Florida Gulf Coast University Board of Trustees
July 16, 2003

SUBJECT: Minutes of May 29, 2003 Meeting

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PROPOSED BOARD ACTION

Approve minutes

BACKGROUND INFORMATION

The Florida Gulf Coast University Board of Trustees met on May 29, 2003. Minutes of the meeting were kept, as required by Florida law.

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Supporting Documentation Included: Minutes of May 29, 2003 Meeting

Prepared by: Barbara Krell, Executive Assistant to the President

Legal Review by: N/A

Submitted by: President Bill Merwin
Chairman Lutgert convened the meeting of the University Board of Trustees in the Sprint Room on the Florida Gulf Coast University campus at 10:20 a.m., May 29, 2003, with the following members present:

Jeff Faramo
Larry Hart
Renee Lee
Bernard Lester
David Lucas (until noon)
Scott Lutgert
Harry Moon
Ed Morton
Jerry Starkey
Linda Taylor – (via conference call)
Michael Villalobos
Peg Gray-Vickrey

Members of the staff present were:

William Merwin, President
Brad Bartel, Provost
Curtis Bullock, Vice President for Administrative Services
Thomas Healy, Assistant to the President Legislative Affairs
J. Robert Quatroche, Vice President for Advancement
Susan Evans, Special Assistant to the President
Wendy Morris, General Counsel

Guests: Mr. Bobby Ginn, Ginn Company
Mr. Richard Woodruff, WilsonMiller

1. **Call to Order & Chair’s Remarks – Chair Scott Lutgert**

   Chairman Lutgert greeted the trustees and thanked audience members for attending. He welcomed Jeff Faramo, Student Government President, to the Board of Trustees. Chairman Lutgert turned the meeting over to President Merwin.
2. **Remarks from FGCU Student Government Association – President Jeff Faramo**

   President Merwin introduced Mr. Faramo, President of the Student Government Association, who updated trustees regarding student government activities.

3. **Remarks from FGCU Staff Advisory Council – President Bob Swank**

   President Merwin introduced Mr. Bob Swank, President of the FGCU Staff Advisory Council, who updated trustees on the recent activities of the Council.

4. **Remarks from FGCU Faculty Senate – President Peg Gray-Vickrey**

   President Merwin introduced Dr. Gray-Vickrey who thanked trustees for their support of Florida Gulf Coast University during her time on the Board of Trustees. She then introduced Dr. Donna Price-Henry who will be joining the Board of Trustees. Dr. Price-Henry reported on Faculty Senate activities and plans for the coming year.

5. **Remarks from FGCU Foundation – Chair F. Fred Pezeshkan**

   President Merwin introduced Mr. Pezeshkan, and thanked him for his leadership as chairman of the FGCU Foundation Board. Mr. Pezeshkan provided trustees with an overview of the activities and accomplishments of the Foundation Board during the past fiscal year.

6. **Presentation of Appreciation – Chair Scott Lutgert**

   President Merwin and Chairman Lutgert presented a framed resolution of appreciation for outgoing trustee Adam Ricciardiello and Ms. Evans read the resolution. (Appendix A)

7. **President’s Report – President Bill Merwin**

   President Merwin stated that his report would be divided into three parts: major activities of the management team, a report from Dr. Healy regarding the legislative session results, and finally, a brief presentation by Bobby Ginn regarding possible changes occurring with the project.

   President Merwin reported that the university has established a relationship with the Naples Botanical Garden which will assist in our initiatives with biotechnology and ethnobotony. We have held a ribbon cutting for the new Student Union Building and held the first ever commencement in Alico Arena. He stated that there were wonderful Research
Day and Celebration of Excellence events held recently and a Charlotte County leader’s day on campus. He reported that we have received formal notice from AACSB regarding our accreditation for the College of Business.

President Merwin introduced Dr. Thomas Healy who provided trustees an overview of the recent legislative session. (Appendix B). President Merwin thanked Dr. Healy for his work during the session and stated the news for Florida Gulf Coast University has been bittersweet. He stated we had been preparing for a $2.3 million cut and even though we were cut $680,000, by comparison, it was not as much as it might have been. He stated that we were disappointed that there was no enrollment growth money. The tuition increase of 8.5% will assist to offset a portion of that cut. President Merwin thanked the trustees for their lobbying efforts on behalf of FGCU during the session. He stated that another disappointment was not getting the matching money from the Courtelis Matching Program for the Sugden Resort & Hospitality Management Classroom Building.

President Merwin reported that because the budget cut was not as severe as we had anticipated it to be, and because the tuition increase was 8.5%, we calculated that we should be able to bring most of the qualified waitlisted students to our institution. The exception to this will be the transfer students in the area of nursing. This would require two additional faculty members to assist that program. President Merwin stated we are working with a potential donor to accomplish that end.

President Merwin introduced Mr. Ginn of the Ginn Corporation. He stated that since last July Mr. Ginn has been working with the university on a variety of partnerships and relationships. Mr. Ginn stated that he and Mr. Richard Woodruff of WilsonMiller made an extensive presentation to the trustees about such a partnership to include a major gift to the university both in the form of land as well as new programmatic advancements in engineering. Since that time, President Merwin has talked with Mr. Ginn and there are some changes which need to be made. In keeping with making certain the trustees are kept informed, President Merwin invited Mr. Ginn to update the trustees on those changes.

Trustee Lester requested that the record reflect his conflict with this matter and stated he would not participate in any discussion regarding Mr. Ginn’s presentation.

Mr. Ginn reported that over the years his company has been looking at a land acquisition from Alico. That property adjoins the university property. He added that early on he and President Merwin met to discuss how the Ginn Company could be a good neighbor and help the university in the process of developing the property. Mr. Ginn stated he would update the trustees
regarding the changes the Ginn Company would soon be presenting to the County Commission and staff regarding this property.

Mr. Ginn reported that the contract with Alico has been modified and the immediate process will be development of the property east of the Florida Power & Light line that runs through the property. He reported the Ginn Company submitted 18 months ago an application under the DRGR guidelines for development of a 27 hole golf course and received that approval a few weeks ago. He stated that the alternative plan presented to the university now would move the property to be given to the university over to the west side of the power line. It would be more contiguous with the property already owned by the university. Although they had considered doing a swap of land that the university has in section five, they have since gone through the planning process and have decided to propose an outright gift of land on the west side. This would let the university retain the property in section five with an option that the company would present the plan to the county east of the power line. They would use the density that is allocated under the DRGR Guidelines on the property that the university owns in section five. If the university elects to sell the Ginn Company that property, they would buy the rights that are contiguous to the Ginn Company’s property usable in the overall density. He stated that is an option that is available to the university.

