continuous engagement of the students due to their ability to email and ask questions outside of normal class meeting times.

Trustee Cors made a motion to approve Regulation FGCU-PR7.001, Tuition & Fees. Trustee S. Smith seconded the motion. There was no public comment, or further Board discussion. The vote was 13-0 in favor of the motion.

2020-2021 Operating Budget (TAB #12)

Mr. Magiera stated this was the operating budget for next year; however, an amended budget would be presented in September. He explained this budget was prepared with the following assumptions: (1) there would be no pullback of State money (the State had made no indications there would be a pullback), and (2) tuition revenue would be 10 percent less than last year. He said projected enrollment numbers did not indicate this was the case; however, for the sake of prudence and as it was easier to put money back in than pull it out, this was how it was being budgeted. He explained there was a line item available in case one of the following scenarios occurred: (1) there was a pullback from the State, (2) if tuition came in less than projected, or (3) if costs were more than anticipated to reopen in the fall. He stated General Revenue was what FGCU was told it would receive from the State. He said on the expenditure side, FGCU was told it would receive $3 million from the State for The Water School and it was determined it would be best to leave this as its own line item for the time being. He noted there were unallocated funds of $7.8 million; this was from carryforward, reduced travel, and other cost cuts and would be kept as a safety reserve and used if there was a State cutback or shortage in tuition, etc. He noted new projects were on hold until FGCU was certain operations were covered.
Trustee Montgomery made a motion to approve the 2020-2021 Operating Budget.
Trustee Ashley Coone seconded the motion. There was no public comment or Board
discussion. The vote was 13-0 in favor of the motion.

2021-2022 Capital Improvement Plan Request (TAB #13)
Mr. Magiera said the Capital Improvement Plan Request was annually submitted to the
Board of Governors for Public Education Capital Outlay (PECO) funding, and Capital
Improvement Trust Fund (CITF) projects. He stated the first request was for finishing
money for Academic Building 9 (AB9). He stated the next request was for the Health
Sciences Building; he commented sometimes it took four or five years to get the funds
for a building. He noted these two projects were PECO fund projects. He stated
regarding CITF projects, the Recreation Center was being finished, and the next
projects would include renovations for the Cohen Student Union and Phase II of the
Wellness Center. He indicated if the State decided to restart bonding the CITF, projects
would move more quickly, but if not, it could take a while to get these funds.

Trustee Fogg made a motion to approve the 2021-2022 Capital Improvement Plan
Request. Trustee Jacob Goldman seconded the motion. There was no public
comment, or Board discussion. The vote was 13-0 in favor of the motion.

Fixed Capital Outlay Budget Quarterly Update (TAB #14)
Mr. Magiera stated this was a new report this past fiscal year required by the Board of
Governors to update the Trustees quarterly on the construction of projects over
$100,000 regardless of the funding source. He said in September there would be a new
BOG format for this report which was an improvement. He explained there were
challenges with this quarterly report as, unlike a budget which had fixed year end dates,
this was more of a living document as the projects went from one year to the next. He
noted in September the items shown as completed would drop off the report; the new
budget numbers being requested would be listed, and the number of projects would be
lower due to completed projects and due to FGCU not asking to begin any new projects
at this time. He said the only construction on campus currently was AB9, the
Entrepreneurship Building, Alico Arena renovations, and McTarnaghan Hall
renovations; all other projects were on hold.

Mr. Magiera reviewed the following projects: (1) AB9 was moving forward – fencing and
site preparation would be started next week, and utilities and footings would begin in
August with a completion date of November 2021 and (2) the Entrepreneurship Building
would break ground in August 2020 and would be open for fall 2021.

Trustee Jaye Semrod made a motion to approve the Fixed Capital Outlay Budget
Quarterly Update. Trustee Cors seconded the motion. There was no public comment,
or Board discussion. The vote was 13-0 in favor of the motion.
Naming of School of Entrepreneurship as “Frank and Ellen Daveler and Sandra Kauanui School of Entrepreneurship” (TAB #15)

Ms. Green stated FGCU was very thankful a long-time donor to the School of Entrepreneurship stepped up and donated $2 million when FGCU was facing a $2 million shortfall to achieve the final construction goal of $10 million. She said in return for this generous donation Mr. Daveler asked for the School of Entrepreneurship (not the building) to be named after himself, his late wife and Director of The Institute for Entrepreneurship Sandra Kauanui as a legacy for all three of them.

