Florida Gulf Coast University Board of Trustees
April 17, 2012

SUBJECT: Minutes of January 17, 2012 Meeting

PROPOSED BOARD ACTION

Approve minutes

BACKGROUND INFORMATION

The Florida Gulf Coast University Board of Trustees met on January 17, 2012. Minutes of the meeting were kept as statutorily required.

Supporting Documentation Included: Minutes of January 17, 2012 Meeting

Prepared by: Executive Assistant to the President Barbara Krell

Legal Review: N/A

Submitted by: President Wilson G. Bradshaw
8:30 a.m. – Executive Session on Collective Bargaining – Chair Scott Lutgert

1. Call Order and Roll Call – Chair Scott Lutgert

Joe Catti
Ann Hamilton
Larry Hart
John Little
Scott Lutgert
Dorene McShea
Russell Priddy
Robbie Roepstorff
Doug St. Cerny
Rob Wells
Douglas Harrison
Lauren Schuetz

Members of staff present were:

President Wilson Bradshaw
Provost and Vice President for Academic Affairs Ron Toll
Vice President for Administrative Services and Finance Steve Magiera
Vice President for Student Services Mike Rollo
Chief of Staff Susan Evans
General Counsel Vee Leonard

Kathy Bottoms
Barbara Krell

Guests: Jim Knupp, Chair, Foundation Board of Directors

Chair Lutgert called the meeting to order at 9:45 a.m. He greeted Trustees and stated that if anyone needed to speak on any agenda item they should see Ms. Bottoms at the staff table. He called on President Bradshaw to introduce the standing reports.
2. **Standing Report from FGCU Staff Advisory Council – President Neela Chevli**

   President Bradshaw introduced Ms. Chevli and she provided a brief update regarding the Staff Advisory Council’s recent activities this year.

3. **Standing Report from FGCU Faculty Senate – President Douglas Harrison**

   President Bradshaw introduced Dr. Harrison who provided an update regarding ongoing faculty activities this semester.

4. **Standing Report from FGCU Student Government – President Lauren Schuetz**

   President Bradshaw introduced Ms. Schuetz who provided an update on Student Government activities this semester.

5. **Standing Report from FGCU Foundation Board of Directors – Chair Jim Knupp**

   Mr. Knupp provided a report regarding the FGCU Foundation Board of Directors accomplishments this year.

6. **President’s Report – President Wilson Bradshaw – An Outline of the President’s Report is below:**

   I. **Opening of Academic Building 8:**
   - Our spring semester of classes started on Monday, January 9.
   - It was exciting for our students, faculty and staff to also open on that day the new Academic Building 8 for health professions.
   - This is a huge addition to our University.

   II. **Merwin Hall Dedication Ceremony:**
   - Thank you to the Board for your approval to name Academic Building 3 as “Merwin Hall.”
   - Dedication ceremony was held on December 5, and there was an exceptional turnout of trustees, Foundation directors, students, faculty, staff, donors, and community friends – along with Dr. Merwin’s 3 sons and their families.
   - Dr. Merwin’s family asked that I express their deep appreciation for this honor. For those who attended, I’m sure you could tell just what this lasting legacy means to them.
   - “Merwin Hall” holds a very special place on our campus and in our hearts, and I can’t tell you how many people both inside and outside the University have told me that naming an FGCU building for former President Merwin was a wonderful and fitting thing to do.

   III. **Cohen Center Dedication Event:**
• Special thanks to Mrs. Janet Cohen for a $3 million gift that led to the renaming of this building we’re in today – from the “Student Union” to the “Cohen Center.”
• Janet’s late husband, Harvey, also was very supportive of FGCU, and we already are referring to the Cohen Center as “Harv’s Place.”

IV. V.P. for Advancement – Dr. Rosemary Thomas:
• As you know, last fall we conducted a very competitive national search to find a new Vice President for Advancement to fill the position left vacant when Vice President Steve Magiera moved over to the administrative and finance side of the house.
• I’m pleased to let you know I have selected Dr. Rosemary Thomas for this position, and she will start at FGCU on February 20.
• Dr. Thomas currently serves as the Vice President for Advancement at Salisbury University in Maryland, and she has a long and successful track record of leading advancement, alumni, and marketing efforts for universities.
• Let me thank Foundation Board Chair Jim Knupp for his support and participation during the search. Dr. Thomas visited the campus again a couple of weeks ago for transitional matters, and she and Chair Knupp had an opportunity to meet then.
• We’re very excited about Dr. Thomas joining FGCU in this very important role for the University.

V. Athletics – Night At The Nest:
• Our highly successful Division I Athletics program continues to excel – both in the classroom and in the playing arena.
• Fundraising is an important and necessary aspect of a successful Athletics program. In December, Athletic Director Ken Kavanagh and the fine Athletics staff held “Night At The Nest,” this year featuring Urban Meyer as guest speaker. It was a very successful event.