If not, the Ginn Company will go forward with the property without that density. He stated that as part of the gift originally outlined, the Ginn Company is proposing that gift now be a contribution of purchasing that property if the university elects to do so. The gift for that section of the area would be in the amount of $2.3 million and a $1.7 million acquisition of the development rights on the land. That would be $4 million out of the property on the east side of the power line. He stated that the east side of the property is all they are here to address today. Mr. Ginn further reported they would continue to pursue and assist all the property owners in the area to include the university and Alico in perfecting a plan. The Ginn Company hopes to be the successful buyer of the property. That plan would be approved in a fashion agreeable to buyer and seller as well as the university. He stated that his commitment to the university is that if the Ginn Company continues to move forward here and be the successful purchaser on the property on the west side, they would contribute additional land. They have discussed several different configurations of that plan with President Merwin and his staff. This plan would incorporate a road connection from the Ginn property out to Alico Road, which important to the university’s traffic flows, and the commitment from the Ginn Company would be in the amount of $6 million to be used by the university towards its expansion. He stated that the university is a very important part of the Ginn Company’s community and is one of the reasons for their attraction to this area.
President Merwin thanked Mr. Ginn and stated he presumed that he and staff should continue to work with Mr. Ginn to pursue what he believes is a major opportunity for the university. He stated that the College of Business and a School of Engineering are hanging in the balance of this project. He further stated that it is difficult now, given the state of the economy, to promise a donor matching gift money and we are attempting to aggregate as much capitol as possible to initiate programs that this university could not do on its own. President Merwin stated that the university is running out of land and the new proposal actually is better for the university as it is closer to the university’s land. He stated the university is pleased to work with Mr. Ginn.

Chairman Lutgert stated there is no motion required but this appears to be a great opportunity for the university as long as this project is done in an environmentally sensitive and appropriate way. He stated those are the main concerns of the board of trustees and the President is authorized to proceed with discussions in the same way.

The meeting adjourned for lunch at 12:05 p.m.
The meeting reconvened at 12:45 p.m.

8. Consent Agenda

Chairman Lutgert presented the minutes of April 20 and the schedule for the Board’ meetings for 2003-04 for approval. A motion was made by Trustee Lee to approve the Consent Agenda. Motion was seconded by Trustee Lester. Motion carried unanimously.

9. Academic/Student/Faculty Affairs Committee Meeting (Includes Public Input) – Committee Chair Renee Lee

Chairman Lutgert convened the Academic/Student/Faculty Affairs Committee and turned the meeting over to Trustee Lee, Chair. Trustee Lee asked Provost Bartel to introduce Dean Gray, College of Arts and Sciences. Dean Gray gave a powerpoint presentation outlining the mission and activities of the College of Arts & Sciences (Appendix C)

Provost Bartel provided an update to trustees regarding the Southern Association of Colleges and Schools reaffirmation process for Florida Gulf Coast University.

Provost Bartel introduced Mr. Ricciardiello, 2002-03 SGA President, who reviewed the FGCU Student Government Association Budget Process with trustees.

Provost Bartel introduced Dr. Brezina, who is our first Director of the Hospitality Management Program.
• Provost Bartel introduced Dr. Shepard, Dean of Students, to review the Student Government Finance Code for the board’s consideration and action. A motion was made by Trustee Hart to approve the Student Government Finance Code. Motion was seconded by Trustee Villalobos. Motion carried unanimously.

• Provost Bartel reviewed the recommendations for promotion and a tenure recommendation for the Board’s consideration and action. A motion was made by Trustee Moon to approve the promotion recommendations. Motion was seconded by Chairman Lutgert. Motion carried Unanimously. A motion was made by Trustee Gray-Vickrey to approve the one tenure recommendation For Dr. Dee Burgess. Motion was seconded by Trustee Morton. Motion carried unanimously.

10. Finance & Administration Committee Meeting (Includes Public Input) – Committee Chair Bernie Lester

Chairman Lutgert turned the meeting over to Finance & Administration Committee Chairman Lester. Chairman Lester brought the committee meeting or order and stated the information item listed would be part of the 03-04 budget discussion. The following action items were reviewed:

• President Merwin introduced Dr. McKinney, Director of Educational Services & EEO Programs. Dr. McKinney reviewed the Equity Accountability Program (EAP). A motion was made to approve the Equity Accountability Program by Trustee Lee. Motion was seconded by Chairman Lutgert. Motion carried unanimously.

• Ms. Morris, General Counsel highlighted the FGCU Board of Trustees Ethics Policy. A motion was made by Trustee Lee to approve the Ethics Policy. Motion was seconded by Trustee Hart. Motion carried unanimously.

• Mr. Bullock reviewed the parking rule changes with Board members. Motion was made by Trustee Lee to approve the parking rule. Motion was seconded by Trustee Taylor. Motion carried unanimously.

• Mr. Bullock reviewed the purchasing rule changes with Board members. Motion was made by Trustee Lee to approve the purchasing rule. Motion was seconded by Trustee Morton. Motion carried unanimously.

• Mr. Curtis Bullock reviewed the Initial Operating Budget 2003-04 with board members. A thorough presentation on the budget will be made during the July 16 Board conference call meeting. A motion was made by Trustee Lee to approve the Initial Operating Budget and the change
for the President’s delegation authority from 5 to 10 percent. A motion was made to approve the Initial Operating Budget by Trustee Lee. Motion was seconded by Chairman Lutgert. Motion carried unanimously.

- Chairman Lutgert gave a brief overview of the FGCU President’s Annual Performance Evaluation for 2002-2003. President Merwin presented his self-evaluation document (Appendix D). President Merwin declined to be considered for a salary increase for FY 2003-04 due to economic circumstances and the Board elected not to change his salary.

Trustee Faramo stated that he has appreciated the President’s participation over this past year with various student activities. Trustee Hart stated that he hoped the President was still happy here and that many of our challenges have been met this year. He thanked the President. Trustee Gray-Vickrey thanked President Merwin for his work towards the campus climate improvement and also student retention rate improvements. Trustee Lee expressed her appreciation for President Merwin’s performance especially in the area of fundraising, which has been exceptional. She stated she also appreciates President Merwin’s commitment to diversity. Trustee Villalobos thanked President Merwin for his outreach in the community and especially in the Hispanic community. Trustee Morton asked if there is anything the trustees could do to assist the President. President Merwin stated that the board has been marvelous and his only request would be attendance by the board members at campus wide events when possible. Chairman Lutgert stated he appreciates the President’s relationships with the faculty and student body. Trustee Moon stated that the board is behind the President, and he is looking forward to another successful year. Trustee Taylor stated she felt the President has done a great job in the community and has built a very good team.

