Present:

Dr. Peg Gray-Vickrey, Chairperson
Mr. Kenneth Kavanagh, Director of Athletics
Ms. Linda Bacherler, Assistant Vice President Administrative Systems and Controller
Ms. Kathy Peterson, Senior Woman Administrator/Athletics Certification Liaison
Ms. Susan Byars, Academic Integrity Subcommittee Chair
Dr. Donna Henry, Governance and Commitment to Rules Compliance Subcommittee Chair
Mr. Jorge Lopez, Gender/Diversity and Student Athlete Well Being Subcommittee Chair
Dr. Cecil Carter, Faculty Athletic Representative
Dr. Cathy Duff, Chief Report Writer
Dr. Chuck Lindsey, Faculty Senate President
Ms. Marianne Rosenhauer, Assistant to the Chief Report Writer
Ms. Lisa Banks, Staff Advisory Council President
Ms. Colleen Sorem, Athletics Administration Director
Ms. Jessica Rouse, Director of Compliance
Ms. Taylor Cooke, Student Athlete
Mr. Adam Glick, Student Athlete (replacing Mr. Jani)
Ms. Veronica Forsyth, Administrative Staff for Steering Committee

Absent:

Dr. Wilson G. Bradshaw, President
Mr. Steve Magiera, Vice President for University Advancement
Mr. Bruce Banko, II, FGCU Athletics Booster
Mr. AJ Jani, Student Athlete (class conflict spring 2010)
Ms. Markell Jonaitis, Student

Meeting Convened at 2:15PM

I. Welcome and Gathering

Dr. Duff welcomed the Committee. She stated that Dr. Gray-Vickrey would be late and that we would begin with Mr. Kavanagh’s report.

II. Athletic Director Report – Mr. Kenneth Kavanagh

Dr. Duff asked Mr. Kavanagh to give the Athletic Director Report. Mr. Kavanagh stated that he had no comments at this time.
III. Chief Report Writer Report

Dr. Duff stated that she and Ms. Rosenhauer spoke with Danielle Teetzel on Friday, March 12\textsuperscript{th}, regarding the instrument. She stated that Ms. Teetzel recommended that in Governance and Commitment to Rules Compliance 1.2 Rules Compliance – question #13 – page 14 – there should be a Plan for Improvement on the APP.

Dr. Duff reported only the below listed files are allowed to upload into the Athletics Certification System:

- doc
- docx
- pdf
- tif

Mr. Lopez stated that the five (5) years that are being used for comparison purposes are 2011 through 2015.

IV. Subcommittee Reports

Dr. Duff called on each of the subcommittee chairs to give an update to the Steering Committee.

- Susan Byars – Academic Integrity Subcommittee

Ms. Byars stated that she had nothing to report other than the subcommittee was working on fine tuning the document.

- Jorge Lopez-Gender/Diversity and Student Athlete Well Being Subcommittee

Mr. Lopez reported that the subcommittee met this week to review 3.2 and will meet again on March 18\textsuperscript{th} to continue the review. He stated that he was hopeful the committee would be able to fully review 3.1 and 3.3 on March 19\textsuperscript{th} at the retreat.

Mr. Lopez suggested that one individual in each subcommittee should have a laptop available at the retreat so that the documents can be updated as the committee is reviewing them. The committee members agreed that this would be a good idea.

- Dr. Donna Henry – Governance and Commitment to Rules Compliance Subcommittee

Ms. Bachecher reported that the subcommittee knows where they need to have a Plan for Improvement. Currently there are three (3). The information will be forwarded to Athletics.

V. Old Business:

a. 1.1 question follow-up status report-Question 5, 7
b. 1.2 question follow-up status report- Questions 4, 5, 8, 11, 14
c. 3.3 question follow-up status report- Question 9

This portion of the agenda was not reviewed since Dr. Gray-Vickrey was not in attendance.
VI. New Business:

   a. Review of Gender/Diversity and Student Athlete Well Being 3.1 –Start at 8(7) on page 15 through 47

It was stated that all documents referred to will be available for review in the document file.

In 8(7)b. the first paragraph on page 16 should state that the Director of Golf is not the head coach.

The last paragraph on page 16 should include a statement that experience is demonstrated by a team’s competitive success.

