Florida Gulf Coast University Board of Trustees
September 18, 2007

SUBJECT: Annual Report on In-State Waivers

PROPOSED BOARD ACTION
Information Only

BACKGROUND INFORMATION
As required by the policy on Student In-State Tuition Waivers adopted by the FGCU Board of Trustees in January 2005, units making awards are to submit a report to the Office of Enrollment Management. The report is forwarded to the Vice President for Administrative Services and Finance. The purpose of the report is to verify compliance with all requirements and is to be shared with the FGCU Board of Trustees at its first meeting after August 1 of each year.

Supporting Documentation Included: (1) Policy on In-State Tuition Waivers, and (2) Annual Report on In State Tuition Waivers

Prepared by: Vice President for Administrative Services and Finance Joe Shepard

Legal Review by: Vee Leonard General Counsel (September 4, 2007)

Submitted by: Vice President for Administrative Services and Finance Joe Shepard
POLICY ON STUDENT IN-STATE TUITION WAIVERS

**Purpose:** Florida Gulf Coast University uses University Board of Trustee authority for the purpose of waiving the in-state portion of tuition for certain types of students to enhance campus diversity and academic quality in an ever-increasing competitive student market.

**Policy:** Waivers are awarded based on the University’s established key selection criteria of recruitment, retention, diversity and service to students who meet certain initial requirements.

**Application:** The Office of Enrollment Management (OEM) is the central receiving and processing location for all undergraduate and graduate student waiver applications. In-state undergraduate tuition (matriculation) waivers will be created to target recruitment opportunities to attract a diverse and strong student population. A waiver committee will be formed to determine and recommend to the University President or designee the purpose, scope and criteria of each waiver category. The waiver committee will consist of the Director of Admissions as chair and will be composed of two individuals as selected by the University President or designee and two students selected by the Student Government President and confirmed by the University President or designee. One of the President’s designees to the waiver committee shall be a member of the faculty. The committee will meet at least annually to evaluate the purpose, scope, criteria and effectiveness of each waiver category. These waivers may be awarded or renewed each year to selective undergraduate students meeting the below criteria.

**Procedure:** Parameters for award and renewal eligibility for undergraduate in-state waiver authority shall be as follows:

**Undergraduate Student Waivers**

*Initial eligibility requirements:*

- Approval for admission to Florida Gulf Coast University as a degree-seeking student who has demonstrated a balanced academic portfolio. Such a balance is determined by:
  1) Active community service, or
  2) a minimum unweighted GPA of 3.0, or
  3) a 1050 on the SAT, or a 22 on the ACT, or
  4) an outstanding record of leadership achievements determined by a waiver committee.

*Renewal requirements:*

Waiver awards are guaranteed for one year only and are contingent upon continued budget authorization. To renew, undergraduate students must continue to meet the established eligibility criteria as established by the waiver committee. Waivers renewal criteria shall be based on:

- 1) Active community service, or
- 2) a minimum unweighted GPA of 3.0, or
- 3) an outstanding record of leadership achievements determined by a waiver committee.

**ANNUAL REPORT:** Each unit making awards is responsible for submitting an annual report to the Office of Enrollment Management (OEM) verifying compliance with all requirements by August 1 of each year. The annual report shall be shared with the University Board of Trustees at the Board of Trustees’ first meeting after August 1 of each year. OEM will ensure that all awards are disbursed to the students and to ensure compliance with federal, state and institution regulations and will forward all reports to the President or designee.
Memorandum

To: Dr. Joseph Shepard  
CC: In-State Waiver Committee  
From: R. Marc Laviolette  
Date: 9/5/2007  
Re: In-State Tuition Waivers – Annual Report

This was the third year for the In-State Waiver program. The Committee met to review last year’s procedures and made only minor modifications for this year.

Renewals: Of the 69 students who received the waiver in 2006/2007, 46 were renewed for the academic year 2007/2008. The remainder (23) were not eligible for renewal for various reasons, including graduation, poor academic performance and non-enrollment.

New Awards: Twenty seven students were awarded the waiver for this academic year. Over 90 applications were received.

Award Categories: Award categories for both the renewed students and new students are as follows:

- Critical Needs: 14
- Diversity: 19
- Leadership: 14
- Outreach programs: 7
- Civic Engagement: 16
- International: 3
- Total: 73

If all 73 recipients used 100% of their award for both fall and spring, the total budgetary impact would be $131,439.96. However, as with all similar programs, we would expect that this number would be reduced by a non-use ratio of 10% to 15% thereby yielding a budgetary impact of $118,295.97.