A motion was made by Trustee Taylor to adopt the President’s Evaluation Report and commend President Merwin for how strongly he has met all the goals that have been established. Motion was seconded by Chairman Lutgert. Motion carried unanimously.

The President’s Performance Measures for 2003-2004 (Appendix E) were introduced by Trustee Lester. President
Merwin asked if there were any additions to these measures as presented. Trustee Taylor stated she would like to add the measure of increasing the amount of students we have enrolled in nursing and education. President Merwin stated this goal could be attainable based on financial resources necessary. Trustee Moon asked if the President had considered a goal related to overhead expense. He encouraged the President to look at that matter. President Merwin stated he plans to review that suggestion and report back to the board. A motion was made by Trustee Morton to approve the President’s Performance Measures for 2003-2004. Motion was seconded by Trustee Hart. Motion carried unanimously.

11. Old Business – Chair Scott Lutgert

Chairman Lutgert thanked Trustee Hart for representing the board on the agenda of the University’s Celebration of Excellence event recently. Trustee Hart reported on the various meetings he attended on behalf of the Board.

12. New Business – Chair Scott Lutgert

Chairman Lutgert stated that at the last meeting the board approved a new direct support organization. He has received a recommendation from Chairman Pezeshkan of the Foundation Board that two Foundation members, both former chairmen—Mr. Dick Ackert and Mr. Jeff Fridkin, be appointed as members of the Executive Committee of that direct support organization. Chairman Lutgert stated they are both extremely qualified. He has appointed both of them as the Foundation’s representatives on the Florida Gulf Coast University Financing Corporation Board of Directors and Executive Committee. Chairman Lutgert stated it was his pleasure to appoint Trustee Morton as the FGCU Board of Trustees representative to this new board. Mr. Morton is former chair of the Foundation and has been CFO of Naples Community Hospital for nearly 30 years.

13. Chair’s Closing Remarks – Chair Scott Lutgert

Chairman Lutgert reminded board members that there will be a board conference call meeting on July 16 at 10:00 a.m. and the numbers and materials will be supplied to all board members.

14. Adjourn Meeting

The meeting adjourned at 3:05 p.m.
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APPENDIX

A. Resolution of Appreciation
B. Legislative Session Review
C. Powerpoint – College of Arts & Sciences
D. President’s Annual Performance Evaluation 2002-2003
E. President’s Performance Measure 2003-2004
Florida Gulf Coast University Board of Trustees  
July 16, 2003

SUBJECT: Tuition and Fee Rules

PROPOSED BOARD ACTION

Approve amendments to Rule 6C10-7.001, Tuition and Fees, and Rule 6C10-7.003, Special Fees, to establish the 2003-04 tuition and fee schedule

BACKGROUND INFORMATION

Sections 1001.74(11) and 1009.24, Florida Statutes, require the Board of Trustees to establish tuition and fees. The proposed amendments to Rule 6C10-7.001, F.A.C., Tuition and Fees, implement the 8.5% increase in the matriculation fee for all students as required by the 2003-04 Conference Report on Senate Bill 2-A (Appropriations Bill). In addition, the amendments will establish a transportation access fee of $3 per credit hour pursuant to Section 1009.24(12)(p), F.S.

The proposed amendment to Rule 6C10-7.003, F.A.C., Special Fees, establishes a nonrefundable undergraduate admissions deposit of $200.00 and provides for a waiver of such deposit on the basis of financial hardship, pursuant to HB 51A that amends Section 1009.24(13), F.S. In accordance with law, the admissions deposit shall be imposed at the time of an applicant’s acceptance to the University and will be applied towards tuition upon enrollment.

Supporting Documentation Included: Notice of Proposed Rulemaking and Rule Text

Prepared by: Wendy S. Morris, General Counsel

Legal Review by: N/A

Submitted by: Curtis D. Bullock, Vice President for Administrative Services
NOTICE OF PROPOSED RULEMAKING
DEPARTMENT OF EDUCATION
Florida Gulf Coast University Board of Trustees

CHAPTER TITLE:  Finance and Accounting  CHAPTER NUMBER:  6C10-7

RULE TITLES:  RULE NOS.:  
Tuition and Fees  6C10-7.001
Special Fees  6C10-7.003

PURPOSE AND EFFECT: The purpose of the proposed rule amendments is to implement the Florida Gulf Coast University Board of Trustees’ authority to adopt tuition and fees for the University in accordance with the K-20 Education Code, Chapters 1000-1013, Florida Statutes, HB 51A, the 2003-04 General Appropriations Act, SB 2A, and its implementing legislation, SB 4A.

SUMMARY: This substantive amendment to Rule 6C10-7.001, Tuition and Fees, will establish the University’s tuition and fee schedule and tuition increases for the 2003-04 year, pursuant to the 2003-04 General Appropriations Act, SB 2A, its implementing legislation, SB 4A, and Section 1001.74(11), FS. In addition, the amendments will establish a transportation access fee of $3 per credit hour in accordance with Section 1009.24(12)(p), FS. The proposed amendment to Rule 6C10-7.003, Special Fees, will establish a nonrefundable admissions deposit of $200 and provide for a waiver of such deposit on the basis of financial hardship, pursuant to HB 51A that amends Section 1009.24(13), FS, effective July 1, 2003.

SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COST: None. Any person who wishes to provide information regarding the statement of estimated regulatory costs, or to provide a proposal for a lower cost regulatory alternative must do so in writing within 21 days of the notice.

SPECIFIC AUTHORITY: 120.54, 1001.74(4), FS
IF REQUESTED WITHIN 21 DAYS OF THE DATE OF THIS NOTICE, A HEARING WILL BE HELD DURING THE FGCU BOARD OF TRUSTEES MEETING AT THE TIME, DATE AND PLACE SHOWN BELOW (IF NOT REQUESTED, THIS HEARING WILL NOT BE HELD):

DATE AND TIME:  July 16, 2003 at 10:00 AM
PLACE:  Student Union Ballroom
        Florida Gulf Coast University,
        Fort Myers, FL 33965

THE PERSON TO BE CONTACTED REGARDING THE PROPOSED RULE OR TO OBTAIN A COPY OF THE PROPOSED RULE IS:
Wendy S. Morris
General Counsel
10501 FGCU Blvd. South
Fort Myers, FL 33965-6565
(239) 590-1100

A COPY OF THE PROPOSED RULE IS POSTED ON THE WEB AT:  www.fgcu.edu/rules/

Pursuant to the provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this program must at least seven (7) calendar days prior to the event notify Julie Heuer, Senior Administrative Assistant, at (239) 590-1100. If you are hearing or speech impaired, please call (239) 590-1405 (TDD).

