College Central Network is a web-based job posting system where you can search on and off-campus jobs and internships, post your resume for employers to see, and stay informed about events. Join the over 15,000 students and alumni and 4000 employers already using the system!

To get started, go to www.collegecentral.com/fgcu

Registration Instructions:
⇒ Select either the “Student” icon or “Alumni” icon on the registration page
⇒ If you have not already registered select “Create Account”
⇒ Returning users select “Sign In”

Off Campus Job Search:
• From your homepage, select “Search for Jobs/Opportunities Posted to My School,” enter criteria specific to the type of job you are seeking, and then “Begin Search”
• Search Tip: Selecting several search criteria will narrow your search. Focused searches are good, but you may also want to view all jobs posted (by leaving all the search fields blank)
• If you are searching for jobs across the state or country, check out CCN’s Jobs Central® national job board. Select “Search for Jobs”

Internship Search:
• Utilize CCN’s Intern Central™ national internship board by selecting “Search for Internships.”

On Campus Job Search:
• From your homepage, select “Search for Jobs Posted to My School”
• Go to “Job Location,” choose “On Campus,” then “Begin Search”
• Follow the “Application Instructions” for each posting

Campus Employment and the Federal Work Study (FWS) Program
Only students with FWS eligibility may apply to “work study” positions.
To check your eligibility, go to the Financial Aid homepage, select either “Undergraduate” or “Graduate,” select “Work Study,” and submit a request to determine eligibility.

Resume Manager:
When you are searching for a job and you already uploaded a resume into College Central Network you may see the following prompt at the bottom of the job posting – “Submit Your Resume With a Cover Letter.” However, always follow the “Application Instructions” provided by the employer.

For Further Assistance
Contact our office if you would like assistance from a career advisor in your job/internship search. Also, check out CareerShift (fgcu.careershift.com) and www.employflorida.com to access additional job postings.

The Florida Gulf Coast University Office of Career Development Services acts only as a referral service, and makes no particular recommendations regarding off-campus employers. Career Development Services is not responsible for safety, wages, working conditions, or other aspects of off-campus employment. Due to the high volume of jobs received by our office, we are unable to research the integrity of each organization, business, or person listing a job with us. Therefore, you, the student or alumni, are urged to undertake this responsibility yourself.