



REQUEST TO CHANGE MAJOR/CATALOG YEAR

- Instructions:**
- 1. Student** must schedule an appointment with the **Receiving Advisor** for the new major to complete the Request to Change Major/Catalog Year form and review the requirements for graduation.
 - 2. Receiving Advisor** will update Banner and forward a copy of the form to the **Previous Advisor**. If necessary, a copy will be sent to the **International Services Office or Advisor for Athletics**.
 - 3. Previous Advisor** will forward the student's advising file to the new **Receiving Advisor**.
 - 4. Request to Change Major/Catalog** form will be filed in the student's advising file.

Please Print:

Name: _____ **ID:** _____

Email Address: _____ **Phone:** _____

Are you an International student (F or J visa)? Yes _____ No _____ *(If yes, student must contact the International Services Office.)*

Are you a Student Athlete? Yes _____ No _____ *(If yes, student must contact the Advisor for Athletics.)*

Current College: _____

New College: _____

Current Major: _____

New Major: _____

Concentration: *(if applicable)* _____

Concentration: *(if applicable)* _____

Current Catalog Year: _____

New Catalog Year: _____

Minor: _____

Minor: _____
(Student must complete an application with the appropriate college.)

Student's Signature: _____

Date: _____

FOR OFFICIAL USE ONLY

Effective Term/Year _____

Catalog Year _____

Changes to major or catalog year must be entered only in the student's current term or in the next subsequent term.

Receiving College Advisor's Signature

Date

Entered into Banner: _____
Date

Initials

Comment

Notification sent to previous college: _____
Date

Initials

Comment