NAME OF PERSON ORIGINATING PROPOSED RULE:  Curtis D. Bullock, Vice President, Administrative Services, Florida Gulf Coast University

NAME OF SUPERVISOR OR PERSON WHO APPROVED THE PROPOSED RULE:  Brad C. Bartel, Provost and Vice President, for William C. Merwin, President, Florida Gulf Coast University

DATE PROPOSED RULE APPROVED BY AGENCY HEAD:  June 23, 2003

DATE NOTICE OF PROPOSED RULE DEVELOPMENT PUBLISHED IN THE FORT MYERS NEWS PRESS:  April 9, 2003
6C10-7.001. Tuition and Fees.

(1) General. Tuition and fees assessed by the University shall be in accordance with the General Appropriations Act and the rules and policies of the Board of Governors State Board of Education.

(2) Tuition is the basic fee charged to a student for instruction in credit courses. Tuition consists of the following fees, depending on whether a student is a resident or a non-resident:

(a) Resident tuition, comprised of the following, is the fee charged to a student who qualifies as a Florida resident:

1. Matriculation Fee;
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Building Fee;
5. Health Fee;
6. Athletic Fee; and
7. Activity and Service Fee; and
8. Transportation Access Fee.

(b) Out of State Fee, comprised of the following, is the additional fee charged to a non-resident:

1. Matriculation Fee;
2. Non-Resident Fee;

3. Student Financial Aid Fee;

4. Non-Resident Student Financial Aid Fee;

5. Capital Improvement Trust Fund Fee;

6. Building Fee;

7. Health Fee;

8. Athletic Fee; and

9. Activity and Service Fee; and.

10. Transportation Access Fee.

(3) The following tuition shall be assessed for each student regularly enrolled, unless provided otherwise by law or in this chapter rule.

(a) Students will be assessed the following fees per credit hour:
(b) Students will be assessed the following fee per term:

<table>
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<tr>
<th>Fee</th>
<th>Undergraduate</th>
<th>Graduate</th>
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<tr>
<td></td>
<td>Resident</td>
<td>Non-Resident</td>
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<tr>
<td>Matriculation</td>
<td>$63.41</td>
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<td>Non-Resident fee</td>
<td>$328.74</td>
<td>$302.99</td>
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<td>Student Financial Aid fee</td>
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<td>$2.92</td>
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<td>Non-Resident Financial Aid fee</td>
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<tr>
<td>Capital Improvement Trust Fund fee</td>
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<td>Building fee</td>
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<tr>
<td>Activity and Service Fee</td>
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<tr>
<td>Athletic Fee</td>
<td>$10.54</td>
<td>$9.40</td>
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<tr>
<td>Transportation Access Fee</td>
<td>$3.00</td>
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<td><strong>TOTAL</strong></td>
<td><strong>$94.57</strong></td>
<td><strong>$85.23</strong></td>
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(c) A student enrolled in the same undergraduate course more than twice shall be assessed an additional $177.42 per credit hour charge for each such course.
(4) Payments on Accounts Due the University. Charges against a student's account for loss or breakage of University equipment, lost books, library or parking fines and other related charges are due immediately. University policy prohibits registration, or release of transcript and diploma for any student whose account with the University is delinquent.

(5) Registration occurs when a student:

(a) Selects one or more credit courses approved and scheduled by the University; and

(b) Pays tuition and fees, partial or otherwise, or makes other appropriate arrangements for tuition payment (deferment, or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period. The University does not have a plan for installment payment of fees.

(6) Payment. Tuition and registration fees must be paid in full by the date designated in the University Student Schedule and Fee Statement as the "last date to pay fees" for each semester. Payments shall be made at the Cashier's Office or by mail and received no later than that date. The President or designee will extend the deadline for fee payment when payment by the student is delayed due to University action or inaction.

(7) Liability for payment of tuition is incurred at the point at which the student has completed registration. Students are liable for all fees associated with all courses in which they are registered at the end of the drop/add period.

(8) Cancellation of Registration. A student's course schedule shall be canceled when tuition has not
been paid in full or when arrangements for payment have not been made through the Office of Financial Aid or the Cashier's Office. By the published "last date to pay fees" students awaiting receipt of financial aid must pay any additional amount due before the end of the last day to pay fees to prevent cancellation of the course schedule. A student whose course schedule has been canceled cannot thereafter attend classes and will not obtain credit for courses. A student whose course schedule has been canceled will be mailed written notice of cancellation to his/her last known address on record and be given a deadline by which he/she may apply for reinstatement.

(9) Reinstatement. Students may seek reinstatement of their course schedule by following the procedures outlined in this subsection.

(a) Requests for reinstatement. A request for reinstatement must be presented in writing to the Registrar's Office by the deadline given on the notice of cancellation mailed to the student. The request for reinstatement must include all documentation supporting the request. The Reinstatement Appeals Committee will evaluate the request based upon the criteria contained in this rule and notify the student in writing of its decision.

(b) Reinstatement Appeals Committee. A student whose course schedule has been canceled for non-payment may apply for reinstatement of the course schedule to the Reinstatement Appeals Committee. The Committee shall consist of at least three staff members appointed annually by the President, and one student appointed by the Student Association. The Committee shall meet as required between the published last day to pay fees and six months after the end of the term for which the reinstatement is requested. The decision of the Committee shall be final.

(c) Criteria for Reinstatement. In evaluating a request for reinstatement, the Committee shall apply the following criteria:
1. Reinstatement shall be granted where it is demonstrated that the student's registration was canceled through University error.

2. Reinstatement shall be granted where the student submits documentation demonstrating that the student was prevented from making timely payment due to extenuating circumstances beyond the student's control. Examples of "extenuating circumstances" include:
   a. A student was unavoidably out of town during the week prior to the last day to pay fees, or
   b. A student was ill and unable to make payment prior to the last day to pay fees.

3. If a student's reinstatement is approved by the Reinstatement Appeals Committee, they must be reinstated for all courses for which they were originally registered.

   (d) Where reinstatement is granted, the student shall take the written decision of the Committee to the Cashier's office, pay the fees which are due and complete the registration process with the Registrar's Office.

(10) Late Registration Fee.

(a) A late registration fee of $100 shall be assessed by the University when registration is initiated after the close of the regular registration period.

