NCAA Division I Certification  
Governance and Commitment to Rules Compliance Subcommittee  
Meeting Minutes  
February 8, 2010, 11:00 AM  
Academic 7 402

Subcommittee Members Present:  
Dr. Donna Price Henry, Chair (Dean of the College of Arts and Sciences)  
Ms. Peggy Raynor (Coordinator of Curriculum Systems, OCI)  
Ms. Linda Bacherler (Assistant Vice President Administrative Systems and Controller)  
Ms. Jessica Rouse (OPS Compliance Assistant)  
Mr. Dave Deiros (Athletics Coach Representative)  
Mr. AJ Jani - Student  
Ms. Holly Youngquist – Student

Subcommittee Members Absent:  
Mr. Bruce Banko, II (Athletics Booster)  
Dr. Tony Barringer (Associate Professor and Chair of Criminal Justice Program)

Meeting Agenda
1. Attendance.

2. Report on NCAA Conference Call with Danielle Teetzel 1-28-2010

Donna reported on two items submitted for clarification.  

   a) Operating Principle 1.2 #5. How broad should the category of “individuals outside of the athletics department” be? For example, if we include a College of Arts and Sciences advisor, do we also include the supervisor (associate dean), and the next level of supervisor (dean)? Is there a standard list of positions that should be included in this response?

Ms. Teetzel stated that anyone who deals directly with a student athlete should be included. There is no standard list of individuals established by the NCAA. Each institution is different.

   b) Clarification Operating Principle 1.2 #4-5. What evidence do you recommend for demonstrating meeting this operating principle for Contracts, Letters of Appointment, Job Descriptions, and Performance Evaluations? How much latitude do the reviewers have in interpreting this item?

Ms. Teetzel stated that the Peer-Review Team will ask for a sample of each document that is used by the University – contract, letter of appointment, job description and performance evaluation. The question was asked whether the Peer-Review Team would accept documents
that are not current since all of the documents listed are either on an annual basis or anniversary date. Ms. Teetzel stated that an explanation of University policy for evaluations and reviews should be provided.

This section of the report will be amended to incorporate this information. Donna will work closely with Peg Gray-Vickrey in this regard.

3. Review revised NCAA Governance and Commitment to Rules Compliance Report sections 1.1 #5-8 submitted by Linda Bachelor

The sections were reviewed and clarification of specific athletics timelines were needed. Dave Dieros agreed to edit and add information as appropriate.

4. The edited subcommittee report will be submitted to the NCAA Steering Committee for review at their February 17 meeting. The Governance Subcommittee will meet next on February 15, 2010 at 11:00 am in Academic 7 room 402.

5. Adjourn

The meeting adjourned at Noon.