Trustee Cors asked if the donation was a pledge or if the donation had already been received. Ms. Green responded the donation was a deferred gift.

Trustee S. Smith asked if this was consistent with what had been done in the past in terms of naming and gift amounts. Ms. Green responded in the affirmative; there was a stewardship office which kept track of how buildings and schools were named to ensure consistency.

Trustee MacDonald made a motion to approve the naming of the School of Entrepreneurship as “Frank and Ellen Daveler and Sandra Kauanui School of Entrepreneurship.” Trustee Fogg seconded the motion. There was no public comment, or further Board discussion. The vote was 13-0 in favor of the motion.

Item 8: Audit and Compliance Committee (See Tab #16)

Committee Chair Joseph Fogg stated there was one information item on the agenda. He stated this item would have been presented live, but as this was a conference call, Director of Equity, Ethics and Compliance, and Title IX Coordinator Precious Gunter developed an online training substitute included in the agenda packet as Tab #16. He asked Ms. Gunter to present the item.

Florida Gulf Coast University Board of Trustees Ethics Training (TAB #16)

Ms. Gunter stated that included in the agenda materials was the Compliance and Ethics Training which was required of Trustees every two years based on the University Compliance and Ethics Plan. She asked the Board to review all slides included, as well as the embedded video. She noted after the training was completed, there was an acknowledgement form for the Trustees to complete and submit to Ms. Evans by August 1. She indicated she also would send out the acknowledgment form as a fillable PDF form for the Board.

Trustee MacDonald asked if there was an acknowledgement form with electronic signature capabilities. Ms. Gunter responded in the affirmative; the fillable PDF form had electronic signature capabilities.

Committee Chair Fogg stated the ethics rules seemed to prohibit Trustees from receiving complimentary tickets to sporting events, concerts, etc. He stated he felt the
Trustees were encouraged to participate in these events. He asked for President Martin to comment.

President Martin agreed it was especially important for Trustees to participate with campus activities, including sporting events, theater, and music events, as well as guest lecturing and general involvement in the life of the institution. He stated he believed this was a valuable contribution which was made at a very small cost to the University. He stated Trustees should not be penalized for being fully involved.

Committee Chair Fogg stated in light of this, he proposed a Resolution: “Whereas the FGCU Board of Trustees believes that it is in the best interest of the students, faculty, and coaches of FGCU to have the Trustees of FGCU be a visible part of the University’s athletic games, concerts, theatrical performances and other student events, it is therefore the policy of FGCU to make tickets to such events, if available, to members of the Board of Trustees upon request and without charge, notwithstanding anything to the contrary in the FGCU Compliance and Ethics Policy.”

Chair Gable stated he believed this Resolution was required to be noticed as an agenda action item for the next meeting. Ms. Leonard indicated the Resolution was required to be submitted in writing for the next agenda to allow the Trustees time to reflect on the item prior to a vote.

Committee Chair Fogg stated he would send the text of the Resolution to Ms. Evans to be included in the next agenda.

**Item 9: Old Business**

There was no old business for discussion.

**Item 10: New Business**

There was no new business for discussion.

**Item 11: Closing Remarks, and Adjournment**

President Martin thanked Senior Vice President for Strategy and Program Innovation Mike Rollo for his long service to FGCU and to Student Affairs across higher education. He said Dr. Rollo officially retired on May 29, 2020, and that Dr. Rollo had served as an important player on the FGCU campus for many years. He indicated no one he ever had encountered cared more about students than Dr. Rollo. On behalf of the entire FGCU campus, he thanked Dr. Rollo for his service, his collegiality, and his friendship. He said that Assistant Vice President for Strategic Initiatives, Strategy and Program Innovation Aysegul Timur would be moving into Dr. Rollo’s role.

Chair Gable thanked President Martin for acknowledging Dr. Rollo’s contributions.
He stated the next FGCU Board of Trustees meeting was scheduled for Tuesday, September 15, 2020. He stated he was hopeful this meeting would be in person, and that if so, all social distancing requirements for COVID-19 would be met. He thanked the Trustees for their patience and presence at today’s meeting.

Chair Gable adjourned the meeting at 10:42 a.m.

Minutes prepared by Transcription Experts, and reviewed by Tiffany Tramontozzi, FGCU Assistant Director of Board Operations.

Agenda Items:
   A. See Tabs #1-16

Attachment:
   A. Record of Votes
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