(b) The late registration fee shall be waived when:

1. The late registration was caused by a University error, or
2. The student was unavoidably out of town on the last day to register (documentation must be provided), or
3. The student was ill (documentation must be provided), or
4. The course was closed and the student was required to wait until classes started (written documentation from the instructor is required), or
5. The student was informed after the published last day to register that a course is necessary in order to graduate, be re-certified, or is a work related requirement (appropriate documentation must be provided).

(11) Late Payment Fee. A late payment fee of $100 shall be assessed by the University when:
(a) A student pays his/her fees after the published "last day to pay fees", and has been approved for reinstatement pursuant to this rule; or
(b) A dishonored check is redeemed after the last date to pay fees.

(12) University Loan Program Service Charge. In lieu of interest, a $10 service charge will be assessed to any student participating in the University loan program regardless of the amount of the loan. Students utilizing the university loan program must sign a promissory note which obligates them to the total loan amount including the $10 service charge for each loan issued.

(13) Fee Appeals. Students may appeal the assessment of fees and request refunds of tuition and fees to the Fee Appeals Committee according to procedures set forth in this subsection.
(a) Procedures. A student who seeks review of a fee assessed shall file a written appeal with the Registrar's Office. The appeal must set forth the basis for seeking a refund and attach all supporting documentation. An appeal must be filed no later than six months following the last day of the term during which the fees were incurred. For the purpose of this rule, summer terms are considered as one term.
(b) Fee Appeals Committee. The Fee Appeals Committee shall consist of at least three staff members who are appointed annually by the President, and one student appointed by the Student Association. The Committee shall meet as often as necessary to review and act upon appeals which come before it.
(c) Committee Determinations. Each appeal will be initially reviewed by the Registrar or designee. A decision will be made by the Registrar's Office according to criteria established by this rule. The decision shall be communicated in writing to the student within 60 days from the date the appeal was filed with the University. The Fee Appeals Committee shall consider only cases of those students who are appealing the initial decision made by the Registrar's Office. Students may appear in person before the Committee to present their appeal. The decision of the Committee is final.

(d) Criteria for Determining Fee Appeals. The criteria established by this rule shall govern decisions by the Registrar and the Fee Appeals Committee:

1. A fee appeal shall be granted when it is demonstrated that fees were paid as a result of University error.

2. A fee appeal shall be granted when it is demonstrated that the student was prevented from timely withdrawal from the University due to extenuating circumstances beyond the student's control. Extenuating circumstances include death of the student, or death in the immediate family (parent, spouse, child, sibling) of the student; illness of the student that is of long duration or severity, as confirmed in writing by a physician; or involuntary call to military duty.

(14) Refunds. Refunds will be processed and mailed to the address shown on the Registrar's files to all students whose fee accounts show an overpayment after the published last day to pay fees. Students due a refund will not be required to submit a refund request to receive their refund because it will be automatically calculated. If there is a balance due to the University in the accounts receivable system, that amount will be deducted from any refund due. In addition, students shall be entitled to refunds in the following circumstances:
(a) 100% of tuition and course related fees will be refunded if notice of complete withdrawal or course withdrawal from the University occurs prior to the end of drop/add period.

(b) 25% of tuition and course related fees will be refunded if notice of withdrawal from ALL courses from the University occurs prior to the end of the fourth week of classes.

(c) Students who receive financial aid and subsequently change their enrollment status and this action results in a refund, may have all or a portion of their refund returned to the University's Financial Aid Office in accordance with the terms of their financial aid agreement.

(d) 100% of tuition and course related fees if a student withdraws or drops a course due to circumstances which are exceptional and beyond the control of the student. Requests for fee adjustments must meet one of the conditions below to be considered:

1. Death of the student or immediate family member (parent, spouse, child or sibling) as confirmed by documentation indicating the student's relationship to the deceased. Death certificate required.

2. Illness of student of such severity or duration to preclude completion of course(s). Written confirmation by a physician required.

3. A situation in which the University is in error as confirmed in writing by the appropriate Vice President.

(15) Deferred Payment Status. Deferred payment status for tuition and registration fees will be granted upon application by the student on the following grounds:

(a) Veterans shall be entitled to deferment in accordance with the provisions of Section 1009.27240.235, F.S.

1. Each student granted a veteran's deferment shall sign a promissory note for the amount of registration and tuition fees due. The promissory note must be presented to the University Cashier's Office before
the published last day to pay fees. Failure to present the promissory note by the deadline will result in the student being assessed the $100 late payment fee. If the student does not present an authorized deferment to the Cashier, including the $100 late fee, by the close of the fourth week of classes, the student's registration shall be canceled. The student may request reinstatement by presenting an authorized VA deferment promissory note along with a $100 late registration/late payment fee in lieu of full payment of tuition and registration fees. (See the procedure outlined in Reinstatement.)

2. If an eligible student's educational benefits are delayed beyond the deferral period, (end of term for which they are enrolled) the deferment will be extended upon request by the student with written verification from the granting entity that the student is eligible to receive benefits and that benefits are being processed for payment. Upon receipt of written verification, the Registrar's Office shall approve the deferment and any request for extension. Additional extensions may be similarly granted until such time that the student begins receiving educational benefits. Failure of the veteran to pay the amount of the authorized deferment by the due date or extended date, whichever is later, will result in the student being assessed the $100 late registration/late payment fee.

(b) Third Party Billings. Deferment is permitted when formal contractual arrangements have been made with the University for payments by an approved third party. The University Controller or designee is responsible for negotiating such third party contracts.

(c) Delay in Financial Aid Delivery. Deferral of tuition and fees is permitted for those students receiving financial aid from federal, state, or University assistance programs when delivery of the aid is delayed through circumstances beyond the control of the student. Failure to make timely application for such aid shall be insufficient reason to receive such deferral. The Director of Financial Aid shall certify a student's eligibility for deferral to the University Controller or designee for each student for each academic term for which receipt of aid is delayed.
(d) Extraordinary circumstances exist and the deferment has the approval of the President or his
designee.

Specific Authority 1001.74(4), 229.0081(2), (5) FS.

Law Implemented 1001.74(11), 1009.24, 1009.27, 2003-042002-03 General Appropriations Act, SB 2A,
SB 4A, HB 51A HB 27E, 229.0081(2), (5), 229.0082(1), (11) FS.

History -- New 1-12-98, Amended 4-11-00, 10-4-00, 11-17-02,______________.
6C10-7.003. Special Fees.

(1) Beginning with the Spring 2003 Semester, the fees listed in this section will be assessed by the University. The term "cost" as used in this provision includes those increased costs to the University that are reasonable, specific, identifiable and directly related to the goods or services.