The first paragraph first sentence on page 17 should read “According to the university’s search…, all advertised vacancies shall be…Resource system (SOAR).

In the second paragraph second sentence the word gone should be changed to increased.

The third paragraph second sentence should be rewritten. The wording at the end of the sentence should be changed from “finishing up contracts.” to “completing their current contracts”.

In the fourth paragraph the first sentence should read “The coaches’ contracts…clauses that are specific to the sport but are gender neutral”.

The fifth paragraph first sentence should read “The use of comparable….for head coaches…
The last sentence should read “Softball and baseball…the same monthly…

The last sentence in the last paragraph should be deleted.

On page 18 8(7)d. delete the word also in the last sentence.

On page 19 8(8)b. first paragraph the second sentence should be rewritten.

The second paragraph should be rewritten to include a statement as to why the men’s and women’s golf teams declined the use of locker rooms in Alico Arena.

In the third paragraph first sentence the word hired should be changed to created.

In 8(9)b. on page 20 the committee would like to have Mike Estes review the sports medicine section. The committee would also like to have the standards included. Further explanation is provided in 3.3 since this is not a gender issue.

On page 21 the first paragraph the fourth sentence should read “The athletic trainers who are gradual assistants are accountable…”

The first paragraph on page 22 Staff Assignments should be rewritten. The committee would like Mike Estes to review this for accuracy. Dr. Gray-Vickrey stated that interns were there for educational purposes and needed to be supervised.
In Medical Coverage page 22 the last sentence of the first paragraph should read “If a student-athlete falls ill or is injured…”

The second paragraph should be rewritten.

In Athletic Training Room Hours of Operation/Procedure first paragraph page 22, delete the second sentence.

In Insurance page 23 the following changes are recommended:
- Delete cheerleader in the 3rd sentence
- Reword the 5th sentence
- Delete those in the 8th sentence
- Add the word to (not to allow) in the 9th sentence

On page 24 first paragraph delete the 9th sentence. The 11th sentence should read “All student-athletes have equal and central…with the NSCA…” The last sentence should read “In the event of…. Emergency plan is activated…”

In 8(9)c. on page 24 a Plan for Improvement needs to be done.

In 8(10)b. on page 26 the third and fourth paragraphs need to be rewritten.

In 8(10)c. on page 26 the first sentence needs to be reworded.

In 8(11)a. page 27 the second paragraph first sentence needs to be changed from school newspaper to student newspaper.

In 8(11)b. page 27 the last sentence in the first paragraph should read “Sports information…with limited travel for baseball…”

The last paragraph on page 27 should contain more details.

The first paragraph second sentence on page 28 should read “These awards currently include Outstanding Athlete (male and female), Outstanding Scholar Athlete(s), Inspiration Award(s), FGCU Student-Athlete of the Week (male and female), Spirit Award (male and female), the Athletic Director’s Award…”

The second paragraph first sentence should read “When nominations for conference…student-athletes who meet the criteria.”

The committee ended review of this section with 8(11)c. on page 28. Review of this document will continue at the retreat.

b. Review of Governance and Commitment to Rules Compliance 1.1

This portion of the agenda was not reviewed. It will be reviewed as part of the agenda for the March 19th retreat.
VII. Meeting Schedule

Dr. Gray-Vickrey stated the agenda for the retreat on Friday, March 19th, at Grandezza will include the following items:

- Gender/Diversity and Student-Athlete Well-Being 3.1 Gender Issues #8(12) – page 28
- Academic Integrity 2.2 Academic Support
- Gender/Diversity and Student-Athlete Well-Being 3.3 Student-Athlete Well-Being
- Governance and Commitment to Rules Compliance 1.1 Institutional Control, Presidential Authority and Shared Responsibilities
- Governance and Commitment to Rules Compliance 1.2 Rules Compliance

Below is the schedule for upcoming meetings:

- March 24, 2010 2:00PM-4:00PM AB5-309
- March 31, 2010 2:00PM-4:00PM AB5-309
- March 26, 2010 8:00AM-Noon AB5-309 (half day retreat)
- April 2, 2010 8:00AM-Noon AB5-309 (half day retreat/if needed)

VIII. Meeting adjourned at 4:10PM.