VI. Legislative Session, & Meetings with Legislators:
• As you know, the 2012 legislative session began earlier than usual – last week.
• During the months leading up to the session, and continuing in the coming months, we have had a number of meetings with individual legislators and also our legislative delegation to talk about FGCU’s legislative agenda.
• Several legislators recently visited our campus, and I’m told afterwards said wonderful things about FGCU during a legislative committee meeting in Tallahassee.
• The state university presidents are being asked to make individual presentations before the House Higher Education Committee, and my time is tomorrow in Tallahassee. I am looking forward to sharing information about FGCU’s many successes, and also our need for FTE funding at a level commensurate with our sister universities.
The session is – once again – projected to be one characterized by many needs competing for little in the way of available funding. We are especially concerned about Public Education Capital Outlay (PECO) funding for buildings and infrastructure – with a critical shortage in available dollars.

VII. Appreciation to Chair Scott Lutgert:
- In closing, today the Board will honor the many years of service from Trustee Scott Lutgert as Chair of this Board.
- I want to add my deep appreciation for Trustee Lutgert’s support and assistance over the years since I have been at FGCU. He has been an exceptional Board Chair, and always available to me.
- We have spent a great deal of time together over these past years, Scott, and I want you to know how much I appreciate all you have done for the University and for me as President. Thank you.

Mr. Chair and Trustees, this concludes my report. I will be happy to answer any questions you may have.

7. Consent Agenda – Chair Scott Lutgert

- Minutes of September 20, 2011 (Addendum A)
- Minutes of November 15, 2011 (Addendum B)
- Resolution of Appreciation to Trustee Scott Lutgert for his Service as Founding Chair of the FGCU Board of Trustees (July 2001 – January 2012) (Addendum C)

Trustee Harrison requested that we pull the minutes of September 20, 2011 (Tab 1) and review them separately after the rest of the Consent Agenda in order to address one aspect of the record.

A motion was made by Trustee Catti to approve Tab 2 and Tab 3 on the Consent Agenda. Motion was seconded by Trustee Harrison. Motion carried.

Trustee Harrison made a motion that we approve the Minutes of September 20, 2011 with the corrected 2 page document (Addendum J) which has been distributed to Trustees and is before them with the highlighted corrected portion. Motion was seconded by Trustee Catti. Trustee St. Cerny made an amendment to this motion stating that the record regarding President Merwin’s building naming was also incorrect and asked that the record be changed to indicate he had made the motion to name the academic building in President Merwin’s honor. The minutes will be corrected to note that discrepancy. Motion carried.

8. Presentation of Resolution of Appreciation – President Wilson Bradshaw

President Bradshaw asked Vice Chair Hart and Chair Lutgert to join him at the podium. He asked Ms. Evans to provide her own personal remarks and then read the Resolution into the minutes as follows:
A Resolution of the
Florida Gulf Coast University Board of Trustees

WHEREAS, in 2001 there was created a new system of K-20 seamless education for the State of Florida, which included installation of the Florida Gulf Coast University Board of Trustees and its inaugural Chair; and

WHEREAS, in 2001 Trustee Scott Lutgert was named to the Florida Gulf Coast University Board of Trustees and to the office of Chair; and

WHEREAS, Founding Chair Scott Lutgert was subsequently re-elected as Chair by the Florida Gulf Coast University Board of Trustees for additional terms, causing him to serve as the Board’s Chair for the period of July 2001 through January 2012; and

WHEREAS, Founding Chair Scott Lutgert has served with great distinction in this leadership position on the Florida Gulf Coast University Board of Trustees for more than 10 years – a period of time signified by tremendous growth in the University’s student enrollment; campus development for buildings and facilities; faculty and staff; inventory of academic degree programs; intercollegiate athletics including a move to NCAA Division I membership; student organizations and activities; residential housing for students, and community outreach and service to the Southwest Florida region and the State of Florida;

NOW, THEREFORE BE IT RESOLVED that the Florida Gulf Coast University Board of Trustees wishes to express appreciation for Founding Chair Scott Lutgert’s outstanding leadership and service, and wishes to recognize his commitment to Florida Gulf Coast University and its students of today and for generations to come.

DULY ADOPTED THIS 17th DAY OF JANUARY IN THE YEAR 2012.