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<thead>
<tr>
<th>Fee</th>
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<tbody>
<tr>
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<td>Cost</td>
</tr>
<tr>
<td>(m) Damaged/Lost Library Materials</td>
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</tr>
<tr>
<td>(n) Late Return of Equipment Fee (per day)</td>
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</tr>
<tr>
<td>(o) Equipment or Facilities Use, Damage or Loss</td>
<td>Cost</td>
</tr>
<tr>
<td>(p) Duplicating, Photocopying, Binding Microfilming and Copyrighting Fees</td>
<td>Cost</td>
</tr>
<tr>
<td>(q) Standardized Testing Fees</td>
<td>Cost</td>
</tr>
</tbody>
</table>
(r)(18) Returned-Check Fee for Unpaid Checks as authorized by Section 832.07(1), F.S. $35.00

(s)(19) Miscellaneous Health-Related Charges for Services at the Health center Cost

(t)(20) Fee for Collection of Overdue Accounts Cost

(u)(21) Additional Fee for Off-Campus Course Cost

(v) Non-Refundable Undergraduate Admissions Deposit $200.00

(2) The term "cost" as used in this provision includes those increased costs to the University that are reasonable.

specific, identifiable and directly related to the goods or services.

(3) The President or designee shall waive the undergraduate non-refundable admissions deposit in subsection (1)(v) for applicants who document that they have a financial hardship. To be eligible for a financial hardship waiver, a student shall apply for federal financial assistance by submitting a valid Free Application for Federal Student Aid (FAFSA) to the United States Department of Education at http://www.fafsa.ed.gov/, in accordance with 34 C.F.R. §668. A "financial hardship" is defined as an Expected Family Contribution (EFC) of zero for the academic year on the applicant’s Student Aid Report after requesting and accepting all types of financial assistance. A financial hardship also will be found to exist for applicants who document that they have received a fee waiver because of economic need as determined by the College Board or the American College Testing Program.

Specific Authority 1001.74(4), (11) FS.
Law Implemented 1001.74(11), 1009.24(12), (13), HB 51A FS.
History – New 1-26-03, Amended ______.
Florida Gulf Coast University Board of Trustees
July 16, 2003

SUBJECT: Emergency Tuition and Fee Rules

PROPOSED BOARD ACTION

Adopt Emergency Rule 6C10-7ER03-_____, Fall 2003 Tuition and Fees, and Emergency Rule 6C10-7ER03-_____, Fall 2003 Special Fees, to implement the tuition and fee schedule prior to assessment and collection of fees.

BACKGROUND INFORMATION

The text and fee structure set forth in the emergency rules is identical to the permanent tuition and fee rules contained in the previous agenda item. In accordance with Section 120.54(4), Florida Statutes, emergency rules become effective immediately upon being filed with the Secretary of State. Adoption of these emergency rules will enable the University to implement the Fall 2003 tuition and fee schedule immediately and prior to the University’s assessment and collection of fees. Emergency rules remain effective for a period no longer than ninety (90) days.

Supporting Documentation Included: Emergency Rule Notice and Rule Text

Prepared by: Wendy S. Morris, General Counsel

Legal Review by: N/A

Submitted by: Curtis D. Bullock, Vice President for Administrative Services
EMERGENCY RULES

RULE TITLES: RULE NOS.:
Fall 2003 Tuition and Fees 6C10-7ER03- ___
Fall 2003 Special Fees 6C10-7ER03- ___

SPECIFIC REASONS FOR FINDING AN IMMEDIATE DANGER TO THE PUBLIC, HEALTH, SAFETY OR WELFARE: Sections 1001.74(11) and 1009.24, F.S., requires the Board of Trustees to set university tuition and fees. Section 123 of the 2003-04 Conference Report on the General Appropriations Act, SB2A, requires the Board to implement an 8.5% increase in the matriculation fee for all students. While time alone is not sufficient to justify an emergency, it is important to the fiscal welfare of the University and the State of Florida that the University implements the Appropriations Act in the proper manner, pursuant to the Administrative Procedure Act, Chapter 120, F.S., and prior to beginning fee assessment and collection for Fall 2003. It is necessary, therefore, to adopt this rule by emergency rulemaking.

REASONS FOR CONCLUDING THAT THE PROCEDURE USED IS FAIR UNDER THE CIRCUMSTANCES: The Board of Trustees will consider the proposed emergency rules at its July 16, 2003 meeting. This meeting is publicly noticed and interested parties will have the opportunity to comment upon the rules at the meeting in accordance with the Board’s Bylaws. These emergency rules are being noticed in the Fort Myers News-Press on July 10, 2003, a newspaper of general circulation in the affected area, and the full text of the rules are published on the University’s website at www.fgcu.edu/rules and other appropriate locations on campus. In addition, the University has already begun amendment of its permanent tuition and fee rules, Rule 6C10-7.001 and 6C10-7.003, F.A.C. The Board will consider the amendments to these permanent rules at its July 16, 2003 meeting. The proposed text and fee structure of the permanent and emergency rules is identical. The Notice of Rule Development and the Notice of Rulemaking related to the permanent rules were published in the News-Press on April 9, 2003 and June 20, 2003, respectively.

SUMMARY OF THE RULE: These emergency rules describe the Florida Gulf Coast University tuition and fee schedule and special fees for the Fall 2003 Semester.

THE PERSON TO BE CONTACTED REGARDING THE EMERGENCY RULES OR TO OBTAIN A COPY OF THE EMERGENCY RULES IS:
Wendy S. Morris
General Counsel
10501 FGCU Blvd South
Fort Myers, FL 33965-6565
239-590-1100

A COPY OF THE EMERGENCY RULES ALSO MAY BE FOUND AT www.fgcu.edu/rules
THE FULL TEXT OF THE EMERGENCY RULES IS:

6C10-7ER03-___ Fall 2003 Tuition and Fees.

(1) General. Tuition and fees assessed by the University shall be in accordance with the General Appropriations Act and the rules and policies of the Board of Governors.

(2) Tuition is the basic fee charged to a student for instruction in credit courses. Tuition consists of the following fees, depending on whether a student is a resident or a non-resident:

(a) Resident tuition, comprised of the following, is the fee charged to a student who qualifies as a Florida resident:

1. Matriculation Fee;
2. Student Financial Aid Fee;
3. Capital Improvement Trust Fund Fee;
4. Building Fee;
5. Health Fee;
6. Athletic Fee;
7. Activity and Service Fee; and
8. Transportation Access Fee.

