Pre-Orientation Check-list

☐ What time should I arrive?
Please arrive on campus prior to **7:30 a.m. on DAY 1** of EVO. Follow the directional signs to Parking Garage #1. Please be on time!

☐ Where do I go?
Orientation check-in will be held in the Student Union. Both parents and students will check-in at this location. After you park, follow the EVO signs which will direct you to the Student Union for check-in. If you have family members or other guests with disabilities or who have other special needs, you may bring them directly to the front entrance of the Student Union Building prior to parking in the parking garage.

If your parents are coming with you, please make sure they have made hotel arrangements prior to attending EVO. **Leave your overnight belongings in your vehicle until housing check-in. If necessary, you may bring your bags to check-in and store them; however, space is limited.**

☐ What time will I leave on DAY 2?
Registration for courses with your Academic Counselor (member of the advising staff) will begin in the afternoon on DAY 2. Once you are finished registering for courses, you have finished orientation and are free to leave depending on how long it takes you to select your courses and register. Typically, all students are registered by 5:00 p.m.

☐ What should I bring?
• Comfortable clothes and Shoes (much of the EVO program includes long walks to fun places all over campus, so we encourage both you and your guests to plan accordingly!)
• Alarm clock
• Beach towel
• Money for lunches both days
• Umbrella!!
• Sweater / sweatshirt (the rooms get chilly under the air conditioning)
• Your UIN and PIN numbers (These are on your admissions acceptance letters.)
- UIN is a nine digit number starting with 814, your PIN is a six digit number.
- Know your license plate number (for your permanent semester parking pass).
- Phot ID (drivers' license or passport, or other official picture ID) is necessary in order to obtain your student ID card at orientation.
- We will provide bed and bath linens, including a pillow and blanket for your overnight stay. Please do **not** bring anything valuable such as laptops, PDAs, iPods, etc. Remember it is mandatory that every freshman student spend the night of orientation on campus (regardless if they live close to campus or not). Students are not allowed to leave campus or invite guests during the evening. If they do so, their registration may be prohibited until they re-schedule and attend a new orientation.

**What do family members need to do / bring prior to coming to orientation?**
- Bring money for lunch(s)
- Comfortable clothes and shoes (much of the EVO program includes multiple, long walks to fun places all over campus, so we encourage both you and your student to plan accordingly!) 
- Umbrella!!!
- Sweater / sweatshirt (the rooms get chilly under the air conditioning)

If you will be coming from out of town please ensure that you have made overnight accommodations (We are unable to provide overnight accommodations on campus for family members. For accommodations in the local area: [http://enrollment.fgcu.edu/Parents/OrientationHotel.htm](http://enrollment.fgcu.edu/Parents/OrientationHotel.htm)

Please be aware of our orientation overnight policy: We REQUIRE every freshman student to spend the night on campus during Eagle View Orientation (regardless if they live close to campus or not). Students are not allowed to leave campus or invite guests during the evening. If they do so, their registration may be prohibited until they re-schedule and attend a new orientation.

**What should students do prior to attending orientation?**
Print your Eagle View Orientation parking pass. Did you remember to get your parking pass for Orientation on Gulline? Print it out and put it on your dashboard when you come so that you do not get a ticket. Please park in the Parking Garage on Campus (see attached map or follow the orientation parking signs when you arrive to campus).

**Submit your immunization forms.**
You can fax your immunization records to Student Health Services at (239) 590-7968. This is very important! You cannot register for classes if your immunization records have not been received by Student Health Services.
Phone: 239-590-7966.
To see if your records are on file - you may go on-line and follow the directions below. If you do have an Immunization hold and have not submitted your immunization forms then you must do so immediately.
If you must bring your records to orientation, deliver them to Student Health Services immediately upon your arrival to campus.
To check to see if your immunization forms are on file:
- Go to Gulline [http://gulline.fgcu.edu](http://gulline.fgcu.edu)
- Click "login to Gulline"
- Login using your UIN and PIN
- Click on "Student and Financial Aid"
- Click on "Student Records"
- Click "View Holds" — if you have an Immunization Hold (IM) then you have not yet submitted your immunization records.

**Pay your orientation fee.**
Your orientation fee should have been paid with a credit or debit card when you registered on-line for Eagle View Orientation. If you have not paid your Orientation fee ($120) prior to attending EVO, you may pay on-line or at the Cashier's Office on campus.
Failure to pay your fee will result in a hold prohibiting you from registering for classes.
To pay online:
- Go to: [http://enrollment.fgcu.edu](http://enrollment.fgcu.edu)
- Login to Gulline
User ID: UIN & PIN
Click on Student and Financial Aid
Click on Student Records
Click on Account Detail for Term
Select Term
Review your Account
Make a payment via Credit Card by clicking on PAY NOW
If you have problems making a payment online, please contact the Cashier’s Office at: 239-590-1213

☐ Indicate if you are expecting college credit.
If you took college courses while in high school (totaling over 12 credit hours), please contact us with your full name, UIN number & how many credits you are expecting so that I can connect you with appropriate advisor on DAY 2!!

☐ Adaptive Services (Students/Parents with Disabilities)
FGCU maintains accessibility and compliance per the Americans with Disabilities Act and other federal and state statutes regarding a disability. If you require special accommodations for EVO or need more information, please contact the Office of Adaptive Services.
**Phone:** (239) 590-7932 **Email:** adaptive@fgcu.edu
**Website:** http://studentservices.fgcu.edu/adaptive/

☐ Prepare for Registration.
To prepare for advising, we strongly recommend that each student review the two (2) tutorials on our First Year Advising website: http://enrollment.fgcu.edu/advising/FreshmanSchedule.htm
Please read the First Year Advising Contract and the tutorial for information about registering on Gulfline and confirming your schedule. In addition, please review the Advising Contract plus the three (3) tutorials on the Freshmen Schedule page.

☐ Make sure you can attend the entire orientation.
Most importantly, freshman orientations last two full days! If you are unable to attend both days, please contact the orientation office to re-schedule. If you are not present for the entire program, you may be unable to register for classes.

☐ Interested in getting a sneak peak of the 2009 Orientation Leaders?
You can see their pictures and read their bio's on our website: http://studentservices.fgcu.edu/Orientation/OL/index.html

As your EVO date approaches, you will receive an e-mail from your Orientation Leader (OL) with more information about check-in and some additional tips for how to be successful at Eagle View Orientation.

In the meantime, a **tentative** parent and student orientation agenda will be made available soon and a map of campus is available via links on Gulfline or on our website http://enrollment.fgcu.edu/orientation. Your official program agendas will be distributed at check-in during Eagle View Orientation.

Finally, one other important piece of advice is to **GET INVOLVED** as soon as possible! We have multiple clubs and organizations in addition to Intercollegiate Athletics, intramurals and other leadership opportunities available to you at FGCU. There is something here for everyone! Please visit the Office of Campus Involvement Website at http://studentservices.fgcu.edu/CampusInvolvement/ for more information.

We look forward to meeting you and your family during your EVO visit. If you have any questions about any of the above information, please visit our website http://enrollment.fgcu.edu/orientation or contact the Eagle View Orientation office at (239) 590-7957 OR orientation@fgcu.edu.