SIGNED:

______________________________________________
Larry Hart, Vice Chair
Florida Gulf Coast University Board of Trustees
President Bradshaw stated that it has been a great honor to work with Chair Lutgert. He stated that Chair Lutgert has always been available to him and he has benefited greatly from his advice over the years. President Bradshaw then presented Chair Lutgert with the University’s Crystal Eagle as a token of our deep appreciation for his commitment to FGCU over many years. President Bradshaw stated that Chair Lutgert’s imprint will be on this University forever. President Bradshaw clarified that while Trustee Lutgert is stepping down as Chair, he has another year to serve as a Trustee. Vice Chair Hart recalled the first meeting chaired by Trustee Lutgert and thanked him for his many years of service as Chair. Chair Lutgert thanked the Trustees for this honor and stated he appreciated the confidence the Trustees showed in him. He stated we have tremendous people serving at FGCU and they are the heart and soul of the University. He stated how proud he is of our wonderful students, faculty and staff and their many accomplishments.

9. Academic/Student Faculty Affairs Committee Meeting – Committee Chair Robbie Roepstorff

Trustee Roepstorff stated she recently met with Provost Toll to get a fuller understanding of the University’s performance in selected areas. She has asked Dr. Toll to share that information with the full Board of Trustees. Chair Roepstorff asked to change the order of the agenda items for this committee and take Dr. Rollo’s item first and follow that with Provost Toll’s agenda items.

Action Items:

- Regulation: FGCU-PR4.005 Student Activities Eligibility (Addendum D) – Vice President for Student Affairs Mike Rollo – Motion was made by Trustee Harrison to approve Regulation: FGCU-PR4.005 Student Activities Eligibility. Motion was seconded by Trustee Catti. Motion carried.

- New Degree Program: Bachelor in Music Education (B.M.E.) (Addendum E) – Provost and Vice President for Academic Affairs Ron Toll – Motion was made by Trustee Harrison to approve New Degree Program: Bachelor in Music Education. Motion was seconded by Trustee Catti. Motion carried.

- Nomenclature Change for Existing Degree Program: B.S. in Human Performance to B.S. in Exercise Science (Addendum F) – Provost and Vice President for Academic Affairs Ron Toll – Motion was made by Trustee Catti to approve Nomenclature Change for Existing Degree Program: B.S. in Human Performance to B.S. in Exercise Science. Motion was seconded by Trustee Harrison. Motion carried.

- Nomenclature Change for Existing Degree Program: M.S. in Computer Systems to M.S. in Information Systems (Addendum G) – Provost and Vice President for Academic Affairs Ron Toll. Motion was made by Trustee Harrison to approve Nomenclature Change for Existing Degree Program: M.S. in Computer Systems to M.S. in Information Systems. Motion was seconded by Trustee Hamilton. Motion carried.
• FGCU 2010-2011 Annual Report for Board of Governors (Addendum H) – Provost and Vice President for Academic Affairs Ron Toll – Motion was made by Trustee Wells to approve FGCU 2010-2011 Annual Report for Board of Governors. Motion was seconded by Trustee Hamilton. Motion carried.

At this time Committee Chair Roepstorff asked Dr. Toll to provide a brief slide presentation on the data she had asked him to share with Trustees. (Addendum I)

10. Finance & Administration Committee Meeting – Committee Chair Doug St. Cerny

Committee Chair St. Cerny asked Mr. Magiera to present the following information items to Trustees.

Information Only:
• Finance/Budget Update (Addendum K) – Vice President for Administrative Services and Finance Steve Magiera
• Unaudited University Financial Statements for Fiscal Year Ended June 30, 2011 (Addendum L) – Vice President for Administrative Services and Finance Steve Magiera
• Transcripts to the Executive Sessions of June 16, 2009, April 20, 2010, and January 18, 2011 (Addendum M) – General Counsel Vee Leonard

Action Items:
• Florida Gulf Coast University Foundation Independent Auditor’s Report (2010-2011) (Addendum N) – Vice President for Administrative Services and Finance Steve Magiera. Motion was made by Trustee Catti to approve Florida Gulf Coast University Foundation Independent Auditor’s Report (2010-2011). Motion was seconded by Trustee Little. Motion carried.

• Florida Gulf Coast University Financing Corporation Independent Auditor’s Report (2010-2011) (Addendum O) – Vice President for Administrative Services and Finance Steve Magiera. Motion was made by Trustee Catti to approve Florida Gulf Coast University Financing Corporation Independent Auditor’s Report (2010 – 2011). Motion was seconded by Trustee Wells. Motion carried.

• 2012-2013 Student Housing Rental Rates (Addendum P) – Vice President for Administrative Services and Finance Steve Magiera. Motion was made by Trustee Catti to approve 2012-2013 Student Housing Rental Rates. Motion was seconded by Trustee Roepstorff. Trustee Schuetz raised her concerns on behalf of students regarding the increases in housing rates. Trustee Priddy stated that while he is also sensitive to the increases in student costs, he does plan to support this action due to the excellent housing accommodations on campus. Motion carried with Trustee Schuetz voting no.

• Procedure for Naming of University Buildings and Facilities (Addendum Q) – General Counsel Vee Leonard – Ms. Leonard stated she would like to add the word “arts” under 10.1 portion of this procedure as indicated. Motion was made by Chair Lutgert to approve Procedure for
Naming of University Buildings and Facilities. Motion was seconded by Trustee Hart. Motion carried.