(b) Out of State Fee, comprised of the following, is the additional fee charged to a non-resident:

1. Matriculation Fee;
2. Non-Resident Fee;
3. Student Financial Aid Fee;
4. Non-Resident Student Financial Aid Fee;
5. Capital Improvement Trust Fund Fee;
6. Building Fee;
7. Health Fee;
8. Athletic Fee;

9. Activity and Service Fee; and

10. Transportation Access Fee.

(3) The following tuition shall be assessed for each student regularly enrolled, unless provided otherwise by law or in this chapter rule.

(a) Students will be assessed the following fees per credit hour:

<table>
<thead>
<tr>
<th>Fee</th>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Resident</td>
<td>Non-Resident</td>
</tr>
<tr>
<td>Matriculation</td>
<td>$63.41</td>
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<tr>
<td>Non-Resident fee</td>
<td>$328.74</td>
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<tr>
<td>Student Financial Aid fee</td>
<td>$3.16</td>
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<tr>
<td>Non-Resident Financial Aid fee</td>
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<tr>
<td>Capital Improvement Trust Fund fee</td>
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<tr>
<td>Building fee</td>
<td>$2.32</td>
<td>$2.32</td>
</tr>
<tr>
<td>Activity &amp; Service fee</td>
<td>$9.70</td>
<td>$9.70</td>
</tr>
<tr>
<td>Athletic fee</td>
<td>$10.54</td>
<td>$10.54</td>
</tr>
<tr>
<td>Transportation Access fee</td>
<td>$3.00</td>
<td>$3.00</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$94.57</td>
<td>$439.73</td>
</tr>
</tbody>
</table>

(b) Students will be assessed the following fee per term:
A student enrolled in the same undergraduate course more than twice shall be assessed an additional $177.42 per credit hour charge for each such course.

Payments on Accounts Due the University. Charges against a student's account for loss or breakage of University equipment, lost books, library or parking fines and other related charges are due immediately. University policy prohibits registration, or release of transcript and diploma for any student whose account with the University is delinquent.

(5) Registration occurs when a student:

(a) Selects one or more credit courses approved and scheduled by the University; and

(b) Pays tuition and fees, partial or otherwise, or makes other appropriate arrangements for tuition payment (deferment, or third party billing) for the courses in which the student is enrolled as of the end of the drop/add period. The University does not have a plan for installment payment of fees.

(6) Payment. Tuition and registration fees must be paid in full by the date designated in the University Student Schedule and Fee Statement as the "last date to pay fees" for each semester. Payments shall be made at the Cashier's Office or by mail and received no later than that date. The President or designee will extend the deadline for fee payment when payment by the student is delayed due to University action or inaction.
(7) Liability for payment of tuition is incurred at the point at which the student has completed registration. Students are liable for all fees associated with all courses in which they are registered at the end of the drop/add period.

(8) Cancellation of Registration. A student's course schedule shall be canceled when tuition has not been paid in full or when arrangements for payment have not been made through the Office of Financial Aid or the Cashier's Office. By the published "last date to pay fees" students awaiting receipt of financial aid must pay any additional amount due before the end of the last day to pay fees to prevent cancellation of the course schedule. A student whose course schedule has been canceled cannot thereafter attend classes and will not obtain credit for courses. A student whose course schedule has been canceled will be mailed written notice of cancellation to his/her last known address on record and be given a deadline by which he/she may apply for reinstatement.

(9) Reinstatement. Students may seek reinstatement of their course schedule by following the procedures outlined in this subsection.

(a) Requests for reinstatement. A request for reinstatement must be presented in writing to the Registrar's Office by the deadline given on the notice of cancellation mailed to the student. The request for reinstatement must include all documentation supporting the request. The Reinstatement Appeals Committee will evaluate the request based upon the criteria contained in this rule and notify the student in writing of its decision.

(b) Reinstatement Appeals Committee. A student whose course schedule has been canceled for non-payment may apply for reinstatement of the course schedule to the Reinstatement Appeals Committee. The Committee shall consist of at least three staff members appointed annually by the President, and one student appointed by the Student Association. The Committee shall meet
as required between the published last day to pay fees and six months after the end of the term for which the reinstatement is requested. The decision of the Committee shall be final.

(c) Criteria for Reinstatement. In evaluating a request for reinstatement, the Committee shall apply the following criteria:

1. Reinstatement shall be granted where it is demonstrated that the student's registration was canceled through University error.
2. Reinstatement shall be granted where the student submits documentation demonstrating that the student was prevented from making timely payment due to extenuating circumstances beyond the student's control. Examples of "extenuating circumstances" include:
   a. A student was unavoidably out of town during the week prior to the last day to pay fees, or
   b. A student was ill and unable to make payment prior to the last day to pay fees.
3. If a student's reinstatement is approved by the Reinstatement Appeals Committee, they must be reinstated for all courses for which they were originally registered.

(d) Where reinstatement is granted, the student shall take the written decision of the Committee to the Cashier's office, pay the fees which are due and complete the registration process with the Registrar's Office.

(10) Late Registration Fee.

(a) A late registration fee of $100 shall be assessed by the University when registration is initiated after the close of the regular registration period.

(b) The late registration fee shall be waived when:

1. The late registration was caused by a University error, or
2. The student was unavoidably out of town on the last day to register (documentation must be provided), or
3. The student was ill (documentation must be provided), or
4. The course was closed and the student was required to wait until classes started (written documentation from the instructor is required), or

5. The student was informed after the published last day to register that a course is necessary in order to graduate, be re-certified, or is a work related requirement (appropriate documentation must be provided).

(11) Late Payment Fee. A late payment fee of $100 shall be assessed by the University when:
(a) A student pays his/her fees after the published "last day to pay fees", and has been approved for reinstatement pursuant to this rule; or
(b) A dishonored check is redeemed after the last date to pay fees.

(12) University Loan Program Service Charge. In lieu of interest, a $10 service charge will be assessed to any student participating in the University loan program regardless of the amount of the loan. Students utilizing the university loan program must sign a promissory note which obligates them to the total loan amount including the $10 service charge for each loan issued.

(13) Fee Appeals. Students may appeal the assessment of fees and request refunds of tuition and fees to the Fee Appeals Committee according to procedures set forth in this subsection.
(a) Procedures. A student who seeks review of a fee assessed shall file a written appeal with the Registrar's Office. The appeal must set forth the basis for seeking a refund and attach all supporting documentation. An appeal must be filed no later than six months following the last day of the term during which the fees were incurred. For the purpose of this rule, summer terms are considered as one term.

(b) Fee Appeals Committee. The Fee Appeals Committee shall consist of at least three staff members who are appointed annually by the President, and one student appointed by the Student
Association. The Committee shall meet as often as necessary to review and act upon appeals which come before it.

