Florida Gulf Coast University Board of Trustees  
September 21, 2010

SUBJECT: 2009-10 Internal Audit Activity Report

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PROPOSED BOARD ACTION

Information only

BACKGROUND INFORMATION

As required by Section 20.055(5)(a), Florida Statutes, FGCU’s Internal Audit Office performs its work in compliance with current International Standards for the Professional Practice of Internal Auditing as published by the Institute of Internal Auditors (IIA).

The IIA Performance Standard 2060 requires the Director of Internal Audit to communicate Internal Audit’s activities for the past fiscal year to senior management and the FGCU Board of Trustees for review.

The 2009-10 Internal Audit activity report is presented for information only.

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Supporting Documentation Included: 2009-10 Internal Audit Activity Report

Prepared by: Internal Audit Director Carol Slade

Legal Review by: N/A

Submitted by: President Wilson G. Bradshaw
### Internal Audit Activity 2009-2010

- **Audits**: 1247, 33%
- **Management Assistance**: 1773, 46%
- **Auditor General Assistance**: 749, 19%
- **Other Administrative Task (Training, BOT Meetings)**: 61, 2%

Numbers represent: Hours per Fiscal Year, Percentage of Total Hours

### Internal Audit Activity by Division 2009-2010

- **Student Affairs**: 160, 9%
- **Academic Affairs**: 595, 34%
- **Administrative Services**: 1018, 57%

Numbers represent: Hours per Fiscal Year, Percentage of Total Hours

<table>
<thead>
<tr>
<th>Audits</th>
<th>Division</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer Camps</td>
<td>President’s Office</td>
<td>Complete- Issued 10/07/09</td>
</tr>
<tr>
<td>Purchasing Cards</td>
<td>Administrative Services</td>
<td>Complete- Issued 02/16/10</td>
</tr>
<tr>
<td>Orientation Fees/Family Weekend</td>
<td>Student Affairs</td>
<td>Complete- Issued 02/23/10</td>
</tr>
<tr>
<td>Faculty/Staff Parking Permits</td>
<td>Administrative Services</td>
<td>Complete- Issued 06/24/10</td>
</tr>
<tr>
<td>Student Support Services</td>
<td>Student Affairs</td>
<td>Complete- Issued 08/13/10</td>
</tr>
<tr>
<td>Construction</td>
<td>Administrative Services</td>
<td>Expected Completion September 2010</td>
</tr>
</tbody>
</table>