NCAA Division I Certification

Governance and Commitment to Rules Compliance Subcommittee
Meeting Minutes
November 16, 2009, 1:00 PM

Subcommittee Members Present:
Dr. Donna Price Henry, Chair (Dean of the College of Arts and Sciences)
Ms. Peggy Raynor (Coordinator of Curriculum Systems, OCI)
Ms. Linda Bacherer (Assistant Vice President Administrative Systems and Controller)
Ms. Jessica Rouse (OPS Compliance Assistant)
Mr. Dave Deiros (Athletics Coach Representative)
Mr. AJ Jani - Student
Ms. Holly Youngquist – Student

Subcommittee Members Absent:
Mr. Bruce Banko, II (Athletics Booster)
Dr. Tony Barringer (Associate Professor and Chair of Criminal Justice Program)

Meeting Agenda

1. Attendance.
2. Report on NCAA Steering Committee Meeting: The Governance and Commitment to Rules first draft document is to be sent to the Steering Committee for review at their Dec 11 meeting (needs to be sent to Steering Committee Chair by Dec 4).

3. Old Business
   a. Report on Assignments for self-study report. Only those items edited since last review will be listed.

Operating Principle 1.1 Institutional Control, Presidential Authority and Shared Responsibilities.

Self-Study Items

1. Susan Evans can provide documentation of the FGCU transitions in regard to athletics. NAIA-not NAIA; Division II – Division I; adding sports; New facilities; Student fees changes; Title IX compliance. Additional evidence is in the Division II self study. (Donna Henry is working on this with Susan Evans)
2. Susan Evans has information regarding the UBOT’s role in athletics governance (Donna Henry is working on this with Susan Evans)
3. Susan Evans can provide documentation regarding UBOT decisions on athletics fees, budgets, etc. Reid Lennertz and David Vazquez may have additional details (Donna Henry is working on this with Susan Evans)
4. Susan Evans can provide this information. Need to include process for buildings, fees, and new sports. (Donna Henry is working on this with Susan Evans)

5. Documents need to be collected to demonstrate each area.
   1. Athletics Board – By-Laws revision (Dave Dieros will provide once it is approved by the President’s Cabinet)
   2. Faculty Senate – no direct link
   3. Faculty Athletics Representative – (Jessica Rouse)
   4. Eagle Council – (AJ Jani working with Kathy Peterson)
   5. Student Government Liaison

6. Booster Advisory Group – (Bruce Banko)
7. Athletics Board documentation – provided by Dave Dieros, reviewed and edited.
8. Governance of Athletics by President (Done)
9. Oversight of Athletics Budget (Done)
10. Plans for Improvement – will be completed after the remainder of the report is written
    (Committee will work with Ken Kavanaugh after remainder of report is completed)

Operating Principle 1.2 Rules Compliance

Self Study Items:

1. Rules Compliance in internal personnel matters (Jessica Rouse in process)
2. Rules Compliance in external personnel matters (Jessica Rouse in process)
3. Student Athletes Admission/Certification/Evaluation oversight (Done)
4. Final Authority Rules Compliance other than President Bradshaw is the Athletic Director (Done)
5. Others responsible for rules compliance inside and outside of athletics. (Jessica Rouse in process)
6. Report on all Athletics Policies and Procedures (Done)
7. Communication of written compliance policies and procedures: Coaches manual, student handbook, etc. (Done)
8. Rules Education (Done)
9. Recent Rules Compliance Evaluation (Done)
10. Document compliance practices are engaged and functioning – (Done)
11. Use of recent rules compliance evaluation: (Done)
12. Relevant corrective actions: pull from ICE Miller Report (Done)
13. Submit a copy of most recent compliance report: Upload ICE Miller report (Done)
14. Plan for Improvement will be developed at the end of the process – Committee will work with Ken Kavanaugh on this once draft report is completed.

b. Donna and Peggy will pull all electronic draft copies into the report form and return to the committee for review.
The Governance Subcommittee will meet after the first of the year with feedback from the Steering Committee regarding our report.

4. Adjourn
   The meeting adjourned at Noon.