(c) Committee Determinations. Each appeal will be initially reviewed by the Registrar or designee. A decision will be made by the Registrar's Office according to criteria established by this rule. The decision shall be communicated in writing to the student within 60 days from the date the appeal was filed with the University. The Fee Appeals Committee shall consider only cases of those students who are appealing the initial decision made by the Registrar's Office. Students may appear in person before the Committee to present their appeal. The decision of the Committee is final.

(d) Criteria for Determining Fee Appeals. The criteria established by this rule shall govern decisions by the Registrar and the Fee Appeals Committee:

1. A fee appeal shall be granted when it is demonstrated that fees were paid as a result of University error.

2. A fee appeal shall be granted when it is demonstrated that the student was prevented from timely withdrawal from the University due to extenuating circumstances beyond the student's control. Extenuating circumstances include death of the student, or death in the immediate family (parent, spouse, child, sibling) of the student; illness of the student that is of long duration or severity, as confirmed in writing by a physician; or involuntary call to military duty.

(14) Refunds. Refunds will be processed and mailed to the address shown on the Registrar's files to all students whose fee accounts show an overpayment after the published last day to pay fees. Students due a refund will not be required to submit a refund request to receive their refund because it will be automatically calculated. If there is a balance due to the University in the accounts receivable system, that amount will be deducted from any refund due. In addition, students shall be entitled to refunds in the following circumstances:
(a) 100% of tuition and course related fees will be refunded if notice of complete withdrawal or course withdrawal from the University occurs prior to the end of drop/add period.

(b) 25% of tuition and course related fees will be refunded if notice of withdrawal from ALL courses from the University occurs prior to the end of the fourth week of classes.

(c) Students who receive financial aid and subsequently change their enrollment status and this action results in a refund, may have all or a portion of their refund returned to the University's Financial Aid Office in accordance with the terms of their financial aid agreement.

(d) 100% of tuition and course related fees if a student withdraws or drops a course due to circumstances which are exceptional and beyond the control of the student. Requests for fee adjustments must meet one of the conditions below to be considered:

1. Death of the student or immediate family member (parent, spouse, child or sibling) as confirmed by documentation indicating the student's relationship to the deceased. Death certificate required.

2. Illness of student of such severity or duration to preclude completion of course(s). Written confirmation by a physician required.

3. A situation in which the University is in error as confirmed in writing by the appropriate Vice President.

(15) Deferred Payment Status. Deferred payment status for tuition and registration fees will be granted upon application by the student on the following grounds:

(a) Veterans shall be entitled to deferment in accordance with the provisions of Section 1009.27, F.S.

1. Each student granted a veteran's deferment shall sign a promissory note for the amount of registration and tuition fees due. The promissory note must be presented to the University Cashier's Office before the published last day to pay fees. Failure to present the promissory note
by the deadline will result in the student being assessed the $100 late payment fee. If the student does not present an authorized deferment to the Cashier, including the $100 late fee, by the close of the fourth week of classes, the student's registration shall be canceled. The student may request reinstatement by presenting an authorized VA deferment promissory note along with a $100 late registration/late payment fee in lieu of full payment of tuition and registration fees. (See the procedure outlined in Reinstatement.)

2. If an eligible student's educational benefits are delayed beyond the deferral period, (end of term for which they are enrolled) the deferment will be extended upon request by the student with written verification from the granting entity that the student is eligible to receive benefits and that benefits are being processed for payment. Upon receipt of written verification, the Registrar's Office shall approve the deferment and any request for extension. Additional extensions may be similarly granted until such time that the student begins receiving educational benefits. Failure of the veteran to pay the amount of the authorized deferment by the due date or extended date, whichever is later, will result in the student being assessed the $100 late registration/late payment fee.

(b) Third Party Billings. Deferment is permitted when formal contractual arrangements have been made with the University for payments by an approved third party. The University Controller or designee is responsible for negotiating such third party contracts.

(c) Delay in Financial Aid Delivery. Deferral of tuition and fees is permitted for those students receiving financial aid from federal, state, or University assistance programs when delivery of the aid is delayed through circumstances beyond the control of the student. Failure to make timely application for such aid shall be insufficient reason to receive such deferral. The Director of Financial Aid shall certify a student's eligibility for deferral to the University Controller or designee for each student for each academic term for which receipt of aid is delayed.
(d) Extraordinary circumstances exist and the deferment has the approval of the President or his designee.

Specific Authority 1001.74(4) FS.

Law Implemented 1001.74(11), 1009.24, 1009.27, 2003-04 General Appropriations Act, SB 2A, SB 4A, HB 51A FS.

6C10-7ER03-  ______ Fall 2003 Special Fees

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<tr>
<td>(m) Damaged/Lost Library Materials</td>
<td>Cost</td>
</tr>
<tr>
<td>(n) Late Return of Equipment Fee (per day)</td>
<td>$5.00</td>
</tr>
<tr>
<td>(o) Equipment or Facilities Use, Damage or Loss</td>
<td>Cost</td>
</tr>
</tbody>
</table>
(p) Duplicating, Photocopying, Binding Microfilming and Copyrighting Fees  
(q) Standardized Testing Fees  
(r) Returned-Check Fee for Unpaid Checks as authorized by Section 832.07(1), F.S. $35.00  
(s) Miscellaneous Health-Related Charges for Services at the Health center  
(t) Fee for Collection of Overdue Accounts  
(u) Additional Fee for Off-Campus Course  
(v) Non-Refundable Undergraduate Admissions Deposit $200.00  

(2) The term "cost" as used in this provision includes those increased costs to the University that are reasonable, specific, identifiable and directly related to the goods or services.

(3) The President or designee shall waive the undergraduate non-refundable admissions deposit in subsection (1)(v) for applicants who document that they have a financial hardship. To be eligible for a financial hardship waiver, a student shall apply for federal financial assistance by submitting a valid Free Application for Federal Student Aid (FAFSA) to the United States Department of Education at http://www.fafsa.ed.gov/, in accordance with 34 C.F.R. §668. A “financial hardship” is defined as an Expected Family Contribution (EFC) of zero for the academic year on the applicant’s Student Aid Report after requesting and accepting all types of financial assistance. A financial hardship also will be found to exist for applicants who document that they have received a fee waiver because of economic need as determined by the College Board or the American College Testing Program.

Specific Authority 1001.74(4), (11) FS.  
Law Implemented 1001.74(11), 1009.24(12), (13), HB 51A FS.  

THESE EMERGENCY RULES SHALL TAKE EFFECT IMMEDIATELY UPON BEING FILED WITH THE DEPARTMENT OF STATE.  
Effective Date: July 18, 2003