NCAA Division I Certification
Governance and Commitment to Rules Compliance Subcommittee
Meeting Minutes
January 25, 2010, 11:00 AM
Academic 7 402

Subcommittee Members Present:
Dr. Donna Price Henry, Chair (Dean of the College of Arts and Sciences)
Ms. Peggy Raynor (Coordinator of Curriculum Systems, OCI)
Ms. Linda Bacheler (Assistant Vice President Administrative Systems and Controller)
Ms. Jessica Rouse (OPS Compliance Assistant)
Mr. Dave Deiros (Athletics Coach Representative)
Mr. AJ Jani - Student
Ms. Holly Youngquist – Student

Subcommittee Members Absent:
Mr. Bruce Banko, II (Athletics Booster)
Dr. Tony Barringer (Associate Professor and Chair of Criminal Justice Program)

Meeting Agenda
1. Attendance.

2. Report on NCAA Steering Committee Meeting:

   Based on feedback from the NCAA Steering Committee at its December 11 meeting, the
   NCAA Governance and Commitment to Rules Compliance Report was reviewed and edited
   by Donna, Peggy and Jessica (12-17) in a meeting with the NCAA report writer, Cathy Duff.
   This edited version was reviewed again at the January 6 and 20 Steering Committee
   meetings.

3. Review revised NCAA Governance and Commitment to Rules Compliance Report sections
   1.1 and 1.2.

Operating Principle 1.1 Institutional Control, Presidential Authority and Shared
Responsibilities.
Self-Study Items
1. Linda Bachelor agreed to write the report for questions related to: FGCU transitions in
   regard to athletics; the UBOT’s role in athletics governance; UBOT decisions on athletics
   fees, budgets, etc.; and UBOT’s decisions regarding the athletics program are consistent
   with those of other on-campus units.
2. Athletics organizational Chart was finalized and submitted to Donna from Kathy Peterson. This section of the report was updated and the org chart is referred to in the appendix.

3. Plans for Improvement – Donna will work with Jessica Rouse on this as the report progresses.

**Operating Principle 1.2 Rules Compliance**

**Self Study Items:**

1. Rules Compliance in Personnel Matters was reported on by Linda Bachelor. Linda stated that she met with Human Resources regarding performance evaluations (supplemental). She stated that A&P employees do have a performance evaluation, however, faculty do not. At the Steering Committee meeting, Dr. Gray-Vickrey indicated that faculty have an annual Professional Plan in lieu of a standard HR performance evaluation. A compliance statement will be included as a supplemental sheet in Human Resources for all non-faculty employees who work with Athletics - inside and outside of the Athletics Department. Linda reported that Human Resources will work with Athletics to develop the supplemental sheet and will have it completed before February 28, 2010.

2. Use of recent rules compliance evaluation: Donna will work with Ken Kavanaugh to update the section on uses of the Compliance evaluation.

3. Relevant corrective actions from ICE Miller report will be incorporated.

4. Plan for Improvement will be developed at the end of the process – Committee will work with Ken Kavanaugh on this once draft report is completed.

The Governance Subcommittee will meet next on February 8, 2010 at 11:00 am in Academic 7 room 402.

4. Adjourn
   The meeting adjourned at Noon.