11. Audit Committee Meeting – Chair Scott Lutgert

Chair Lutgert called on Ms. Slade for her Audit Committee presentation.

Information Only:
- 2010-2011 Internal Audit Activity Report (Addendum R) – Director of Internal Audit Carol Slade

Action Items:
- E-Learning Review (Addendum S) – Director of Internal Audit Carol Slade – Motion was made by Trustee Harrison to approve E-Learning Review. Motion was seconded by Trustee McShea. Motion carried.
- Institutes and Centers Reporting Audit (Addendum T) – Director of Internal Audit Carol Slade. Motion was made by Trustee Hart to approve Institutes and Centers Reporting Audit. Motion was seconded by Chair Lutgert. Motion carried.
- Travel Expenditures Audit (Addendum U) – Director of Internal Audit Carol Slade. Motion was made by Trustee Catti to approve Travel Expenditures Audit. Motion was seconded by Trustee Wells. Motion carried.

12. Old Business – Chair Scott Lutgert

President Bradshaw stated that today is Trustee Schuetz’s last meeting and he wanted to thank her for her excellent work on behalf of the students at FGCU. He stated we will properly recognize Ms. Schuetz at the next Board of Trustees meeting. Trustee Schuetz thanked the Trustees and President Bradshaw for their support.

13. New Business

Action Item:
- (1) Report and Recommendation of FGCU Board of Trustees’ Officers Nominating Sub-Committee – Sub-Committee Chair Doug St. Cerny AND (2) Election of Chair and Vice Chair for 2012 – 2014 – Chair Scott Lutgert

Chair Lutgert stated that at the last Board meeting he appointed an Officers Nominating Sub-Committee and Trustee St. Cerny as the Chair of that Sub-Committee. Trustee St. Cerny stated it has been an honor to work with Chair Lutgert through the years. He stated the Sub-Committee has done a good job in recommending a new Chair and Vice-Chair for this Board and the vote was unanimous. Sub-Committee Chair St. Cerny stated the recommendation for Chair is Trustee Larry Hart and the recommendation for Vice-Chair is
Trustee Robbie Roepstorff. Trustee Catti moved to approve the recommendations for Chair and Vice-Chair from the Officers Nominating Sub-Committee. Motion was seconded by Trustee Hamilton. Motion carried. Trustee Hart thanked the Board for the confidence placed in him.

In accordance with the Board’s Bylaws, after Trustee Hart’s election as chair he made committee chair and other appointments as follow:

1. Chair of the Academic/Student/Faculty Affairs Committee – Trustee Ann Hamilton
2. Chair of the Finance & Administration Committee – Trustee Ed Morton
3. Chair of the Audit Committee: The Board’s Bylaws state the Board chair serves as chair of the Audit Committee so Trustee Hart will hold this position.
4. BOT Representative on the FGCU Foundation Board of Directors: Trustee Joe Catti
5. BOT Representative on the FGCU Financing Corporation Board of Directors: Trustee Doug St. Cerny

14. Chair’s Closing Remarks, & Meeting Adjournment – Chair Scott Lutgert

Chair Lutgert gave special recognition on behalf of all the Trustees to the University’s Foundation Board and thanked that Board and members present for the fine work in support of the university over the years. He stated the next Board meeting is Tuesday, April 17th. The Meeting adjourned at 11:35 a.m.

Addendums:

A. Minutes of September 20, 2011
B. Minutes of November 15, 2011
C. Resolution of Appreciation to Trustee Scott Lutgert
D. Regulation: FGCu-PR4.005 Student Activities Eligibility
E. New Degree Program: Bachelor in Music Education (B.M.E)
F. Nomenclature Change for Existing Degree Program: B.S. in Human Performance to B.S. in Exercise Science
G. Nomenclature Change for Existing Degree Program: M.S. in Computer Systems to M.S. in Information Systems
H. FGCU 2010-2011 Annual Report for Board of Governors
I. Slide Presentation by Provost data requested by Committee Chair Roepstorff
K. Finance/Budget Update
L. Unaudited University Financial Statements for Fiscal Year Ended June 30, 2011
M. Transcripts to the Executive Sessions of June 16, 2009, April 20, 2010 and January 18, 2011
N. Florida Gulf Coast University Foundation Independent Auditor’s Report (2010-2011)
O. Florida Gulf Coast University Financing Corporation Independent Auditor’s Report (2010-2011)
P. 2012-2013 Student Housing Rental Rates
Q. Procedure for Naming of University Buildings and Facilities
R. 2010-2011 Internal Audit Activity Report
S. E-Learning Review
T. Institutes and Centers Reporting Audit
U. Travel Expenditures Audit