

**FLORIDA GULF COAST UNIVERSITY  
NOTICE OF APPEAL UNIVERSITY PARKING CITATION**

*Please Print:* \_\_\_\_\_ Filing/Submission Date: \_\_\_\_\_

Citation No: \_\_\_\_\_ Citation Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt. No.: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Daytime Phone No.: \_\_\_\_\_ Decal/Permit No.: \_\_\_\_\_

***Check one:***

I wish to appear in person.  I wish to submit a written statement.

I appeal the above parking citation for the reasons outlined below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the statements made above are true and correct to the best of my knowledge and belief. The appeal constitutes my agreement to abide by the decision of the University Traffic Appeals Board.

Appellant's Signature: \_\_\_\_\_

\_\_\_\_\_

*Official Use Only*

**UNIVERSITY POLICE AND SAFETY DEPARTMENT**

Appeal Approved  Appeal Disapproved, forward to Appeals Board

\_\_\_\_\_  
Signature: Director, University Police and Safety or Designee Date: \_\_\_\_\_

**UNIVERSITY TRAFFIC AND APPEALS BOARD**

After reviewing the above case, it is the decision of the Appeals Board that the following disposition be made:

\_\_\_\_\_  
 Guilty.  Appeal Dismissed for failure to appear.  
\_\_\_\_\_  
 Not Guilty.  Reduction of Penalty.  
\_\_\_\_\_  
 Change to Warning.  Continuance to \_\_\_\_\_.

Payment due in this case: \$ \_\_\_\_\_

Please remit all fines within ten (10) calendar days from the date of this hearing to **Finance and Accounting, Florida Gulf Coast University, 10501 FGCU Blvd. South, Fort Myers, FL 33965-6565.**

**FAILURE TO PAY WITHIN THE PRESCRIBED TIME WILL RESULT IN LATE CHARGES BEING IMPOSED AND POSSIBLE TOWING OR IMPOUNDMENT OF VEHICLE.**

\_\_\_\_\_  
Signature of University Traffic Appeals Board Chair or Designee Date: \_\_\_\_\_